HRSA has created enhancements to improve Uniform Data System (UDS) reporting. Submitting UDS data is now easier and less burdensome for Health Center Program awardees. These reporting enhancements will:

- Give health centers more time to accommodate changes to the UDS content.

- Make it easier for health centers to submit UDS data.

- Allow multiple staff members to work on a UDS report at the same time.

Preliminary Reporting Environment and Offline Data Entry

The Preliminary Reporting Environment (PRE) allows health centers to enter and validate data early, before the reporting period opens each January. Health centers also can enter data offline, using an Excel file or a Hyper Text Markup Language (HTML) file. These files allow data to be entered at the same time, across different sections of the UDS report. This enables work to be divided among multiple staff members. Team-based data entry and reporting can reduce bottlenecks and time needed to complete the UDS report.

Enhancement	Description
PRE	The PRE is available in the Electronic Handbooks (EHBs) during November and December. It allows health centers to start entering UDS data before the official reporting period opens in January. Entering data in the PRE helps identify errors early and gives health centers extra time to compile and prepare data.
Offline Excel File	The offline Excel file allows health centers to download UDS tables into Excel on local computers. Information from electronic health records is placed in the Excel file. This makes it easier to enter data. The tables can also be filled out by staff across the health center, which supports team-based data entry. Health centers can then upload the completed Excel file into the EHBs. EHBs check the data and generate error reports, which health centers use to correct the data. HRSA also released an Excel Mapping document to use as a companion to the offline Excel file. Health centers can use the Excel Mapping document as a guide to write macro commands that extract data and populate the Excel file. The Excel Mapping document, combined with the offline Excel file, provides increased automation for the UDS reporting process.

Enhancement	Description
Offline HTML File 	The offline HTML file allows health centers to download the UDS tables in a format similar to the EHBs. The HTML file provides real-time data validation as information is entered. Like the offline Excel file, multiple people can enter data into different tables at the same time. As each staff member completes their portion in Excel, health centers can import those portions into the offline HTML file. Health center staff can also export portions to share with colleagues for review before uploading the data into the EHBs.

Visit the UDS Modernization Initiative webpage for more information and resources.