HRSA
Health Resources & Services Administration

Bureau of Primary Health Care (BPHC)
Office of Health Center Investment Oversight (OHCIO)
HRSA COVID-19 Bridge Funding (H8L)
Semi-Annual Report Training
May 23, 2024

Vision: Healthy Communities, Healthy People

Overview

- Review FY23 COVID-19 Bridge Funding (H8L) Award purpose.
- Provide a summary of the Bridge semi-annual report in the Electronic Handbooks(EHBs), to include a preview of the report questions.
- Provide guidance on and the expectations for documenting progress and activities within the report.
- Explain the Bridge final report section and the opportunity to finalize the Bridge award early.

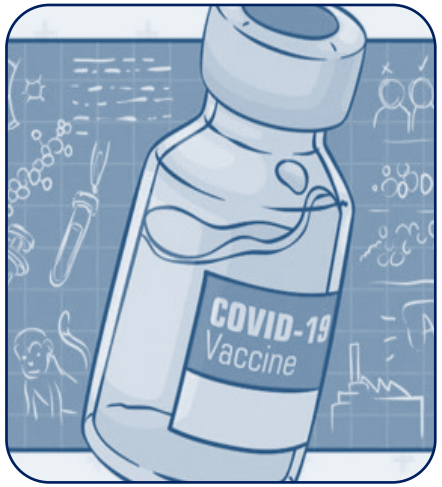
Funding Purpose

Support health centers to maintain COVID-19 vaccination, testing, and therapeutics services

Allowable Activities

Activities must align with your Health Center Program scope of project

- COVID-19 **testing**
- COVID-19 **vaccination**
- COVID-19 **therapeutics**
- **Enabling/patient support services** to support COVID-19-related services
- Community COVID-19 **vaccination events**
- **Personnel** who support COVID-19-related services and care delivery
- **Supplies** that support COVID-19-related services and care delivery



May support costs back to June 1, 2023, if aligned with the allowable activities and necessary for efficient and timely performance of Bridge activities

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Ineligible Costs

Funds cannot be used for costs incurred before June 1, 2023

- Costs not aligned with the Bridge funding purpose
- Costs already paid for by any other federal awards, including H80, H8F, H8G and L2C funding
- Costs that are reimbursed or compensated by other federal or state programs
- Equipment purchases
- Construction and alteration/renovation projects
- Facility or land purchases

Bridge Funding Reporting Requirements

- Respond to the Health Center COVID-19 Survey until HRSA ends the Survey
  - Failure to respond may result in new award terms, conditions, and/or reporting requirements
- Complete an interim **and** final report to document completed activities and use of funds

Note: All health centers will also continue to report COVID-19 testing and vaccination data through HRSA's Uniform Data System

