



Fiscal Year 2015
Health Center Controlled Networks
(HCCN) Non-Competing Continuation
(NCC)
5-H2Q-15-002

HCCN Technical Assistance (TA) website:
<http://www.hrsa.gov/grants/apply/assistance/HCCN>



Overview



- HCCNs applying for FY 2015 Non-Competing Continuation (NCC) funding must submit a progress report in the Electronic Handbooks (EHB)
- FY 2015 budget period begins August 1, 2015 and ends July 31, 2016
- Instructions for completing the progress report are available in EHB and on the HCCN TA website - <http://www.hrsa.gov/grants/apply/assistance/HCCN>
- NCC progress reports must not exceed 40 pages and must be submitted in EHB by 5 PM ET on April 29, 2015



Participating Health Centers



- The FY 2014 Notice of Award listed the number of participating health centers required for your project
- Changes to participating health centers cannot be made through the NCC process
- Contact your Project Officer to discuss potential changes to your participating health center list
- Reminder: Your level of funding is contingent on the number of participating health centers



NCC Access



- The HCCN NCC progress reports became available on March 18, 2015, individuals with HCCN NCC edit and submit privileges in EHB received email notification.
- The email notification provided instructions of how to access the HCCN NCC progress report.



NCC Components



REQUIRED:

- SF-PPR
- SF-PPR2
- Budget Information: Budget Details Form
- Budget Narrative
- Project Work Plan
- Progress Report Table
- Attachment 1: Program Narrative Update

As Applicable:

- Attachment 2: Staffing Plan
- Attachment 3: Position Descriptions for Key Personnel
- Attachment 4: Biographical Sketches for Key Personnel
- Attachment 5: Summary of Contracts/Agreements
- Attachment 6: Other Relevant Documents



Budget Form



Section A: Budget Summary

- The HCCN grant request in the federal column is pre-populated and cannot be edited (this figure should correspond with the recommended future support figure (Line 13) on the most recent Notice of Award)

Section B: Budget Categories

- Provide a breakdown of the budgeted funds by object class category (e.g., Personnel, Fringe Benefits)
- Please reference the budget forms submitted with your last HCCN NCC as a reference, noting that the total value for each Object Class Category may be different from year to year based on programmatic changes

Section C: Non-Federal Resources

- Do not provide other sources of funding

This form must be completed for the upcoming budget period - Year 3.



Project Work Plan: Goals



Adoption and Implementation

- Goal A1: Percent of participating health centers' sites that have implemented a certified EHR system
- Goal A2: Percent of eligible providers using a certified EHR system

Meaningful Use

- Goal B1: Percent of eligible providers who have registered and attested/applied for EHR Incentive Program payments
- Goal B2: Percent of eligible providers receiving EHR Incentive Program payments

Quality Improvement

- Goal C1: Percent of health centers that meet or exceed Healthy People 2020 goals on at least one UDS clinical quality measure
- Goal C2: Percent of health centers that achieve PCMH recognition or maintain/increase their PCMH recognition level



Project Work Plan: Key Components



- Projected Goal Percentage
- Baseline Data
- Current Data
- Key Factors
- Focus Areas
- Activities
- Person(s)/Area(s) Responsible
- Time Frames
- Expected Outcomes
- Progress/Comments



Project Work Plan: Layout



Project Work Plan (Section A – Adoption and Implementation)

Due Date: 08/31/2014 (Due In: 88 Days) | Section Status: Not Started

Resources

View

HCCN NCC Help | Review Project Work Plan | Review Progress Report

Section A – Adoption and Implementation | Section B – Meaningful Use | Section C – Quality Improvement

Goals 4

Goal	Goal Description	Goal Percentage	Status	Options
Goal A1	Percent of participating health centers' sites that have implemented a certified EHR system.	100.00%	Not Complete	Update
Goal A2	Percent of eligible providers using a certified EHR system.	100.00%	Not Complete	Update

Key Factors 5

Key Factor Type	Description	Status	Options
Contributing	Most Regional Extension Organizations (REOs) have well-developed expertise and experience in providing Technical Assistance (TA) to help CHOs to EHR planning and implementation.	Complete	Update
Contributing	All 12 of the 12 CHOs have purchased EHR systems. One of the 12 recently purchased hardware and software that was due 2013.	Complete	Update
Restricting	Among 11 CHOs there is a wide diversity of EHR systems with various challenging and expensive to resolve data sharing capability.	Complete	Update
Restricting	Four of 12 CHOs have staff with IT expertise and it can be a very expensive investment for a CHO to hire someone with the skill set needed in small local communities. It may not be feasible to find someone with the needed skill set.	Complete	Update

Focus Areas 6

Focus Area	Description	Number of Related Activities	Status	Options
A1 - Due Diligence	Conduct thorough due diligence to ensure that systems include key features and meet health centers' needs.	2	Not Complete	Update
A2 - Economies of Scale/Vendor Management	Support shared resources to employ economies of scale and manage vendor relationships.	2	Not Complete	Update
A3 - Pre-implementation	Provide technical assistance in project management, informatics, decision making, and implementation planning.	3	Not Complete	Update
A4 - Go-live	Provide EHR implementation technical assistance and training.	2	Not Complete	Update
A5 - Post-implementation/On-going Support	Provide ongoing support, planning, and training, including assisting participating centers and eligible providers in the initial registration, attestation, and data submission required to receive Adoption/Implementation/ Upgrade incentive payments from CMS/states for initial EHR adoption activities.	2	Not Complete	Update

Go to Previous Page | Save | Save and Continue



Project Work Plan: Goal Update



Goal Information - Update

ROCKWELL (A1) PRIMARY CARE ASSOCIATION Due Date: 10/20/2014 (Due In: 00 Days) | Section Status: Complete

Resources [View](#)

[HCCN NCC Help](#) | [Review Project Work Plan](#) | [Review Progress Report](#)

Goal Details

Goal A1	Description	Baseline Value	Current Value
Goal Percentage	Percent of participating health centers' sites that have implemented a certified EHR system.	100.0%	<input type="text"/>
Numerator (A1)	The number of sites with an implemented, certified EHR system across all participating health centers	0.00	<input type="text"/>
Denominator (A1)	Total number of Health Center sites across all participating health centers	4.00	<input type="text"/>
Data Percentage	Not Available	75.0%	<input type="button" value="Calculate Percentage"/> i

Approximately 1/2 page [i](#) (Max 1000 Characters): 1000 Characters left.

