



# Uniform Data System (UDS) Pre-Submission Office Hours

*January 21, 2026, 2:00-3:00 ET*

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Some slides contain URLs in the notes.

**Vision: Healthy Communities, Healthy People**



# Disclaimer

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This webinar was produced for the Health Resources and Services Administration (HRSA), Bureau of Primary Health Care (BPHC), under contract number 47QRAA23D0087/75R60223F80123.

This publication lists non-federal resources in order to provide additional information to consumers. Neither the U.S. Department of Health and Human Services (HHS) nor HRSA has formally approved the non-federal resources in this manual. Listing these is not an endorsement by HHS or HRSA.



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- **Chat box:** The chat will be disabled for attendees but used for dropping links and files today.
- **Need tech support or have questions for our presenters?** Please type in the Q&A box!



# Agenda

- Orientation to resources and the Electronic Handbooks (EHBs)
- Discuss common questions submitted during registration, broken into the following topics:
  - UDS Submission and EHBs
  - Patient Demographics
  - Staffing and Utilization
  - Quality of Care and Health Outcomes
  - Operational and Financial
  - Forms
- Next steps



# Reporting Timeline

**October 30, 2025:**  
PRE open

**February 15, 2026:**  
Deadline for each health center to submit UDS Report

**Summer:**  
Reports are available to health centers in EHBs

Health centers enter, finalize, and submit their UDS Report in the EHBs.

Health centers work with assigned reviewer to address any identified report issues.

HRSA outlier and data finalization conducted.

**January 1, 2026:**  
UDS Report is available through EHBs

**March 31, 2026:**  
Last day for UDS data changes; final, revised reports are due



# Key Resources

- [UDS Technical Assistance Website](#)
  - Central, user-friendly hub for health centers to access training and technical assistance resources to assist with UDS reporting
- There are resources for all the various tables under the “Content” heading on the landing page:
  - [Patient Characteristics](#) (ZIP code, Table 3A, Table 3B, Table 4)
  - [Staffing and Utilization](#) (Table 5)
  - [Clinical Care](#) (Table 6A, 6B, Table 7)
  - [Financials](#) (Table 8A, Table 9D, Table 9E)
  - [Appendices](#) (Health IT form, Other Data Elements Form, Workforce form)

## Uniform Data System

2025 MANUAL

Health Center Data Reporting Requirements



For Reports Due February 15, 2026

**HRSA**  
Health Center Program

# Key Resources (cont'd)

- [2025 UDS Manual](#)
  - Key resource outlining tables, forms, reporting instructions, submission instructions, and FAQs
- UDS content support
  - Support line: 866-837-4357
  - [udshelp330@bphcdata.net](mailto:udshelp330@bphcdata.net)
  - [BPHC Contact Form](#), Select: Uniform Data System (UDS), Reporting
- EHBs support
  - UDS Report and Preliminary Reporting Environment access (in [EHBs](#))
  - EHBs system issues: 877-464-4772, Option 1
  - EHBs account access and roles: 877-464-4772, Option 3



# Navigating the EHBs

**Everyone  
working on  
the UDS needs  
an EHBs login!**

The screenshot shows the 'Applicant/Grantee' section of the EHBs portal. It features a 'Login' section with a lock icon and a paragraph explaining the use of Login.gov or ID.me with two-factor authentication. Below this are links for 'Create Id.me Account' and 'Create Login.gov Account', and a prominent blue 'Login' button. To the right is a 'What's New' section with a 'View all' link. It contains two news items: 'Identity Verification Required for EHBs Access' dated 09/02/2025, and 'EHBs Internal Portal Enhancements' dated 12/20/2024. The first item states that starting August 28th, 2025, a grace period for identity verification will begin for all external users. The second item mentions an upgraded user interface with a redesigned home page and improved navigation.

# EHBs Landing Page

- At the **top** are tabs you will use to navigate.
- On the **left side**, you'll see your tasks.
- On the **right side**, you can change permissions and roles (provided you have a role, such as CEO or Project Director, that permits this).

This is where you will change login permissions.

HRSA Electronic Handbooks

Tasks Organization Grants Free Clinics FQHC-LALs Dashboards Resources

You are here: Home >

Welcome, Lavinia Withrow

**My Tasks**

- 60 All
- 42 Late ⚠
- 3 Due Within 30 Days

**Tracking**

Category	Submitted Tasks	Submitted	Status
Change in Scope	Add a New Service Site to Scope	08/27/2025	Review In Progress
Prior Approval	Capital Update	08/21/2025	Review In Progress
Other Submissions	(194478-01) Tangible Personal Property Report - (194478-01) Tangible Personal Property Report	08/18/2025	Processed
Other Submissions	(194478-01) Other sources of Funds - (194478-01) Other sources of Funds	08/07/2025	Processed
Change in Scope	Add an Admin Only Site	07/31/2025	Approved

**Smart Assist**

- > Change Project Director (PD)
- > Remove user from an organization
- > Remove user permissions for a grant
- > Request a submission deadline extension