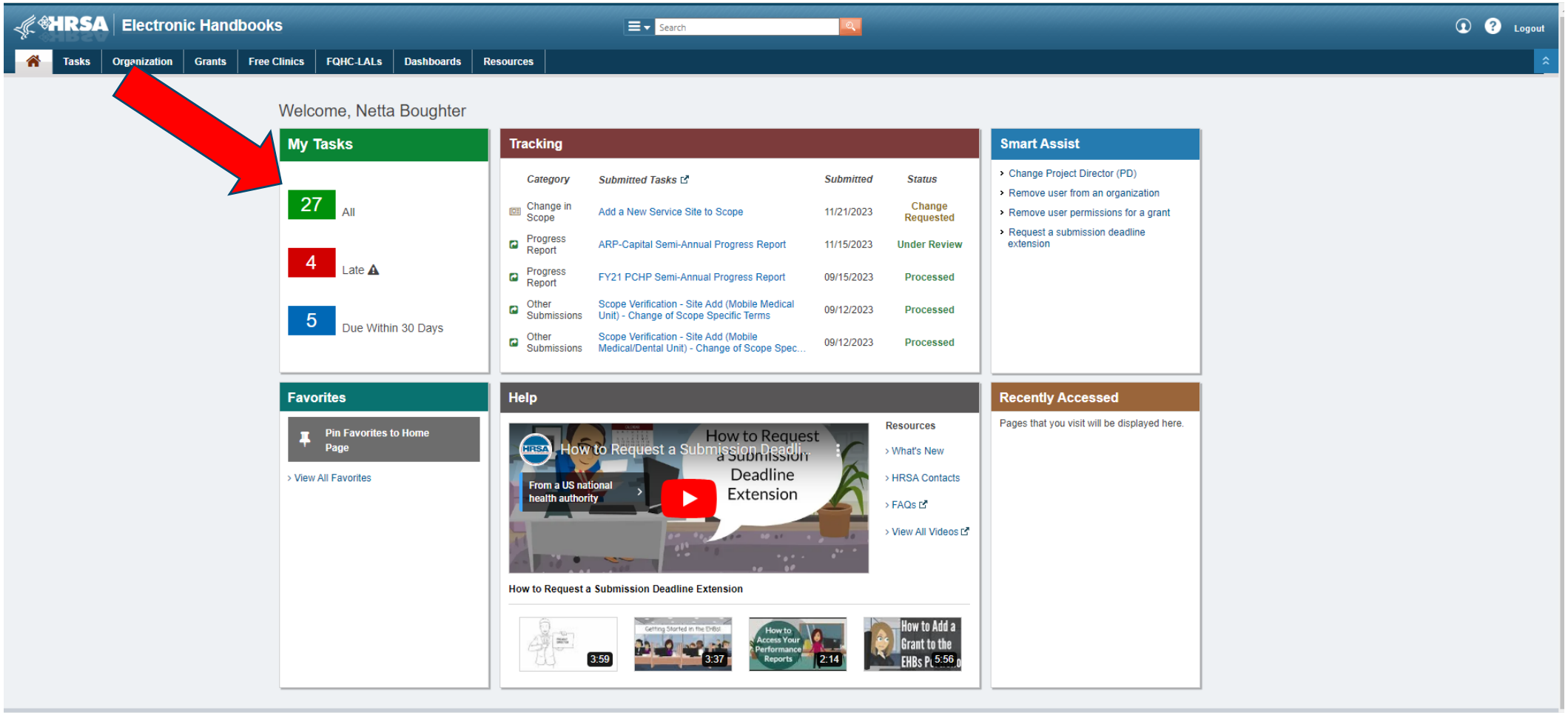
Bridge Semi-Annual Report Timing

- Available in EHBs on **June 17, 2024** (*health centers can submit report beginning June 17)*
- Final submission deadline is **June 28, 2024**
- Timeline for the semi-annual report is **(9/1/2023-5/31/2024)**

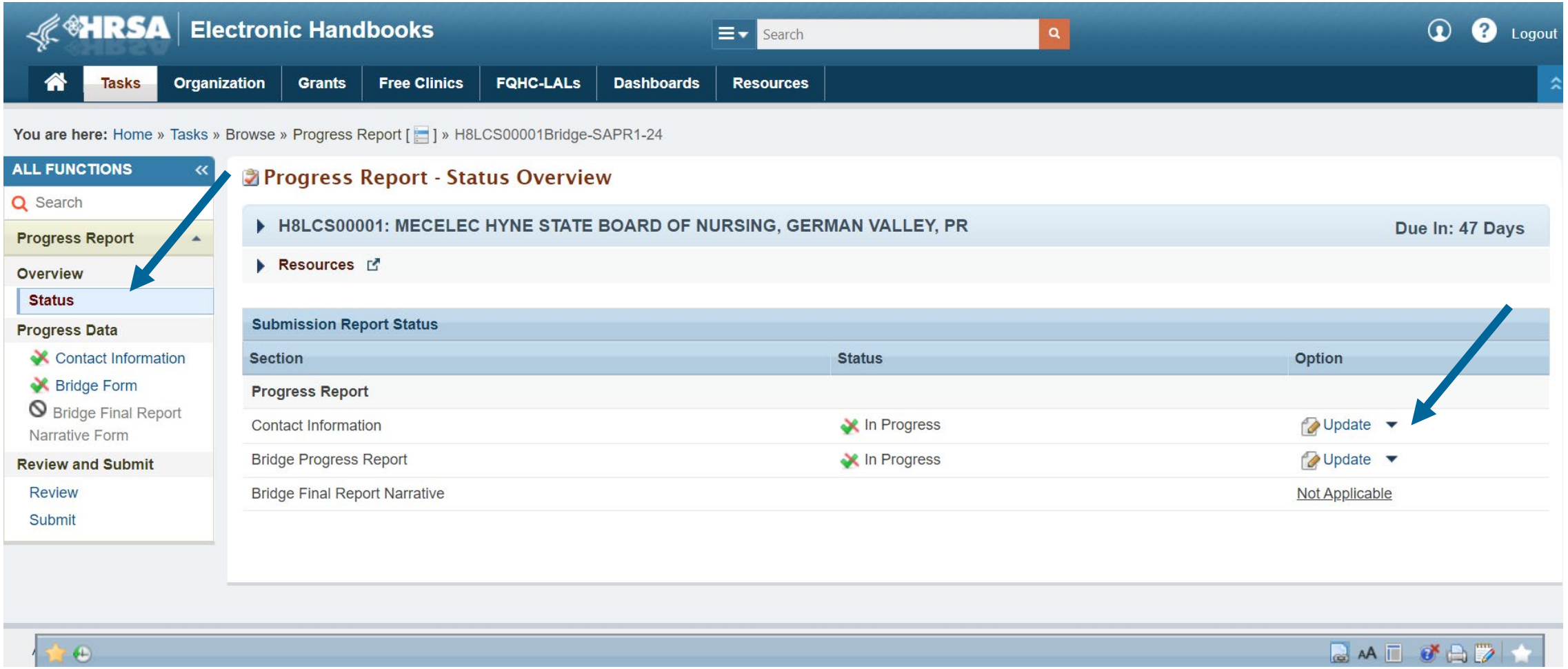
NOTE: For those who have completed Bridge activities, you **MUST** complete the final report section.

