

DEPARTMENT OF HEALTH AND HUMAN SERVICES Health Resources and Services Administration PROGRAM NARRATIVE UPDATE	FOR HRSA USE ONLY	
	Grant Number	Progress Report Tracking Number
Note(s): Describe the progress made from the beginning of the FY 2016 budget period until the date of BPR submission; the expected progress for the remainder of the budget period; and any projected changes for the FY 2017 budget period.		
Environment		
Discuss changes in the region, state, and/or community over the past year that have directly impacted/affected the project's progress (e.g., changing service area demographics/shifting target population needs, changes in major health care providers in the service area, changes in key program partnerships, changes in insurance coverage, including Medicaid, Medicare and Children's Health Insurance Program (CHIP)).	3,000 character limit (Approximately 2 pages)	
Organizational Capacity		
Discuss changes in the organization's capacity over the past year that have impacted or may impact the implementation of the funded project, including changes in: <ul style="list-style-type: none"> • Staffing, including staff composition and/or key staff vacancies • Operations • Systems, including financial, clinical, and/or practice management systems • Financial status 	3,000 character limit (Approximately 2 pages)	

Patient Capacity

Referencing the % Change 2013-2015 Trend, % Change 2014-2015, and % Progress Toward Goal columns:

- Discuss the trend in unduplicated patients served and report progress in reaching the projected number of patients to be served in the identified categories.
- Explain key factors driving significant changes in patient numbers and any downward trends or limited progress towards the projected patient goals.

Notes:

- 2013 – 2015 Patient Number data are pre-populated from Table 3a in the UDS Report.
- % Change and % Progress Data are pre-populated calculations based on UDS Reporting.
- The Projected Number of Patients value is pre-populated from the Patient Target communicated via email to the Authorizing Official, Business Official, and Project Director on April 21, 2016. If you did not receive this email, contact BPHCPatientTargets@hrsa.gov.

	2013 Patient Number	2014 Patient Number	2015 Patient Number	% Change 2013-2015 Trend	% Change 2014-2015	% Progress Toward Goal	Projected Number of Patients	Patient Capacity Narrative
Project Period: (Pre-populated from most recent Notice of Award)								
Total Unduplicated Patients	Pre-populated from 2013 UDS	Pre-populated from 2014 UDS	Pre-populated from 2015 UDS	Pre-populated calculation	Pre-populated calculation	Pre-populated calculation	Pre-populated from the Patient Target communicated via email on April 21, 2016.	3,000 character limit

Notes:

- The Projected Number of Patients column is pre-populated from the patient projection in the application that initiated your current project period (SAC) plus selected supplemental funding awarded after the start of the current project period. See the frequently asked questions on the [BPR TA webpage](#) for details on the selected supplemental funding patient projections included based on when you last completed a SAC application.
- If pre-populated patient projections are not accurate, provide adjusted projections and explanation in the Patient Capacity Narrative section.
- 2013 – 2015 Patient Number data are pre-populated from Table 4 in the UDS Report.
- % Change and % Progress Data are pre-populated calculations based on UDS Reporting.
- (*) 2014 and 2015 public housing patient data are pre-populated from UDS. Since the 2013 public housing patient data were not included in Table 4 of the UDS Report, these data are pre-populated from the FY 2016 BPR, if available. If data are not pre-populated in this cell, provide the 2013 public housing patient number, as applicable, from your health center data.

Total Migratory and Seasonal Agricultural Worker Patients	Pre-populated from 2013 UDS	Pre-populated from 2014 UDS	Pre-populated from 2015 UDS	Pre-populated calculation	Pre-populated calculation	Pre-populated calculation	Pre-populated	3,000 character limit
Total People Experiencing Homelessness Patients	Pre-populated from 2013 UDS	Pre-populated from 2014 UDS	Pre-populated from 2015 UDS	Pre-populated calculation	Pre-populated calculation	Pre-populated calculation	Pre-populated	3,000 character limit
Total Public Housing Resident Patients	Pre-populated from 2016 BPR, if available	Pre-populated from 2014 UDS	Pre-populated from 2015 UDS	Pre-populated calculation	Pre-populated calculation	Pre-populated calculation	Pre-populated	3,000 character limit

Supplemental Awards

- Discuss progress made in implementing recent supplemental Health Center Program awards. For each applicable supplement, provide current data on progress in the Numeric Progress Toward Goal column. In the Supplemental Award Narrative column, describe the following as they relate to the data reported:
 - Progress toward goals;
 - Key contributing and restricting factors impacting/affecting progress toward goals; and
 - Plans for sustaining progress and/or overcoming barriers to ensure goal achievement.

