Fiscal Year 2018 Advancing Precision Medicine (APM) Supplemental Funding Opportunity Technical Assistance Webinar

July 23, 2018

Office of Policy and Program Development (OPPD)
Bureau of Primary Health Care (BPHC)
Health Resources and Services Administration (HRSA)
Agenda

• Welcome from the National Institutes of Health
• APM Summary
• Requirements
• Completing Your Application
• Reminders and Resources
APM Summary
Purpose

To support health center participation in the All of Us Research Program (AoU) and contribute to achievement of its central goal:

- Enroll 1 million individuals reflecting the nation’s rich diversity to produce meaningful health outcomes for communities across the country, including those historically underrepresented in biomedical research.
Eligibility

- 56 organizations
- Receiving Health Center Program operational (H80) grant funding
- Demonstrating health information technology readiness and organizational capacity necessary to:
  - Increase community awareness of AoU
  - Facilitate enrollment of health center patients in AoU
Eligibility Determination: UDS

- Analysis of 2017 Uniform Data System (UDS) reports
  - Patient-centered medical home recognition as of December 31, 2017
  - At least 2.5 patient/community education specialist full-time equivalents (FTEs)
  - At least 20 physician FTEs
  - Attainment of Meaningful Use Stage 2, with all eligible providers at all sites participating in Meaningful Use
  - Electronic health record (EHR) functionality that includes:
    - Electronic prescribing
    - Clinical decision support
    - Health information exchange with other providers and health care settings
    - Patient engagement
    - Electronic clinical summary
    - Coordinated enabling services
Eligibility Determination: AoU

- Current participation in AoU
  - Identified in the application of a currently funded AoU health care provider organization in response to a NIH funding opportunity announcement as of 5/1/2018
  - Propose new activities aligned with the APM purpose and requirements
Eligibility Notification

• **July 19**: HRSA Electronic Handbooks (EHB) email sent to Project Directors and Authorizing Officials included:
  - Link to APM EHB application module and passcode
  - Link to APM Technical Assistance website
  - APM instructions
  - Sub-program funding proportions
• HRSA following up with phone calls to confirm receipt
Summary of Funding

- Total APM funding: $21 million
- Health center maximum award: $375,000
- Period of performance: 9/1/2018 – 8/31/2020

- Need not be used in equal amounts in each year
- Must be requested in the same sub-program funding proportions as the existing H80 award
- May be used throughout FY 2020 H80 budget period with HRSA-approved carryover requests
True or False: APM funding is open to all organizations receiving Health Center Program operational (H80) grant funding at the time of this funding opportunity release.
Correct Answer: False

- 56 health centers are eligible
  - Analysis of 2017 Uniform Data System (UDS) reports
  - Current participation in AoU
  - Notified through EHB email
Requirements
Project Requirements

• Increase the number of health center patients enrolled in AoU via the Direct Volunteer Pathway
• Enable patient participation in AoU
• Create ability to share data with AoU
Enrolling by Direct Volunteer Pathway

Enrollment
- Mobile app
- Website
- Toll-free call center

Surveys
- Medical history
- Lifestyle

Bio-specimen
- Walgreens
- Designated commercial labs
- Journey Bus

Health Record
- Patient releases EHR data to AoU
- Health center exchanges EHR data with AoU
Enabling Patient Participation

• Upgrade to the latest version of an Office of the National Coordinator for Health Information Technology (ONC)-certified EHR
• Increase patient use of patient portals and other health information technology
• Use an application programming interface (API) that supports Health Level Seven (HL7) Fast Healthcare Interoperability Resources (FHIR), including Sync for Science
Sharing Patient Data

• Export patient data in a format to support the use of Observation Medical Outcomes Partnership (OMOP) Common Data Model

• Enable patients to share, at a minimum, the Common Clinical Data Set of their health information with AoU
Funding Request Requirements

- ONC-certified EHR purchases or upgrades that will support participation in a data collaborative using OMOP Common Data Model and/or HL7 standards
  - Data collaboratives support the exchange, integration, sharing, and retrieval of electronic health information
- Travel costs for key APM project team members to travel to a 2-day meeting held by the federal training and technical assistance contractor
Ineligible Costs