Bridge Semi-Annual Report in the EHB

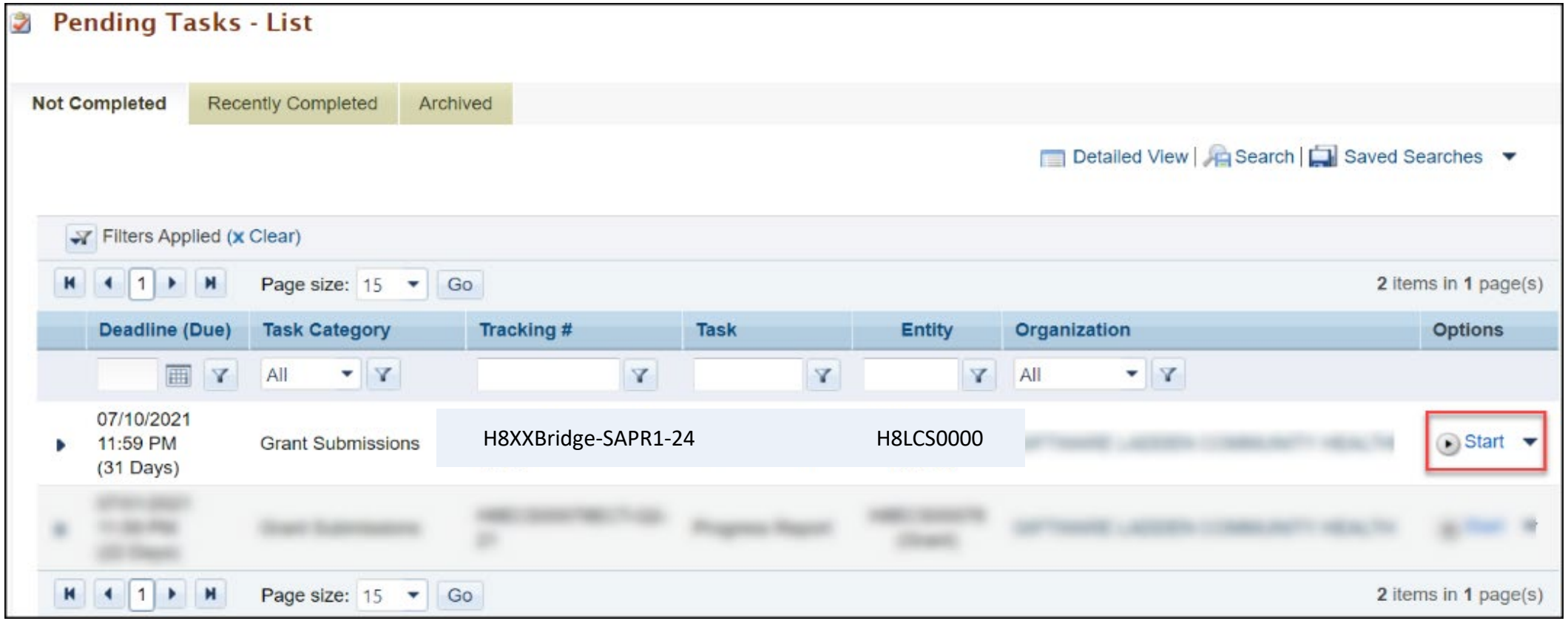
Accessing the Bridge Report – Pending Tasks