Comments (maximum 1000 characters)

Annotations:

- 1: Points to the Current Value input field for Goal Percentage.
- 2: Points to the input fields for Numerator (A1) and Denominator (A1).
- 3: Points to the Calculate Percentage button.
- 4: Points to the Comments text area.



Project Work Plan: Focus Area Update



▼ Activity 1
* Activity Description ⓘ
Approximately 1/8 page (Max 200 Characters): 105 Characters left. Develop policies and procedures to ensure data security, patient privacy, and disaster recovery
* Person Area/Responsible ⓘ
Approximately 1/8 page (Max 200 Characters): 142 Characters left. Project Manager, Clinical Quality Dir, THQ Link, CHC staff
* Time Frame ⓘ
Approximately 1/8 page (Max 200 Characters): 181 Characters left. Completed mid-2014
* Expected Outcome ⓘ
Approximately 1/8 page (Max 200 Characters): 34 Characters left. At the end of 3-yr grant period, 100% of partner CHCs and the network have viable policies and procedures in place for security, privacy, HIPAA, and disaster recovery
* Progress/Comments ⓘ
Approximately 1/8 page (Max 200 Characters): 103 Characters left. These policies and procedures will be developed as part of the contracted services from THQ Link.



Participating Health Center Information – Update



Patient Details

Total Patients (UDS Definition) **1**

Number of Patient Charts in EHR

Number of Providers Receiving AIU/MU Payments

HP 2020 Measures

HP 2020 Measure	Not Met	Met	Exceeded	Not Applicable	Comments (Maximum: 1000 Characters)
• Hypertension	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Approximately 1/2 page (i) (Max 1000 Characters): 1000 Characters left.
• Immunization	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Approximately 1/2 page (i) (Max 1000 Characters): 1000 Characters left.
• Tobacco Cessation	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Approximately 1/2 page (i) (Max 1000 Characters): 1000 Characters left.

(Maximum 10 other measures can be added.)

PCMH Recognition

PCMH Recognition
If Other, then Specify: (Maximum 100 characters)

Narrative (Maximum 100 characters)

EHR and Health IT Implementation Status

1. Does the participating health center use an ONC- A TCB certified EHR? Yes No

2. Does the participating health center use any other health IT system? Yes No
If 'Yes', then specify the other health IT system: (Maximum 100 characters)



Healthy People 2020 Goals



HRSA/BPHC Performance Measure	Healthy People 2020 Goal
Hypertension Controlled Blood Pressure Performance Rate (Age 18+)	61.2%
Childhood Immunization Performance Rate (by 3rd Birthday)	80.0%
First Trimester Entry into Prenatal Care	77.9%
Percentage Newborns Below Normal Birth Weight (Less than 2,500 grams)	7.8%
Diabetes Controlled HBA1c Performance Rate $\leq 9\%$ (Age 18+)	83.9%
Pap Test Performance Rate (Ages 21-64)	93.0%
Colorectal Cancer Screening	70.5%
Tobacco Use Assessment	69%
Tobacco Cessation Counseling	21%



Attachment 1

- Provide a brief narrative highlighting **broad issues, significant progress, and challenges** that have impacted the HCCN project since August 1, 2014

Program Narrative Update Items:

1. Any significant progress/proposed changes to the project
2. Any significant changes or outcomes
3. Any significant changes/updates to linkages or partnerships
4. Any significant challenges in recruiting and retaining key management/project staff
5. Any major expected changes/plans/considerations for activities beyond the upcoming budget period (August 1, 2015 – July 31, 2016)



Resources



- HCCN TA website
<http://www.hrsa.gov/grants/apply/assistance/HCCN>
- The Network Guide
<http://www.hrsa.gov/healthit/networkguide/index.html>
- Certified HIT Product List
<http://onc-chpl.force.com/ehrcert>
- Medicare and Medicaid EHR Incentive Programs
<http://www.cms.gov/EHRIncentivePrograms/>
- HRSA Patient-Centered Medical/Health Home (PCMHH) Initiative
<http://bphc.hrsa.gov/policiesregulations/policies/pal201502.html>
- Healthy People 2020
<http://www.healthypeople.gov/2020/topicsobjectives2020/default.aspx>



Technical Assistance Contacts



Program related questions:

- Joanne Galindo: BPHCHCCN@hrsa.gov or 301.594.4300

Budget related questions:

- Bryan Rivera: brivera@hrsa.gov or 301.443.8094

EHB system related questions:

- BPHC Helpline:
<http://www.hrsa.gov/about/contact/bphc.aspx> or 877-974-2742



Important Reminders



- The yearly maximum amount that a grantee can request is pre-populated.
- Applications may not exceed 40 pages.
- Failure to follow the instructions and include all required documents may result in your submission being returned for clarification. This could delay your award, so please ensure a thorough submission.

Questions and Answers

