

**Facility Investment Program (FIP)
Application Element and Review Criteria Matrix**

FIP Review Criteria	Corresponding FIP Application Element
a. Need [25 points]	
1. The application demonstrates a clear need for the proposal in the community (i.e., increase in patient base, increase in the number of patients that are under 200% of the Federal poverty guidelines).	Proposal Cover Page: Purpose (item 1) Project Cover(s): Need (item 6)
2. The proposal clearly addresses current facility deficiencies that inhibit the efficient and effective provision of primary and preventive health services (overcrowding, congested patient flow, patient satisfaction, etc.).	Proposal Cover Page: Purpose (item 1) Project Cover(s): Need (item 6)
b. Response/Impact [25 points]	
1. The proposal meets the goals and priorities of FIP. The application identifies the anticipated impacts (construction FTEs, health center FTEs, services, access, safety, promote economic recovery, etc.) of the project(s).	Proposal Cover Page: Purpose (item 1) Service Impact (item 4) Project Cover(s): Project Impact (item 9)
2. The proposal can successfully be completed within 2 years of the FIP award. The proposed timeframe is reasonable for the project(s).	Project Cover(s): Timeline (item 8)
3. The proposal is responsive to the stated need for the facility.	Project Cover(s): Implementation/Monitoring (item 7)
4. The proposal seeks to reduce adverse impacts on the environment. The application implements green/sustainable design principals.	Proposal Cover Page: Green/Sustainable Design Practices (item 3)
5. Potential problems, alternative strategies, and benchmarks for success are presented.	Project Cover(s): Implementation/Monitoring (item 7)
6. The risk management plan is adequate.	Project Cover(s): Implementation/Monitoring (item 7)
c. Resource/Capacity [25 points]	
1. The health center has the appropriate qualifications, competence, and resources to achieve the project goals and complete the proposal in a timely way.	Project Cover(s): Project Management (item 4) Project Manager/Team (item 5)
2. There is evidence of commitment from key management staff and the health center's governing board.	Project Cover(s): Project Management (item 4) Project Manager/Team (item 5)
3. The administrative management and oversight of the proposal are adequate.	Project Cover(s): Project Management (item 4) Project Manager/Team (item 5)
4. The health center has appropriate financial management and control policies and procedures in place.	Proposal Cover Page: Financial Management and Control (item 5)

FIP Review Criteria	Corresponding FIP Application Element
5. The health center will be able to provide the resources to complete the project(s) on time and within budget.	Project Cover(s): Budget (item 11) Budget Justification (item 12) Funding Sources (item 13)
6. The health center can support operating costs including increases in utilities, daily maintenance and repair, and capital reinvestment for the project(s).	Proposal Cover Page: Sustainability Plan (item 2)
d. Budget [25 points]	
1. The application provides a complete and reasonable budget(s) (SF-424C).	Project Cover(s): Budget (item 11)
2. The budget justification(s) provide a clear, narrative description for each line item.	Project Cover(s): Budget Justification (item 12)
3. The budget justification(s) show how the costs contribute to the goals and objectives of the proposal.	Project Cover(s): Budget Justification (item 12)
4. The application provides a complete and reasonable equipment list that demonstrate how the costs contribute to the goals and objectives of the FIP project(s).	Project Cover(s): Equipment List (item 10)
5. The proportion of requested Federal grant funds are appropriate given other sources of funds committed/available for the FIP project(s).	Project Cover(s): Funding Sources (item 13)
6. No ongoing section 330 support is required to support the project once it has been completed. Since FIP funds can not support direct service, applicants will need to demonstrate that they will be able to cover all operational costs of the completed FIP project(s).	Proposal Cover Page: Sustainability Plan (item 2)