Status Overview Page

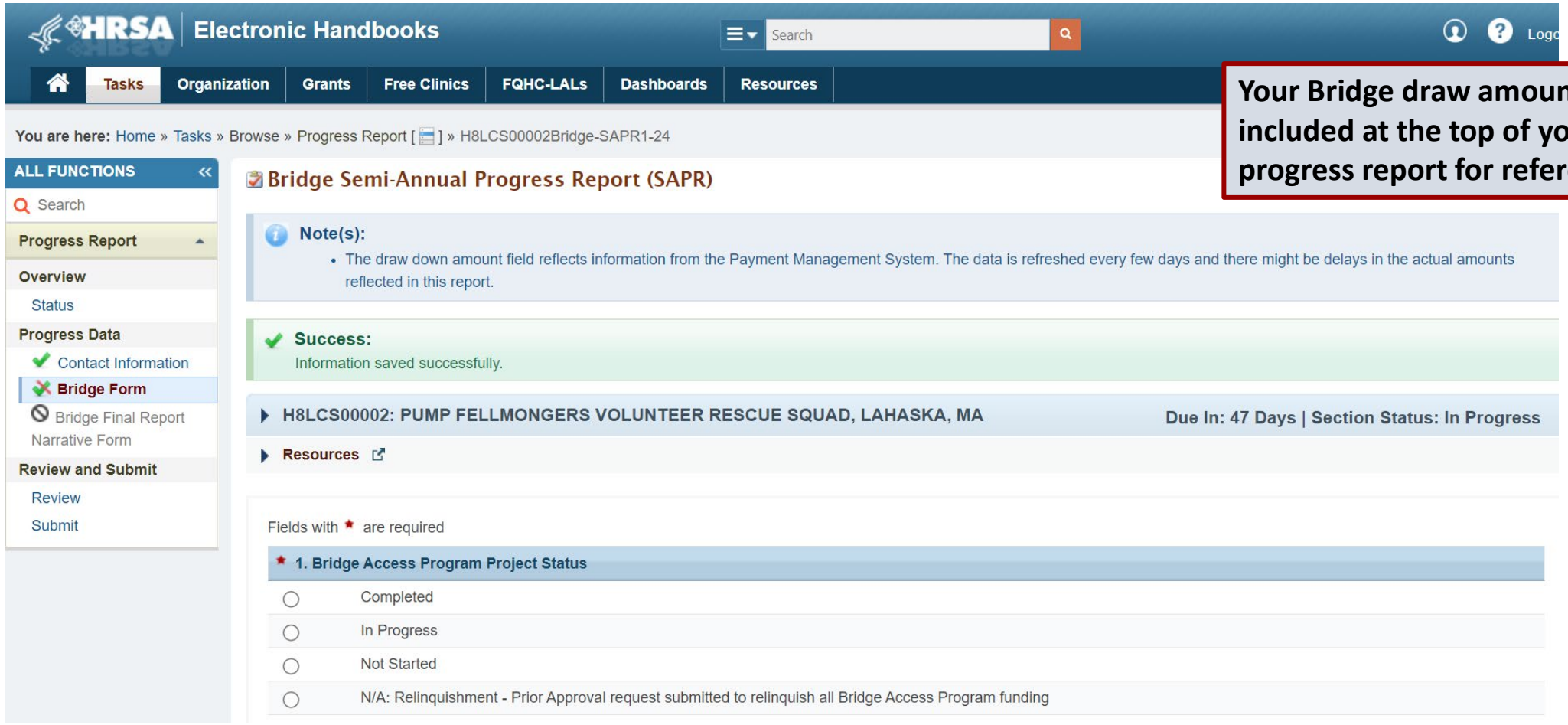


Accessing the Bridge Report



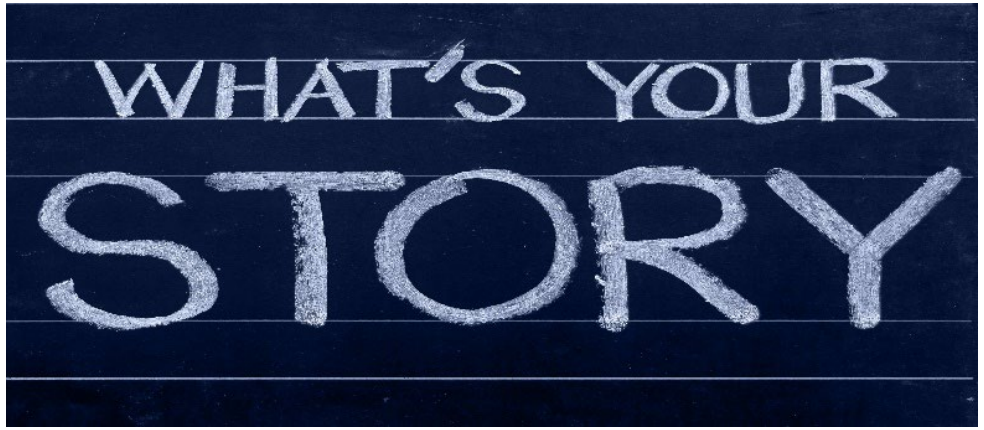
Completing the Contact Form

Question 1 - Project Status



Your Bridge draw amount will be included at the top of your progress report for reference.

Bridge Report Questions



Question 2 (2a – 2g)

2. Please provide a status report on all activities supported with this funding in the following areas consistent with the HRSA-approved Bridge Access Program for COVID-19 Vaccines and Treatment submission. For each activity included in the approved Activities List, select "Complete", "In Progress", or "Not Started". Select "NA" ONLY if the activity was not included in your approved Activities List. You must describe specific activities conducted during the reporting period as a part of the successes and lessons learned/promising practices.

*** 2a. COVID-19 Testing**

- ○ Activity Completed
- ○ Activity In Progress
- ○ Activity Not Started
- ○ N/A: This activity was not included in my project work plan/proposal

*** Narrative Update**

Maximum 5000 characters (with spaces)

Question 2b-2g

- 2b. COVID-19 Vaccination
- 2c. COVID-19 Therapeutics
- 2d. Enabling/Patient Support Services
- 2e. Community Vaccination events
- 2f. Personnel that Support COVID-19-Related Services and Care Delivery
- 2g. Supplies that Support COVID-19-Related Services and Care Delivery

Question 2 - Successes and Lessons Learned

Successes/Promising Practices
Lessons Learned are OPTIONAL
Strongly encouraged!

