FY2018 Expanding Access to Quality Substance Use Disorder and Mental Health Services (SUD-MH) Progress Report Guide

Overview

The purpose of the SUD-MH funding is to support the implementation and advancement of evidence-based strategies to: 1) expand access to quality integrated substance use disorder (SUD) prevention and treatment services, including those addressing opioid use disorder (OUD) and other emerging SUD issues; and/or 2) expand access to quality integrated mental health (MH) services, with a focus on conditions that increase risk for, or co-occur with SUD, including OUD.

Awardees are required to report on their progress with SUD-MH activities through the submission of tri-annual progress reports. The SUD-MH progress reporting measures align with UDS data measures referenced in the 2018 UDS Manual. The SUD-MH progress reports require data and a brief summary of your SUD-MH implementation progress including barriers and successes. This guide will assist you in completing your SUD-MH progress report.

Question 1: SUD-MH Staffing Positions by Major Service Category
Report only the FTEs supported by SUD-MH supplemental funding.

SUD-MH Progress Reporting Measure	UDS Manual Reference	SUD-MH Progress Report Data Entry
The number of FTEs hired or contracted by your health center to expand access to SUD and/or MH services.	• *Instructions for Tables that Report Visits, Patients, and Providers* (pp. 21-25) • *UDS Table 5: Staffing and Utilization* (pp. 49-56)	1. Enter the total number of FTEs in the applicable hired or contracted category from 9/1/2018 to the end of the current reporting period.

Question 2: Substance Use Disorder (SUD) Services
Report data regardless of funding source (do not limit responses to activities supported by SUD-MH funding).

SUD-MH Progress Reporting Measure	UDS Manual Reference	SUD-MH Progress Report Data Entry
The number of unduplicated patients receiving SUD services.	• *Instructions for Tables that Report Visits, Patients, and Providers* (pp. 21-25) • *UDS Table 5: Staffing and Utilization* (pp. 49-56)	2a. Enter the total number of unduplicated patients receiving SUD services from 9/1/2018 to the end of the current reporting period.
The number of visits for patients receiving SUD services.	• *Instructions for Tables that Report Visits, Patients, and Providers* (pp. 21-25) • *UDS Table 5: Staffing and Utilization (pp. 49-56)*	2b. Enter the total number of visits for patients receiving SUD services from 9/1/2018 to the end of the current reporting period.

Question 3: Mental Health (MH) Services

Report data regardless of funding source (do not limit responses to activities supported by SUD-MH funding).

SUD-MH Progress Reporting Measure	UDS Manual Reference	SUD-MH Progress Report Data Entry
The number of unduplicated patients receiving mental health services.	• *Instructions for Tables that Report Visits, Patients, and Providers* (pp. 21-25) • *Table 5: Staffing and Utilization (pp. 49-56)*	3a. Enter the total number of unduplicated patients receiving MH services from 9/1/2018 to the end of the current reporting period.
The number of visits for patients receiving mental health services.	• *Instructions for Tables that Report Visits, Patients, and Providers* (pp. 21-25) • *Table 5: Staffing and Utilization (pp. 49-56)*	3b. Enter the total number of visits for patients receiving MH services from 9/1/2018 to the end of the current reporting period.
The number of unduplicated patients who received Screening, Brief Intervention, and Referral to Treatment (SBIRT) services.	• *Instructions for Tables that Report Visits, Patients, and Providers* (pp. 21-25) • *Table 6A: Selected Diagnoses and Services Rendered* - Line 26b. (pp. 68-75)	3c. Enter the total number of unduplicated patients who received SBIRT services from 9/1/2018 to the end of the current reporting period.
The number of visits for patients who received SBIRT services.	• *Instructions for Tables that Report Visits, Patients, and Providers* (pp. 21-25) • *Table 6A: Selected Diagnoses and Services Rendered* – Line 26b. (pp. 68-75)	3d. Enter the total number of visits for patients who received SBIRT services from 9/1/2018 to the end of the current reporting period.
The number of patients aged 12 years and older who were screened for depression with a follow-up plan documented on the date of the positive screen.	• *Instructions for Tables that Report Visits, Patients, and Providers* (pp. 21-25) • *Table 6A: Selected Diagnoses and Services Rendered* – Line 21. (pp. 68-75)	3e. Enter the total number of patients aged 12 years and older who were screened for depression with a follow-up plan documented on the date of the positive screen from 9/1/2018 to the end of the current reporting period.

Question 4: Opioid Use Disorder Services

Report data regardless of funding source (do not limit responses to activities supported by SUD-MH funding).

SUD-MH Progress Reporting Measure	UDS Manual Reference	SUD-MH Progress Report Data Entry
The number of patients who received medication-assisted treatment (MAT) for OUD from a physician, certified nurse practitioner, or physician assistant with a DATA waiver working on behalf of the heath center.	• *Other Data Elements* – Question 1b. *(pp. 187-188)*	4a. Enter the total number of patients who received medication-assisted treatment (MAT) services from 9/1/2018 to the end of the current reporting period.
The number of providers who have obtained a Drug Addiction Treatment Act (DATA) waiver for OUD medication-assisted treatment.	• *Other Data Elements* – Question 1a. *(pp. 187-188)*	4b. Enter total providers who have obtained a Drug Addiction Treatment Act (DATA) waiver for OUD medication-assisted treatment from 9/1/2018 to the end of the current reporting period.

Question 5: Telehealth

Report data regardless of funding source (do not limit responses to activities supported by SUD-MH funding).

SUD-MH Progress Reporting Measure	UDS Manual Reference	SUD-MH Progress Report Data Entry
Use of telehealth for SUD services.	*Other Data Elements* – Question 2a3. *(pp. 187-188)*	5a. Respond (Yes or No) regarding your use of telehealth to provide SUD services.
Use of telehealth for MH services.	*Other Data Elements* – Question 2a3. *(pp. 187-188)*	5b. Respond (Yes or No) regarding your use of telehealth to provide MH services.

Question 6: Issues and Barriers
Minimum of 500 characters and up to 2,500 characters (1 page)

SUD-MH Progress Reporting Measure	SUD-MH Progress Report Data Entry
New and ongoing issues/barriers that you have encountered in implementing the activities supported with the SUD-MH supplemental funding over the past four months of the reporting period.	6. Enter any issues/barriers within the past four months of the reporting period. Types of issues/barriers to report (but not limited to): • Workforce development (e.g. hiring, training, etc.) • Operational issues • SUD-MH Implementation issues

Question 7: Successes and Lessons Learned
Minimum of 500 characters and up to 2,500 characters (1 page)

SUD-MH Progress Reporting Measure	SUD-MH Progress Report Data Entry
New and ongoing successes and/or lessons learned that you have experienced in implementing the activities supported with the SUD-MH supplemental funding over the past four months of the reporting period.	7. Enter any successes and/or lessons learned within the past four months of the reporting period. Types of successes and/or lessons learned to report (but not limited to): • Workforce development (e.g. hiring, training, etc.) • SUD-MH Implementation • Collaborations and engagements

Technical Assistance Resources
- SUD-MH Technical Assistance Website
  https://bphc.hrsa.gov/programopportunities/fundingopportunities/sud-mh/

- Electronic Submission Issues
  Health Center Program Support
  1-877-464-4772
  Web Request Form: https://www.hrsa.gov/about/contact/bphc.aspx

- Programmatic Issues or Questions
  SUD-MH Technical Assistance Team
  Email address: sud-mh@hrsa.gov