

DEPARTMENT OF HEALTH AND HUMAN SERVICES Health Resources and Services Administration PROJECT NARRATIVE UPDATE	FOR HRSA USE ONLY	
	Grant Number	Progress Report Tracking Number
<p>Report the progress made from the beginning of your FY 2022 budget period until the date of the BPR submission; expected progress for the remainder of the budget period; and projected changes for the FY 2023 budget period.</p>		

Organizational Capacity	
<p>Discuss major changes, since the last budget period in the organization's capacity that have impacted or may impact the progress of the funded project, including changes in:</p>	
<ul style="list-style-type: none"> • Staffing, including key vacancies 	<p>1,000 character limit</p>
<ul style="list-style-type: none"> • Operations, including changes in policies and procedures as they relate to COVID-19 	<p>1,000 character limit</p>
<ul style="list-style-type: none"> • Financial status, including the most current audit findings, as applicable 	<p>1,000 character limit</p>

Patient Capacity

Referencing the % Change 2019 - 2021 Trend, % Change 2020 - 2021 Trend, and % Progress Toward Goal columns:

Discuss negative trends in patient capacity, including factors that adversely affect patient trends, and plans for reaching the projected number of patients.

Notes:

- If you have experienced a negative trend in Patient Capacity, the system WILL require you to provide comments in the Patient Capacity Narrative column.
- 2019–2021 Patient Number data are pre-populated from Table 3a in the UDS Report.
- The Projected Number of Patients values are pre-populated from the Patient Target noted in the Patient Target Management Module (PTM) in HRSA EHBs. If you have questions related to your Patient Target, contact the [Patient Target Response Team](#). To formally request a change in your Patient Target, you **must** submit a request via the PTM in HRSA EHBs.

	2019 Patient Number	2020 Patient Number	2021 Patient Number	% Change 2019-2021 Trend	% Change 2020-2021 Trend	% Progress Toward Goal	Projected Number of Patients	Patient Capacity Narrative
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Period of Performance: (Pre-populated from most recent Notice of Award)

Total Unduplicated Patients	Pre-populated from 2019 UDS	Pre-populated from 2020 UDS	Pre-populated from 2021 UDS	Pre-populated calculation	Pre-populated calculation	Pre-populated calculation	Pre-populated (see note for explanation)	1,000 character limit
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Notes:

- If you have experienced a negative trend in Patient Capacity, the system WILL require you to provide comments in the Patient Capacity Narrative column.
- 2019-2021 Patient Number data are pre-populated from Table 4 in the UDS Report.
- The Projected Number of Patients values are pre-populated from the PTM using patient projections in the Service Area Competition (SAC) that initiated your current period of performance plus the patient projections from selected supplemental funding awarded after the start of the current period of performance.

The Projected Number of Patients values cannot be edited during the BPR submission. If these values are not accurate, provide an explanation in the Patient Capacity Narrative section.

	2019 Patient Number	2020 Patient Number	2021 Patient Number	% Change 2019-2021 Trend	% Change 2020-2021 Trend	% Progress Toward Goal	Projected Number of Patients	Patient Capacity Narrative
Period of Performance: (Pre-populated from most recent Notice of Award)								
Total Migratory and Seasonal Agricultural Worker Patients	Pre-populated from 2019 UDS	Pre-populated from 2020 UDS	Pre-populated from 2021 UDS	Pre-populated calculation	Pre-populated calculation	Pre-populated calculation	Pre-populated (see note for explanation)	1,000 character limit
Total People Experiencing Homelessness Patients	Pre-populated from 2019 UDS	Pre-populated from 2020 UDS	Pre-populated from 2021 UDS	Pre-populated calculation	Pre-populated calculation	Pre-populated calculation	Pre-populated (see note for explanation)	1,000 character limit
Total Public Housing Resident Patients	Pre-populated from 2019 UDS	Pre-populated from 2020 UDS	Pre-populated from 2021 UDS	Pre-populated calculation	Pre-populated calculation	Pre-populated calculation	Pre-populated (see note for explanation)	1,000 character limit
Notes:								
<ul style="list-style-type: none"> • If you have experienced a negative trend in Patient Capacity, the system WILL require you to provide comments in the Patient Capacity Narrative column. • 2019-2021 Patient Number data are pre-populated from Table 5 in the UDS Report. • The Projected Number of Patients values are pre-populated from the PTM using patient projections in the SAC that initiated your current period of performance plus the patient projections from selected supplemental funding awarded after the start of the current period of performance. • The Projected Number of Patients values cannot be edited during the BPR submission. If these values are not accurate, provide an explanation in the Patient Capacity Narrative section. 								

	2019 Patient Number	2020 Patient Number	2021 Patient Number	% Change 2019-2021 Trend	% Change 2020-2021 Trend	% Progress Toward Goal	Projected Number of Patients	Patient Capacity Narrative
Period of Performance: (Pre-populated from most recent Notice of Award)								
Total Medical Services Patients	Pre-populated from 2019 UDS	Pre-populated from 2020 UDS	Pre-populated from 2021 UDS	Pre-populated calculation	Pre-populated calculation	Pre-populated calculation	Pre-populated (see note for explanation)	1,000 character limit
Total Dental Services Patients	Pre-populated from 2019 UDS	Pre-populated from 2020 UDS	Pre-populated from 2021 UDS	Pre-populated calculation	Pre-populated calculation	Pre-populated calculation	Pre-populated (see note for explanation)	1,000 character limit
Total Mental Health Services Patients	Pre-populated from 2019 UDS	Pre-populated from 2020 UDS	Pre-populated from 2021 UDS	Pre-populated calculation	Pre-populated calculation	Pre-populated calculation	Pre-populated (see note for explanation)	1,000 character limit
Total Substance Use Disorder Services Patients	Pre-populated from 2019 UDS	Pre-populated from 2020 UDS	Pre-populated from 2021 UDS	Pre-populated calculation	Pre-populated calculation	Pre-populated calculation	Pre-populated (see note for explanation)	1,000 character limit
Total Vision Services Patients	Pre-populated from 2019 UDS	Pre-populated from 2020 UDS	Pre-populated from 2021 UDS	Pre-populated calculation	Pre-populated calculation	Pre-populated calculation	Pre-populated (see note for explanation)	1,000 character limit
Total Enabling Services Patients	Pre-populated from 2019 UDS	Pre-populated from 2020 UDS	Pre-populated from 2021 UDS	Pre-populated calculation	Pre-populated calculation	Pre-populated calculation	Pre-populated (see note for explanation)	1,000 character limit

Public Burden Statement: Health centers (section 330 grant funded and Federally Qualified Health Center look-alikes) deliver comprehensive, high quality, cost-effective primary health care to patients regardless of their ability to pay. The Health Center Program application forms provide essential information to HRSA staff and objective review committee panels for application evaluation; funding recommendation and approval; designation; and monitoring. The OMB control number for this information collection is 0915-0285 and it is valid until 3/31/2023. This information collection is mandatory under the Health Center Program authorized by section 330 of the Public Health Service (PHS) Act ([42 U.S.C. 254b](#)). Public reporting burden for this collection of information is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to HRSA Reports Clearance Officer, 5600 Fishers Lane, Room 14N136B, Rockville, Maryland, 20857 or paperwork@hrsa.gov.