Question 3 – Project and Budget Changes

* 3. Are the activities described above and associated uses of the funds consistent with your approved Bridge Access Program for COVID-19 Vaccines and Treatment award submission?	
○	Yes
◉	No
If No, check all that apply:	
☑	3.1 Budget: Reallocation of funds across approved budget categories less than 25% of total award
☐	3.2 Budget: Reallocation of funds across approved budget categories of 25% or more of total award and/or reallocation of funds into a previously unbudgeted category (e.g., moving funds from Personnel to the Contractual category where Contractual costs were not included in approved budget).
☐	3.3 Activities: Adding or eliminating approved project work plan activities (whether or not budget impacted).

Question 3.2

* 3. Are the activities described above and associated uses of the funds consistent with your approved Bridge Access Program for COVID-19 Vaccines and Treatment award submission?	
○	Yes
◉	No
If No, check all that apply:	
☐	3.1 Budget: Reallocation of funds across approved budget categories less than 25% of total award
☑	3.2 Budget: Reallocation of funds across approved budget categories of 25% or more of total award and/or reallocation of funds into a previously unbudgeted category (e.g., moving funds from Personnel to the Contractual category where Contractual costs were not included in approved budget).
* **Prior Approval Request Submitted?**	
○	Yes
◉	No

If 3.2. is selected, then prior approval submission was required.

Question 3.3

*** 3. Are the activities described above and associated uses of the funds consistent with your approved Bridge Access Program for COVID-19 Vaccines and Treatment award submission?**

- ○ Yes
- ◉ No

If No, check all that apply:

- ☐ 3.1 Budget: Reallocation of funds across approved budget categories less than 25% of total award
- ☐ 3.2 Budget: Reallocation of funds across approved budget categories of 25% or more of total award and/or reallocation of funds into a previously unbudgeted category (e.g., moving funds from Personnel to the Contractual category where Contractual costs were not included in approved budget).
- ☑ 3.3 Activities: Adding or eliminating approved project work plan activities (whether or not budget impacted).

*** Describe changes:**

Maximum 5000 characters (with spaces)

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Question 4 – Barriers

* 4. Did you encounter any significant barriers in the use of the funding and/or implementing the planned activities in this reporting period?	
◉	Yes
○	No
* If YES, select at least one from the following list.	
☐	4.1.1 Recruiting and/or retaining staffing
☐	4.1.2 Staffing shortages due to issues other than recruiting or retention, such as unscheduled absences
☐	4.1.3 Key management staff turnover
☐	4.1.4 Supplies, orders delayed or unfilled/Vendor delays
☐	4.1.5 Supplies, overstock/unable to use before expiration/storage issues
☐	4.1.6 Vaccine confidence, building trust in COVID-19 vaccines
☐	4.1.7 Vaccine or COVID-19 complacency
☐	4.1.8 Language, translation/interpretation, communication barriers
☐	4.1.9 Patient transportation barriers
☐	4.1.10 No show rate or low turnout in planned events
☐	4.1.11 Other:

At least one choice MUST be selected, multiple options can be made from the list

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Question 5 – Objectives Self Assessment

5. Point-in-Time Impact Self-Assessment:
Considering the overall project, please indicate the degree to which the Bridge Access Program Funding supported activities *to date* are achieving the funding purpose as stated in the FY 2023 COVID-19 Bridge Funding Post-Submission Guidance:

Health centers will use these one-time funds to support patients and residents of their communities, including uninsured and underinsured individuals by:

- ***Maintaining COVID-19 vaccination, testing, and therapeutics related services; and***
- ***Providing enabling services (e.g., outreach, education, enrollment assistance, transportation, translation, care coordination) to support COVID-19 related needs.***

*** 5.1 Objective: Maintaining COVID-19 vaccination, testing, and therapeutics related services.**

- ○ Not yet achieving funding objectives expected at this point
- ○ Achieving funding objectives somewhat slower than expected this point
- ○ Activities in planning stages; not yet started
- ○ Achieving objectives as expected at this point
- ○ Achieving objectives better than expected at this point

Optional: Please provide any comments about the Impact Self-Assessment:

Maximum 2000 characters (with spaces)

NEW

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Question 5 – Objectives Self Assessment (cont'd)

*** 5.2 Objective: Providing enabling services (e.g., outreach, education, enrollment assistance, transportation, translation, care coordination) to support COVID-19 related needs.**

- ○ Not yet achieving funding objectives expected at this point
- ○ Achieving funding objectives somewhat slower than expected this point
- ○ Activities in planning stages; not yet started
- ○ Achieving objectives as expected at this point
- ○ Achieving objectives better than expected at this point

Optional: Please provide any comments about the Impact Self-Assessment:

Maximum 2000 characters (with spaces)

Respond to 5.1 and/or 5.2 based on your Bridge Activity Areas and Approved Budget.

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Question 6 – Technical Assistance

6. Please select all applicable responses below regarding training and technical assistance (T/TA) related to this award.

