

SAC/SAC-AA Implementation Plan

The Implementation Plan outlines the applicant’s planned goals and action steps to ensure that within 120 days of receipt of the Notice of Award, all proposed sites, (as noted on Form 5B: Service Sites and described in the Project Narrative) will have necessary staff and providers in place to begin delivering services to the proposed community and/or target population (as described on Forms 5A: Services Provided and 5C: Other Activities/Locations). Additionally, it must demonstrate that all staff and providers will be in place and delivering services for the proposed hours of operation within one year of Notice of Award. Refer to Appendix C of the funding opportunity announcement (FOA) for further details about the Implementation Plan.

This attachment is required for new and competing supplement applicants. Applicants may choose focus areas and goals based on the list below and in Appendix C, or provide different focus areas and goals based on the action steps necessary to achieve the required operational status for all proposed sites within 120 days.

Focus Area: Operational Service Delivery Program

Goal On separate rows, identify the goals for each focus area. Goals should describe measureable results.	Key Action Steps Identify the action steps that must occur to accomplish each goal.	Person/Area Responsible Identify who will be responsible and accountable for carrying out each action step.	Time Frame Identify the expected time frames for carrying out each action step.	Comments As desired, provide supplementary information.
Goal A1: Provision of Required Services (and any Additional Services noted on Form 5A)	1. Action Step	1. Person Responsible	1. Time Frame	
	2. Action Step	2. Person Responsible	2. Time Frame	

<p align="center">Goal</p> <p>On separate rows, identify the goals for each focus area. Goals should describe measurable results.</p>	<p align="center">Key Action Steps</p> <p>Identify the action steps that must occur to accomplish each goal.</p>	<p align="center">Person/Area Responsible</p> <p>Identify who will be responsible and accountable for carrying out each action step.</p>	<p align="center">Time Frame</p> <p>Identify the expected time frames for carrying out each action step.</p>	<p align="center">Comments</p> <p>As desired, provide supplementary information.</p>
<p>Goal A2: Core Provider Staff Recruitment Plan</p>	<p>1. Action Step</p>	<p>1. Person Responsible</p>	<p>1. Time Frame</p>	
	<p>2. Action Step</p>	<p>2. Person Responsible</p>	<p>2. Time Frame</p>	
<p>Goal A3: System for Professional Coverage for After Hours Care</p>	<p>1. Action Step</p>	<p>1. Person Responsible</p>	<p>1. Time Frame</p>	
	<p>2. Action Step</p>	<p>2. Person Responsible</p>	<p>2. Time Frame</p>	
<p>Goal A4: Admitting Privileges</p>	<p>1. Action Step</p>	<p>1. Person Responsible</p>	<p>1. Time Frame</p>	
	<p>2. Action Step</p>	<p>2. Person Responsible</p>	<p>2. Time Frame</p>	
<p>Goal A5: Readiness to Serve the Target Population</p>	<p>1. Action Step</p>	<p>1. Person Responsible</p>	<p>1. Time Frame</p>	
	<p>2. Action Step</p>	<p>2. Person Responsible</p>	<p>2. Time Frame</p>	

Focus Area: Implementation of the Compliant Sliding Fee Discount Program (SFDP) and Billings and Collections System at Proposed Site(s)

<p>Goal On separate rows, identify the goals for each focus area. Goals should describe measureable results.</p>	<p>Key Action Steps Identify the action steps that must occur to accomplish each goal.</p>	<p>Person/Area Responsible Identify who will be responsible and accountable for carrying out each action step.</p>	<p>Time Frame Identify the expected time frames for carrying out each action step.</p>	<p>Comments As desired, provide supplementary information.</p>
<p>Goal C1: Implementation of a Compliant Sliding Fee Scale</p>	<p>1. Action Step</p>	<p>1. Person Responsible</p>	<p>1. Time Frame</p>	
	<p>2. Action Step</p>	<p>2. Person Responsible</p>	<p>2. Time Frame</p>	
<p>Goal C2: SFDP and Billing and Collections Policies and Procedures</p>	<p>1. Action Step</p>	<p>1. Person Responsible</p>	<p>1. Time Frame</p>	
	<p>2. Action Step</p>	<p>2. Person Responsible</p>	<p>2. Time Frame</p>	