

DEPARTMENT OF HEALTH AND HUMAN SERVICES
Health Resources and Services Administration
PROJECT NARRATIVE UPDATE

FOR HRSA USE ONLY**LAL Number****Progress Report
Tracking Number****ORGANIZATIONAL CAPACITY**

Discuss your progress and any major changes or barriers since your last LAL submission (RD or AC) that have impacted or may impact progress. You should include the following key areas:

Organizational Capacity Key Areas**Staffing, including key management vacancies**

- Summary of progress and changes to date

2,000 character limit

- Expected progress for the remainder of the FY 2026 period of certification

2,000 character limit

- Projected changes for the upcoming FY 2027 period of certification

2,000 character limit

Operations, including major changes in policies and procedures, with an explanation of how your most recent responses to findings of noncompliance in your last Renewal of Designation (RD) or Operational Site Visit (OSV) have changed/improved standards of operations or practice.

- Summary of progress and changes to date

2,000 character limit

- Expected progress for the remainder of the FY 2026 period of certification

2,000 character limit

DEPARTMENT OF HEALTH AND HUMAN SERVICES Health Resources and Services Administration PROJECT NARRATIVE UPDATE	FOR HRSA USE ONLY	
	LAL Number	Progress Report Tracking Number
Projected changes for the upcoming FY 2027 period of certification	2,000 character limit	
Financial status, including the most current audit findings		
Summary of progress and changes to date	2,000 character limit	
Expected progress for the remainder of the FY 2026 period of certification	2,000 character limit	
Projected changes for the upcoming FY 2027 period of certification	2,000 character limit	

TABLE 3: PATIENT CAPACITY

Discuss any changes to your project that have impacted or may impact patient capacity. Describe factors that have contributed to any downward patient trend and plans for reaching the projected number of patients. If you have an increase in patients in other service area types, describe how you maintain comprehensive primary medical care as your health center's main purpose.

	Projected Number of Patients	% Patient Target Achieved	Patient Capacity Narrative
Total Unduplicated Patients	Pre-populated calculation	Pre-populated calculation	2,000 character limit

Notes:

- Patient Capacity Narrative is required for each section with a maximum 2,000-character limit
- The Projected Number of Patients value is pre-populated from the patient projections in the LAL (ID/RD) submission that initiated your current period of designation.
- The Projected Number of Patients values cannot be edited during the AC submission. If these values are inaccurate, explain in the Patient Capacity Narrative section.
- The % Patient Target Achieved value is prepopulated using Total Unduplicated Patients (as reported in UDS), divided by patient projections (from the LAL (ID/RD) submission that initiated your current designation period of performance), multiplied by 100.

	Projected Number of Patients	% Patient Target Achieved	Patient Capacity Narrative
Total Medical Services Patients	Pre-populated calculation	Pre-populated calculation	2,000 character limit
Total Dental Services Patients	Pre-populated calculation	Pre-populated calculation	2,000 character limit
Total Mental Health Services Patients	Pre-populated calculation	Pre-populated calculation	2,000 character limit
Total Substance Use Disorder Services Patients	Pre-populated calculation	Pre-populated calculation	2,000 character limit
Total Vision Services Patients	Pre-populated calculation	Pre-populated calculation	2,000 character limit
Total Patient Support Services Patients	Pre-populated calculation	Pre-populated calculation	2,000 character limit
Notes: • Patient Capacity Narrative is required for each section with a maximum 2,000-character limit • The Projected Number of Patients value is pre-populated from the patient projections in the LAL (ID/RD) submission that initiated your current period of designation. • The Projected Number of Patients values cannot be edited during the AC submission. If these values are inaccurate, explain in the Patient Capacity Narrative section. • The % Patient Target Achieved value is prepopulated using Total Unduplicated Patients (as reported in UDS), divided by patient projections (from the LAL (ID/RD) submission that initiated your current designation period of performance), multiplied by 100.			

Public Burden Statement: Health centers (section 330 grant funded and Federally Qualified Health Center look-alikes) deliver comprehensive, high quality, cost-effective primary health care to patients regardless of their ability to pay. The Health Center Program application forms provide essential information to HRSA staff and objective review committee panels for application evaluation; funding recommendation and approval; designation; and monitoring. The OMB control number for this information collection is 0915-0285 and it is valid until 4/30/2026. This information collection is mandatory under the Health Center Program authorized by section 330 of the Public Health Service (PHS) Act ([42 U.S.C. 254b](#)). Public reporting burden for this collection of information is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to HRSA Reports Clearance Officer, 5600 Fishers Lane, Room 14N136B, Rockville, Maryland, 20857 or paperwork@hrsa.gov.