- [ ] 6.1 I have not utilized any training or technical assistance for this project during the reporting period
- [x] 6.2 I have utilized the following types of training/technical assistance for this project during the reporting period:
  - [ ] 6.2.1 HRSA's Manage the FY2023 COVID-19 Bridge Funding Award technical assistance webpage
  - [ ] 6.2.2 Phone conversation with HRSA staff
  - [x] 6.2.3 Email communication with HRSA staff
  - [ ] 6.2.4 Consultation with another Health Center (Peer)
  - [ ] 6.2.5 Health Center Program Support
  - [x] 6.2.6 HRSA Office Hours event
  - [ ] 6.2.7 HRSA Curated Conversation session
  - [ ] 6.2.8 HRSA Webinar
  - [ ] 6.2.9 NTTAP, PCA or NACHC Resources, webinars, or conferences
  - [x] 6.2.10 OTHER

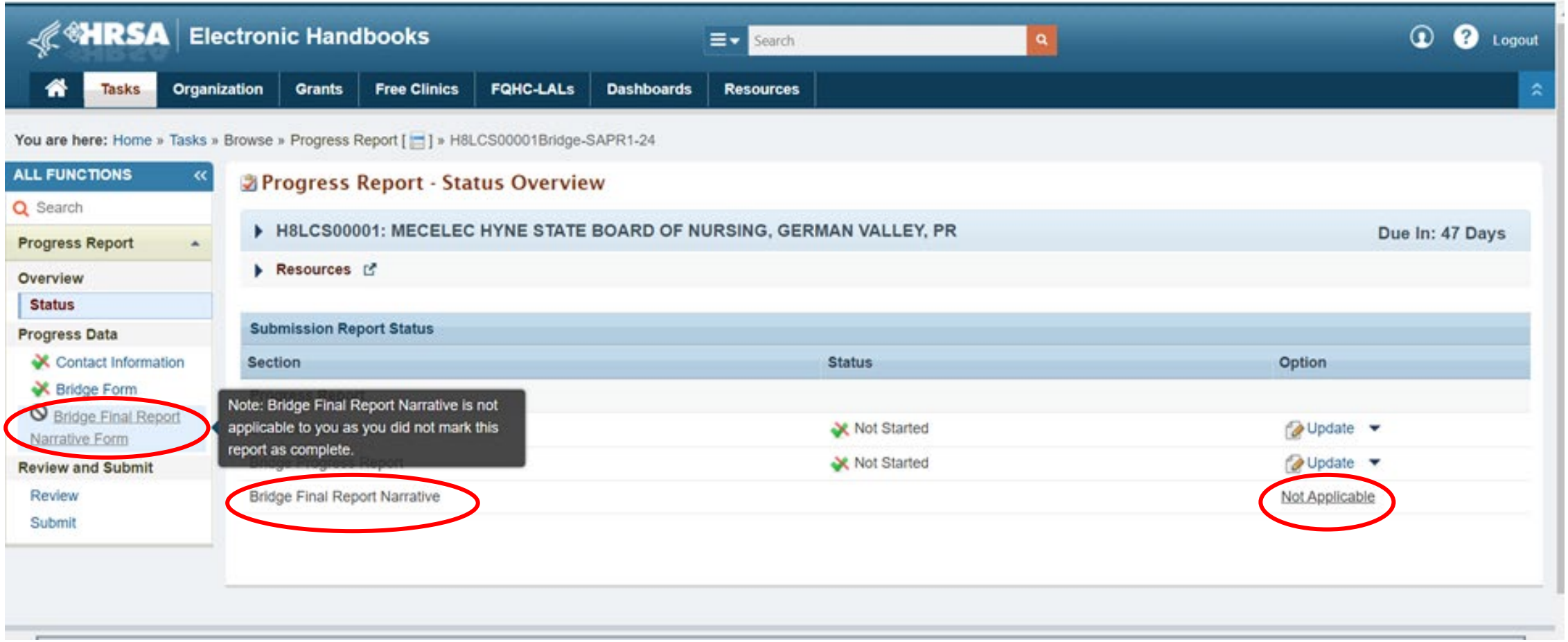
*** Required if 'OTHER' is selected. Maximum 100 characters (with spaces).**

- [ ] 6.3 I am interested in receiving information about available training and technical assistance related to this project