• Clinical services
• Electronic Health Record (EHR) that is not ONC-certified
• Fundraising
• Support for lobbying/advocacy efforts
• Incentives (e.g., gift cards, food)
• Construction/renovation costs
• Facility or land purchases
• Vehicle purchases
Reporting Requirements

Annual Reports

- UDS
- Budget Period Progress Report (BPR) beginning in FY 2020

Triannual Progress Reports

- Number of patients the health center engaged through health information technology
- Number and demographics of patients enrolled in AoU
- Progress toward meeting HL7 and/or OMOP Common Data Model standards
- EHR data exchange with AoU
Important Dates

July 19, 2018: Email sent to eligible applicants

August 20, 2018: Applications due in EHB by 5 pm ET

September 1, 2018: Period of performance start date
True or False: APM funding must be used to enable patient participation in AoU through all three strategies stated in the Project Requirements:

- Upgrading to the latest version of an Office of the National Coordinator for Health Information Technology (ONC)-certified EHR
- Increasing patient use of patient portals and other health information technology
- Using an application programming interface (API) that supports HL7 FHIR, including Sync for Science, to enable patients to share, at a minimum, the Common Clinical Data Set or their health information with AoU
Correct Answer: True

- APM funding must enhance health information technology capacity and/or performance in all three required patient engagement activities

- If your EHR already has these capacities, your application must:
  - Demonstrate that current capacity fulfills the APM requirements
  - Describe how APM funds will be utilized to achieve the other APM requirements
Completing Your Application
Essential Application Materials

- EHB email notification
  - Application module access
  - Instructions
  - Sub-program funding proportions

- APM Technical Assistance Website
  - Instructions
  - Forms
  - Samples
  - Resources
Application Components

EHB ONLY!

- SF-424 - Basic Information/Budget Forms
- Project Description/Abstract
- Federal Object Class Categories Form
- Budget Narrative
- Staffing Impact Form
- Project Narrative
- Equipment List Form
- Additional Information
SF-424 Basic Information/Budget Forms

• Project Period
  ▪ Start Date: September 1, 2018
  ▪ End Date: August 31, 2020

• Project Description/Abstract
  ▪ Explain your proposed project
    ✓ Brief description, or
    ✓ Logic model
  ▪ Blank document

• Review and update pre-populated data, as needed
1. Update Sub-Program, if needed (1)
   - Ensure currently funded sub-programs (e.g., CHC, MHC) are listed

2. Complete Section A: New or Revised Budget (2)
   - Enter your total federal request ($375,000 or less)
   - Align with sub-program funding proportions in your email
   - Enter your total non-federal funding, if any

3. Complete Section C: Non-Federal Resources (if applicable)
Federal Object Cost Categories Form

• Enter federal and non-federal expenses by object class category
  ▪ Example categories: personnel, equipment, supplies
• Total funding request may not exceed $375,000
• Enter costs for each year separately
  ▪ Year 1: September 1, 2018 to August 31, 2019
  ▪ Year 2: September 1, 2019 to August 31, 2020
  ▪ Year 1 and Year 2 requests can be unequal
Budget Narrative Attachment

Complete a 2-year budget narrative that describes costs for each line item within each object class category of the Federal Object Class Category Form

- Sample Budget Narrative on the APM technical assistance website
- Appendix B of the APM Instructions

- Clearly link costs to the funding purpose
- Include federal and non-federal costs, if any
- Align with other application budget components
- Provide detail for all contracts
Staffing Impact Form

Enter the direct hire staff and/or contractor FTEs that will help achieve the APM project

- Include projections for the 2-year period of performance
- Include FTEs for direct hire staff and contracted personnel separately

<table>
<thead>
<tr>
<th>Staffing Positions by Major Service Category</th>
<th>Direct Hire FTEs</th>
<th>Contract/Agreement FTEs</th>
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<tbody>
<tr>
<td>Case Managers</td>
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<tr>
<td>Patient/Community Education Specialists</td>
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<td></td>
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<tr>
<td>Outreach Workers</td>
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</tbody>
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Project Narrative (1 of 2)