Type of Supplemental Award	Programmatic Goal	Numeric Goal	Numeric Progress Toward Goal	Supplemental Award Narrative
FY 2014 NAP Satellite Grant	Achieve operational status, and increase number of patients	Pre-populated with end of project period patient projection	As applicable	3,000 character limit
FY 2015 NAP Satellite Grant	Achieve operational status, and increase number of patients	Pre-populated with December 31, 2016 patient projection	As applicable	3,000 character limit
FY 2014 Behavioral Health Integration (BHI) Supplemental	Increase the number of patients with access to integrated behavioral health care	Pre-populated with the number of new patients to receive integrated behavioral health care	As applicable	3,000 character limit
FY 2015 BHI Supplemental	Increase the number of patients with access to integrated behavioral health care	Pre-populated with the number of new patients to receive integrated behavioral health care	As applicable	3,000 character limit
FY 2014 Expanded Services (ES) Supplemental	Increase the number of patients and expand availability of services	Pre-populated with the number of new patients to receive expanded services (<i>new Expanded Medical Capacity patients</i>)	As applicable	3,000 character limit
FY 2015 ES Supplemental	Increase the number of patients and expand services	Pre-populated with the number of new patients to receive expanded services	As applicable	3,000 character limit

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		<i>(across all services proposed for expansion)</i>		
FY 2016 Substance Abuse Expansion *	Increase the number of patients receiving substance abuse services, including Medication-Assisted Treatment (MAT)	Pre-populated with the number of new patients to receive integrated substance abuse services by December 31, 2017	As applicable	3,000 character limit
FY 2016 Oral Health Expansion	Increase the percentage of health center patients receiving integrated dental services at the health center	Pre-populated with the projected percentage of health center patients to receive integrated dental health services at the health center	As applicable	3,000 character limit

One-Time Funding Awards

For assistance with completing the One-Time Funding Awards section, visit the [BPR TA webpage](#) for a list of recipients for each noted one-time award. Use the Activities column to describe how funding will be or was already spent for all one-time awards received and the impact on the organization. "Not applicable" may be listed in the Activities column for any awards that were not received.

Type of One-Time Funding	Allowable Activities	Activities
FY 2015 Quality Improvement Assistance (December 2014)	Developing and improving health center quality improvement (QI) systems and infrastructure: <ul style="list-style-type: none"> • training staff • developing policies and procedures • enhancing health information technology, certified electronic health record, and data systems • data analysis • implementing targeted QI activities (including hiring consultants) 	3,000 character limit

	<p>Developing and improving care delivery systems:</p> <ul style="list-style-type: none"> • supplies to support care coordination, case management, and medication management • developing contracts and formal agreements with other providers • laboratory reporting and tracking • training and workflow redesign to support team-based care • clinical integration of behavioral health, oral health, HIV care, and other services • patient engagement activities 	
<p>FY 2015 Quality Improvement Assistance (August 2015)</p>	<p>Developing and improving health center QI systems and infrastructure:</p> <ul style="list-style-type: none"> • training staff • developing policies and procedures • enhancing health information technology, certified electronic health record, and data systems • data analysis • implementing targeted QI activities (including hiring consultants) <p>Developing and improving care delivery systems:</p> <ul style="list-style-type: none"> • supplies to support care coordination, case management and medication management • developing contracts and formal agreements with other providers • laboratory reporting and tracking • training and workflow redesign to support team-based care • clinical integration of behavioral health, oral health, HIV care, and other services • patient engagement activities 	<p>3,000 character limit</p>

Clinical and Financial Performance Measures

Referencing the % Change 2013-2015 Trend, % Change 2014-2015, and % Progress Toward Goal columns:

- Discuss the trends in clinical and financial performance measures. Maintenance or improvement in performance is expected; downward trends or limited progress towards the projected goals must be explained.
- In the Clinical/Financial Performance Measures Narrative column, describe the following as they relate to the data reported:
 - Progress toward goals;
 - Key contributing and restricting factors impacting/affecting progress toward goals; and
 - Plans for sustaining progress and/or overcoming barriers to ensure goal achievement.