**Favorites**

Pin Favorites to Home Page

> View All Favorites

**Help**

Resources

- > What's New
- > HRSA Contacts
- > FAQs

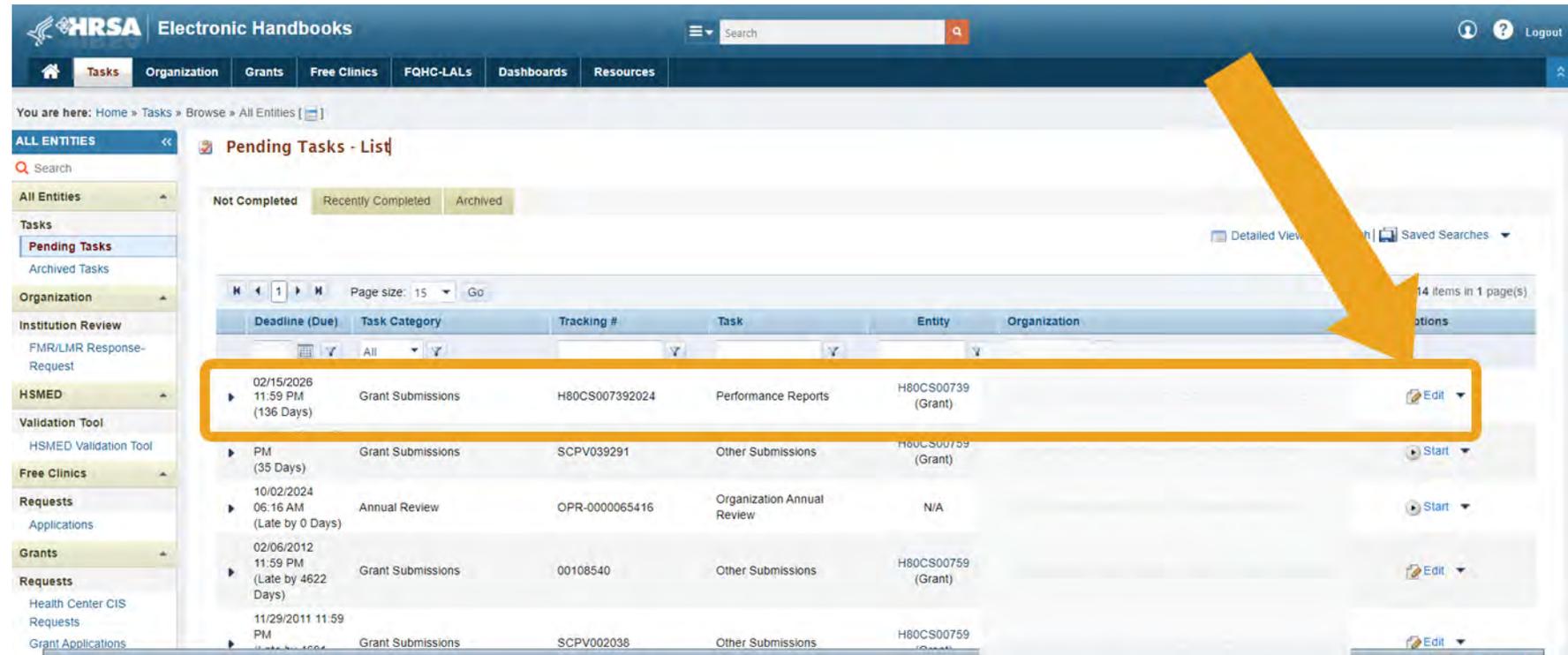
**Recently Accessed**

- > Grant Performance Reports - UD... 4 days ago

> View All Recently Accessed

# Navigate to Your UDS Report

- The UDS is the **Performance Report** for your H80 grant.
- Click on **Tasks**, then find the **Performance Report** with Tracking # and Entity that starts with H80 (or LAL for look-alikes).
- Click **Edit** to go to your UDS Report.



The screenshot displays the HRSA Electronic Handbooks interface. The top navigation bar includes 'Tasks', 'Organization', 'Grants', 'Free Clinics', 'FQHC-LALs', 'Dashboards', and 'Resources'. The main content area shows a 'Pending Tasks - List' with a table of tasks. The first row is highlighted with a yellow box and has an orange arrow pointing to its 'Edit' button.

Deadline (Due)	Task Category	Tracking #	Task	Entity	Organization	Actions
02/15/2026 11:59 PM (136 Days)	Grant Submissions	H80CS007392024	Performance Reports	H80CS00739 (Grant)		Edit
PM (35 Days)	Grant Submissions	SCPV039291	Other Submissions	H80CS00739 (Grant)		Start
10/02/2024 06:16 AM (Late by 0 Days)	Annual Review	OPR-0000065416	Organization Annual Review	N/A		Start
02/06/2012 11:59 PM (Late by 4622 Days)	Grant Submissions	00108540	Other Submissions	H80CS00759 (Grant)		Edit
11/29/2011 11:59 PM (Late by 4622 Days)	Grant Submissions	SCPV002038	Other Submissions	H80CS00759 (Grant)		Edit

# Related Questions for UDS Submission and EHBs

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1. Can you explain the submission process and how data are validated?
2. What are key changes in 2025 UDS reporting requirements?
3. I am new to UDS. What are key tips to help our health center with a successful UDS submission?
4. We anticipate major differences in some of our UDS data compared to the prior year report. Is there a place for us to explain those differences?

