

<b>DEPARTMENT OF HEALTH AND HUMAN SERVICES</b> <b>Health Resources and Services Administration</b>  <b>Form 8: HEALTH CENTER AGREEMENTS</b>	<b>FOR HRSA USE ONLY</b>	
	LAL Number	Application Tracking Number
<p>Note: When a look-alike wishes to establish an agreement/arrangement in the future that will either (1) result in another organization carrying out a substantial portion of the approved scope of project or (2) impact the governing board's composition, authorities, functions, or responsibilities, a Prior Approval request must be submitted in EHB and approved by HRSA before the agreement/arrangement can be formalized and implemented.</p>		
<b>PART I Health Center Agreements</b>		
1. Does your organization have a parent, affiliate, or subsidiary organization?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>2. Do you have, or propose to make as part of this application any contract with another organization to carry out a substantial portion of the proposed scope of project? Contracts for a substantial portion of the award include contracting for the majority of core primary care services, and/or contracting for the Chief Executive Officer (CEO), and/or the entire key management team inclusive of the CEO.</p> <p><b>NOTE:</b></p> <ul style="list-style-type: none"> <li>Contracts made to related organizations such as a parent or affiliate must also be addressed in this form.</li> <li>This form excludes contracts for the acquisition of supplies, material, equipment, or general support services (e.g., janitorial services, contracts with individual providers).</li> </ul> <p>If <b>Yes</b>, indicate the number of each agreement by type in 2a below and complete Part II. If <b>No</b>, <b>Part II is Not Applicable</b>.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
2a. Number of contracts for a substantial portion of the proposed scope of project for any of the following: the majority of core primary care services and/or contracting for the CEO and/or the entire key management team inclusive of the CEO.	___ (number)	
<b>Part II: Attachments</b>		
All affiliations/contracts referenced in Part I <b>must be uploaded in full</b> . Uploaded documents will NOT count against the page limit.		
Affiliate/Contract Organization Name (maximum 50 characters)		
Type of Agreement	<input type="checkbox"/> Affiliation Agreement <input type="checkbox"/> Contract	

Public Burden Statement: An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB control number for this project is 0915-0285. Public reporting burden for this collection of information is estimated to average 45 minutes per response, including the time for reviewing instructions, searching existing data sources, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to HRSA Reports Clearance Officer, 5600 Fishers Lane, Room 14N-39, Rockville, Maryland, 20857.

## Instructions for Form 8 – Health Center Agreements

Complete Part I, by selecting **Yes** if you have 1) a parent, affiliate, or subsidiary organization; and/or 2) any current or proposed agreements that will constitute a substantial portion of the proposed scope of project, including a proposed site to be operated by a contractor, as identified in Form 5B: Service Sites.

Refer to [Uniform Guidance 2 CFR part 200 as codified by HHS at 45 CFR part 75](#) for the definition of “substantial” and characteristics of a contractor agreement. You must use judgment in classifying each agreement, based on the substance of the relationship. If there are current/proposed agreements that will constitute a substantial portion of the project, indicate the number of each type in the appropriate field and attach the complete agreements in Part II.

If either of questions 1 or 2 were answered, “Yes” in Part I, you must upload associated agreements in Part II. Part II will accept a maximum of 10 Affiliate/Contract Organizations with five document uploads for each. Additional documentation that exceeds this limit should be included in Attachment 12: Other Relevant Documents.

Note: Items attached to Form 8 will **not** count against the page limit; however, documents included in Attachment 12 **will** count against the page limit.