Notes:

- Measure goals are pre-populated from the Measure Goal from your FY2016 SAC/BPR.
- If pre-populated performance measure goals are not accurate, provide adjusted goals and explain (e.g., goal for the blood pressure control measure has increased based on improved patient tracking via a new EHR) in the appropriate Measure Narrative section.
- The Oral health—sealants Measure %Progress Toward Goal field will be prepopulated if a goal was provided in the FY 2016 SAC or BPR. An Oral health—sealants goal must be established in the FY17 BPR if one was not established last year. For providing 2015 Oral health—sealants data, your 2015 UDS Report should serve as a useful resource.
- Due to the fact that award recipients set their diabetes goals and reported UDS data based on different diabetes measure definitions, N/A will be shown for all fields, and narrative progress toward the goal is not required in this submission. However, work should continue in this priority area and progress should be shown in the 2016 UDS Report.
- The Health Center Program grant cost per patient UDS data is pre-populated from the total BPHC Health Center Program grant drawn-down reported for each calendar year divided by the total unduplicated patients reported for each calendar year.

	2013 Measure	2014 Measure	2015 Measure	% Change 2013-2015 Trend	% Change 2014-2015	% Progress Toward Goal	Measure Goal	Measure Narrative
Perinatal Health								
Access to prenatal care in 1st trimester	Pre-populated from 2013 UDS (if available)	Pre-populated from 2014 UDS (if available)	Pre-populated from 2015 UDS (if available)	Pre-populated calculation	Pre-populated calculation	Pre-populated calculation	Pre-populated from the application that initiated the current budget period	3,000 character limit
Low birth weight (< 2500 grams)	Pre-populated from 2013 UDS (if available)	Pre-populated from 2014 UDS (if available)	Pre-populated from 2015 UDS (if available)	Pre-populated calculation	Pre-populated calculation	Pre-populated calculation	Pre-populated from the application that initiated the current budget period	
Preventive Health Screenings and Services								

	2013 Measure	2014 Measure	2015 Measure	% Change 2013-2015 Trend	% Change 2014-2015	% Progress Toward Goal	Measure Goal	Measure Narrative
Oral health - sealants	No data available	No data available	Award recipient to provide data	No data available	No data available	Pre-populated calculation if 2015 data and a Measure Goal are provided	Pre-populated if a goal was provided in the FY 2016 SAC or BPR	3,000 character limit
Weight assessment and counseling for children and adolescents	Pre-populated from 2013 UDS (if available)	Pre-populated from 2014 UDS (if available)	Pre-populated from 2015 UDS (if available)	Pre-populated calculation	Pre-populated calculation	Pre-populated calculation	Pre-populated from the application that initiated the current budget period	
Adult weight screening and follow up	Pre-populated from 2013 UDS (if available)	Pre-populated from 2014 UDS (if available)	Pre-populated from 2015 UDS (if available)	Pre-populated calculation	Pre-populated calculation	Pre-populated calculation	Pre-populated from the application that initiated the current budget period	
Tobacco use screening and cessation	No data available	Pre-populated from 2014 UDS (if available)	Pre-populated from 2015 UDS (if available)	No data available	Pre-populated calculation	Pre-populated calculation	Pre-populated from the application that initiated the current budget period	
Colorectal cancer screening	Pre-populated from 2013 UDS (if available)	Pre-populated from 2014 UDS (if available)	Pre-populated from 2015 UDS (if available)	Pre-populated calculation	Pre-populated calculation	Pre-populated calculation	Pre-populated from the application that initiated the current budget period	
Cervical cancer screening	Pre-populated from 2013 UDS (if available)	Pre-populated from 2014 UDS (if available)	Pre-populated from 2015 UDS (if available)	Pre-populated calculation	Pre-populated calculation	Pre-populated calculation	Pre-populated from the application that initiated the current budget period	