# Patient Demographic Tables

## ZIP Code, 3A, 3B, and 4

Table	Description	Key 2025 Updates
ZIP Code	Patients by ZIP Code and Insurance	None
3A	Patients by Age and Sex	None
3B	Patients by Race, Ethnicity, Patients with Limited English Proficiency	Lines 13-26 are no longer to be reported
4	Patients by Income, Insurance, Managed Care Enrollment, and Special Medically Underserved Population Status	None



# Related Questions for Tables 3A, 3B, and 4

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1. How are patients who identify as having more than one Ethnicity reported on Table 3B?
2. Where are patient with Children's Health Insurance Program (CHIP) reported on Table 4?
3. How are managed care member months reported in Table 4?

# Staffing and Utilization Table

## Table 5 and Selected Service Detail Addendum



Table	Description	Key 2025 Updates
5	Staffing, Visits, and Patients by Service Category	Dropdown was added with common roles for Other Professional (Line 22) and Other Programs and Services (Line 29a)
<b>Addendum</b>	Integrated Mental Health and Substance Use Disorder Services	None

# Related Questions for Table 5

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1. Please explain a UDS countable visit.
2. Do credentialed Community Health Workers who assist patients with various needs qualify for UDS countable visits?
3. We have a contract with a provider/organization to provide certain services (e.g., prenatal care), do we include their FTE, visits, and patient on Table 5?
4. Where are nurses providing care management reported on Table 5?

# Quality of Care and Health Outcomes Tables

## Tables 6A, 6B, and 7

Table	Description	Key 2025 Updates
6A	Selected Diagnoses and Services	<ul style="list-style-type: none"> <li>• Applicable codes have been updated</li> <li>• 3 new lines:               <ul style="list-style-type: none"> <li>○ Line 26c2: Tobacco use cessation pharmacotherapies</li> <li>○ Line 26c3: Medications for opioid use disorder (MOUD)</li> <li>○ Line 26f: Alzheimer's disease and related dementias (ADRD) screening</li> </ul> </li> </ul>
6B	Quality of Care Measures	<ul style="list-style-type: none"> <li>• Measures have been updated to align with eQMs</li> <li>• New measure across Lines 23a and 23b: Initiation and Engagement of Substance Use Disorder Treatment</li> <li>• Denominator exclusion language has been updated for advanced illness criteria for several measures</li> <li>• An update has been added regarding the documentation of exception criteria for the BMI Screening and Follow-up Plan measure</li> </ul>
7	Health Outcomes	<ul style="list-style-type: none"> <li>• Diabetes measure name has changed to Diabetes: Glycemic Status Assessment Greater Than 9%</li> </ul>



# Related Questions for Tables 6A, 6B, and 7

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1. Please review the new Table 6B measure on substance use disorder (SUD) initiation and engagement, including what is considered a new SUD episode.
2. Is tobacco use considered a substance use disorder for UDS reporting?
3. If we provide prenatal care by referral only, what data do we need to submit in UDS for Table 6B and 7?
4. Where can I find more information on the criteria for the Community Health Quality Recognition (CHRQ) badges?



# Operational and Financial Tables

## Tables 8A, 9D, and 9E



Table	Description	Key 2025 Updates
8A	Financial Costs	None
9D	Patient Service Revenue	<ul style="list-style-type: none"><li>Added “specify” field for Total Other Public, Line 9</li></ul>
9E	Other Revenue	<ul style="list-style-type: none"><li>Removed several COVID-19 grant lines, includes Lines 1l, 1m, 1n, and 1p.</li><li>Removed Line 3b, Provider Relief Fund</li></ul>

# Related Questions for Tables 8A, 9D, and 9E

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1. What changes are there to Tables 8A, 9D and 9E for 2025 UDS reporting?
2. Explain the difference between non-managed care fee-for-service, managed care capitated, and managed care fee-for-service revenue reporting on Table 9D.
3. On Table 9D, should we include revenue from visits, like certain care management visits, even though the services do not count as visits on Table 5?

# Other Forms in the UDS

Form	Key 2025 Updates
<b>Appendix D:</b> Health Information Technology (HIT) Capabilities Form	None
<b>Appendix E:</b> Other Data Elements Form	None
<b>Appendix F:</b> Workforce Form	None



# Related Questions for the Other Forms

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1. For 2025 UDS reporting, we will have data from two systems, our new EHR/practice management system implemented mid-2025 and our legacy system. Is there somewhere on the performance report that we enter the information about the two systems or how do we notify our reviewer of this change?
2. On the Health Information Technology Capabilities form question about screening for health-related needs, do we only report patients who had a countable visit in 2025?

# Questions and Answers



# Thank You!

Bureau of Primary Health Care (BPHC)

Health Resources and Services Administration (HRSA)



[udshelp330@bphcdata.net](mailto:udshelp330@bphcdata.net) *or* [BPHC Contact Form](#)



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