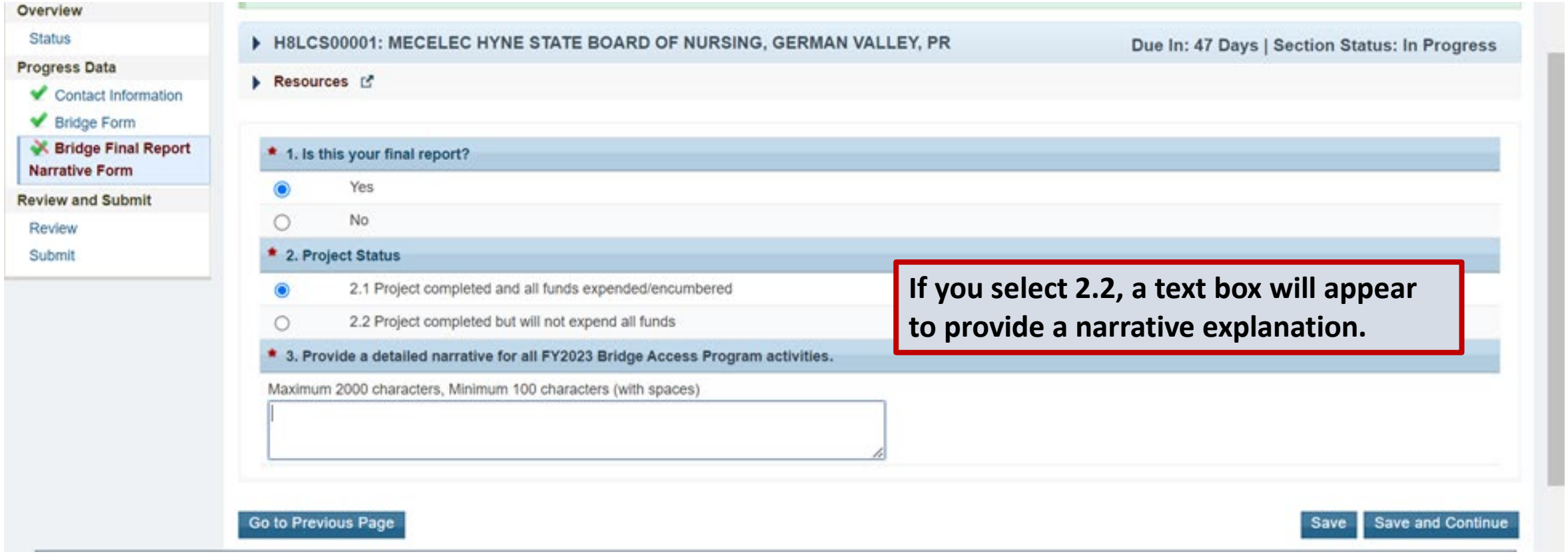
NEW

Completing the Bridge Final Report

Bridge Final Report Section



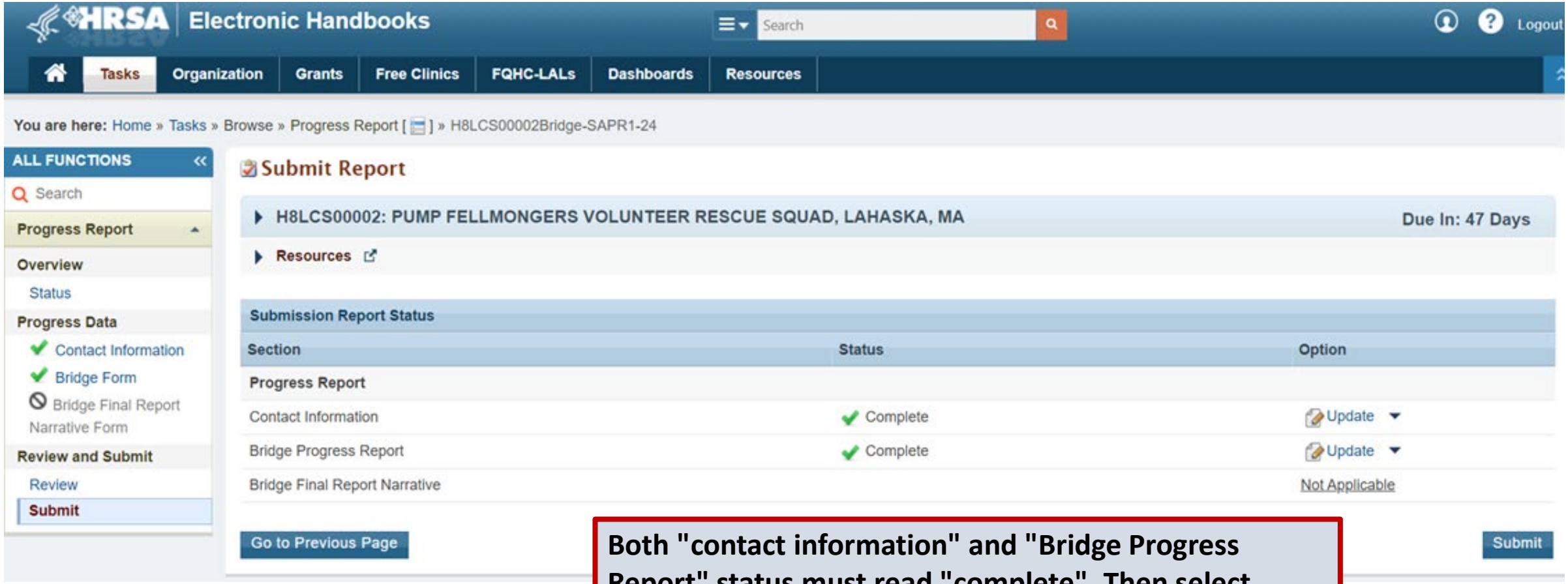
Bridge Final Report Section (cont'd)



If you select 2.2, a text box will appear to provide a narrative explanation.