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	2013 Measure	2014 Measure	2015 Measure	% Change 2013-2015 Trend	% Change 2014-2015	% Progress Toward Goal	Measure Goal	Measure Narrative
Childhood immunizations by 3rd birthday	Pre-populated from 2013 UDS (if available)	Pre-populated from 2014 UDS (if available)	Pre-populated from 2015 UDS (if available)	Pre-populated calculation	Pre-populated calculation	Pre-populated calculation	Pre-populated from the application that initiated the current budget period	
Chronic Disease Management								
Asthma treatment – pharmacologic therapy	Pre-populated from 2013 UDS (if available)	Pre-populated from 2014 UDS (if available)	Pre-populated from 2015 UDS (if available)	Pre-populated calculation	Pre-populated calculation	Pre-populated calculation	Pre-populated from the application that initiated the current budget period	3,000 character limit
Coronary artery disease (CAD) and lipid-lowering therapy	Pre-populated from 2013 UDS (if available)	Pre-populated from 2014 UDS (if available)	Pre-populated from 2015 UDS (if available)	Pre-populated calculation	Pre-populated calculation	Pre-populated calculation	Pre-populated from the application that initiated the current budget period	
Ischemic Vascular Disease (IVD) and aspirin or other anti-thrombotic therapy	Pre-populated from 2013 UDS (if available)	Pre-populated from 2014 UDS (if available)	Pre-populated from 2015 UDS (if available)	Pre-populated calculation	Pre-populated calculation	Pre-populated calculation	Pre-populated from the application that initiated the current budget period	
Blood pressure control	Pre-populated from 2013 UDS (if available)	Pre-populated from 2014 UDS (if available)	Pre-populated from 2015 UDS (if available)	Pre-populated calculation	Pre-populated calculation	Pre-populated calculation	Pre-populated from the application that initiated the current budget period	
Diabetes control	N/A	N/A	N/A	N/A	N/A	N/A	N/A	

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	2013 Measure	2014 Measure	2015 Measure	% Change 2013-2015 Trend	% Change 2014-2015	% Progress Toward Goal	Measure Goal	Measure Narrative
HIV linkage to care	No data available	Pre-populated from 2014 UDS (if available)	Pre-populated from 2015 UDS (if available)	No data available	Pre-populated calculation	Pre-populated calculation	Pre-populated from the application that initiated the current budget period	
Depression screening and follow up	No data available	Pre-populated from 2014 UDS	Pre-populated from 2015 UDS (if available)	No data available	Pre-populated calculation	Pre-populated calculation	Pre-populated from the application that initiated the current budget period	
Financial Measures								
Total cost per patient	Pre-populated from 2013 UDS (if available)	Pre-populated from 2014 UDS (if available)	Pre-populated from 2015 UDS (if available)	Pre-populated calculation	Pre-populated calculation	Pre-populated calculation	Pre-populated from the application that initiated the current budget period	3,000 character limit
Medical cost per medical visit	Pre-populated from 2013 UDS (if available)	Pre-populated from 2014 UDS (if available)	Pre-populated from 2015 UDS (if available)	Pre-populated calculation	Pre-populated calculation	Pre-populated calculation	Pre-populated from the application that initiated the current budget period	
Health Center Program grant cost per patient	No data available	Pre-populated from 2014 UDS (if available)	Pre-populated from 2015 UDS (if available)	No data available	Pre-populated calculation	Pre-populated calculation after goal is established	Pre-populated from the application that initiated the current budget period	
Additional Measures								

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	2013 Measure	2014 Measure	2015 Measure	% Change 2013-2015 Trend	% Change 2014-2015	% Progress Toward Goal	Measure Goal	Measure Narrative
Additional Measures (if applicable)	Provide data if available	Provide data if available	Provide data if available	Pre-populated calculation (if data are provided)	Pre-populated calculation (if data are provided)	Pre-populated calculation (if data are provided)	Pre-populated from the application that initiated the current budget period	

Public Burden Statement: An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB control number for this project is 0915-0285. Public reporting burden for this collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to HRSA Reports Clearance Officer, 5600 Fishers Lane, Room 14N-39, Rockville, Maryland, 20857.

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