Provide narrative responses to six items

1. Increase the number of health center patients enrolled in AoU through activities that focus on community/populations historically underrepresented in biomedical research, including:
   - Individuals with physical disabilities
   - Racial or ethnic minorities
   - Women
   - Individuals from geographically isolated communities
   - Economically disadvantaged individuals
   - Sexual and gender minorities
2. Upgrade your EHR to export patient data in a format to support the use of OMOP Common Data Model for sharing data with AoU

3. Increase patient use of patient portals and other health information technology

4. Enable patients to share, at a minimum, the Common Clinical Data Set of their health information with AoU via an API that supports HL7 FHIR, including Sync for Science

5. Collect and report APM-relevant measures not currently tracked through UDS

6. Personnel supported with APM funding and how they will support APM activities
Equipment List Form

- If funding is requested in the Equipment line item on the Federal Object Class Categories Form
  - List the proposed equipment purchases
  - The total on this form must equal the total amount of federal funding requested for equipment on the Federal Object Cost Categories Form
- If APM funding will not be used to purchase equipment
  - Enter “No equipment to be purchased” in the Description field
  - Enter “0” in the remaining fields

### Equipment
- Tangible personal property, including information technology systems
- Useful life exceeds one year
- Per-unit acquisition cost equals or exceeds $5,000

### Supplies
- Includes equipment items that cost less than $5,000
- **Do not include Supplies on Equipment List form**
Question 3

Identify the incorrect statement below.

A. All funding will be awarded in September 2018
B. Spending must be in equal amounts in each year
C. You may use APM funding throughout your FY 2020 budget period with approved carry over requests
D. You must request APM funding in the same sub-program proportions as your existing H80 award
Question 3: Response

Incorrect Statement: B

A. All funding will be awarded in September 2018
B. Spending must be in equal amounts in each year
C. You may use APM funding throughout your FY 2020 budget period with approved carry over requests
D. You must request APM funding in the same sub-program proportions as your existing H80 award
Reminders and Resources
Application Submission

• Applications due in EHB on **August 20 by 5 pm ET**
• Confirm that your organization’s SAM.gov registration is active now
  - [Updated SAM.gov FAQs](#) describe recent changes to SAM.gov registration requirements
Authorizing Official Role

- Only the Authorizing Official (AO) may submit the application.
- If you are not the AO, a ‘Submit to AO’ button will display on the Submit page.
- Leave adequate time for the AO to complete the submission process.
Application Review

Reviewed for completeness, eligibility, and allowable costs

- Budget and/or narrative revisions may be requested

Awards will not be made if you have:

- Stopped receiving H80 grant funding
- 5 or more conditions related to Health Center Program requirement area(s) in the 60-day phase of Progressive Action
- 1 or more conditions related to Health Center Program requirement area(s) in the 30-day phase of Progressive Action
Key Reminders

• APM supports health center participation in AoU
  ▪ Eligibility was limited to those demonstrating health information technology readiness and organizational capacity necessary to:
    ✓ Increase community awareness of AoU
    ✓ Facilitate enrollment of health center patients using the Direct Volunteer Pathway

• Contact us at bphcsupplement@hrsa.gov with questions about allowable activities

• Apply in EHB by August 20 at 5 pm ET
  ▪ Submit in advance of the deadline
# Technical Assistance Resources

<table>
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<tr>
<th>Assistance Needed</th>
<th>Contact</th>
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| General Guidance on Requirements and Application Components | **APM Technical Assistance Website**  
Provides instructions, overview, eligibility, forms, sample budget narrative and logic model, EHB User Guide, TA webinar slides, and other resources |
| Application Questions                                  | **APM Technical Assistance Team**  
bphcsupplement@hrsa.gov |
| Budget and Grant Administration Questions              | Joi M. Grymes-Johnson  
jgrymes@hrsa.gov |
| Electronic Submission Issues                           | BPHC Helpline  
1-877-974-BPHC (2742) (select option 3), or send an email through Web Request Form |
Questions
Thank You!

Office of Policy and Program Development
Bureau of Primary Health Care (BPHC)
Health Resources and Services Administration (HRSA)

bphcsupplement@hrsa.gov

https://bphc.hrsa.gov/programopportunities/fundingopportunities/advancingprecisionmedicine/index.html

www.bphc.hrsa.gov

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