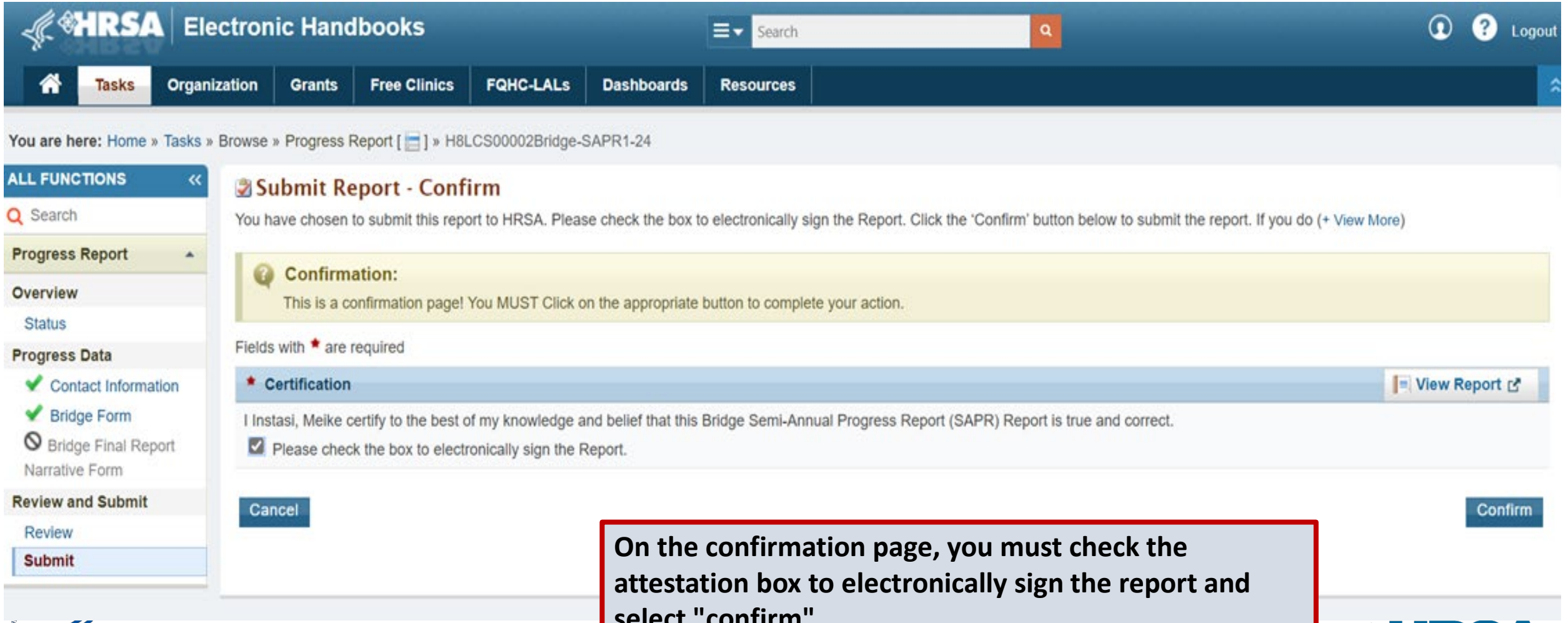
Submitting the Bridge (H8L) Report

Submitting the Bridge Report (1 of 2)



Both "contact information" and "Bridge Progress Report" status must read "complete". Then select "submit".

Submitting the Bridge Report (2 of 2)



On the confirmation page, you must check the attestation box to electronically sign the report and select "confirm".

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Responding to Change Requests for the Bridge Report

Responding to Change Requests

- After submitting the Bridge Report, HRSA may determine that additional information or corrections are needed to what was initially submitted.
  - ✓In this case, you will receive an EHB email notification requesting more information.

- If a change request is sent, your report will be immediately accessible in your pending tasks queue.
  - ✓To access your progress report, follow the steps detailed on Slide 9 (Accessing the Bridge Report) and update the report based on the comments included in the **EHB email notification**.

Technical Assistance Resources

- **FY2023 Bridge Funding Technical Assistance Page** (allowable costs, submission guidance, templates)
- Bridge Final Report User Guide
- Watch 5-min animated video for general tips on progress reporting

Technical Assistance Contacts

Programmatic Questions

TA webpage

Investment Oversight Advisor (IOA)

or

BPHC Contact Form

Under *COVID-19,* select *COVID-19 Funding*

Then select *Bridge Funding*

EHBs System Issues

BPHC Contact Form

Under *Technical Support,* select *EHBs Tasks/EHBs Technical Issues*

Then select *Other Submission Types*

OR

1-877-464-4772

Budget Questions

Grants Management Specialist on Notice of Award

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Grantee Satisfaction Survey

What to Expect:

- Survey Purpose: Provide confidential feedback on the guidance, assistance, and services provided by HRSA.
- Mission Reminder: Your role as a grantee is essential to our mission of improving health outcomes and achieving health equity.
- Stay Tuned: Look out for upcoming communications, including the official survey invitation and additional details on how to participate.

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Thank You!

Emergent Health Response Investment Management

Office of Health Center Investment Oversight

Bureau of Primary Health Care

Health Resources and Services Administration

bphc.hrsa.gov

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