



FY 2023 Capital Assistance for Hurricane Response and Recovery Efforts

HRSA-23-122

June 1, 2023

Capital Development Team

Office of Policy and Program Development (OPPD)

Health Resources and Services Administration (HRSA), Bureau of Primary Health Care (BPHC)

Vision: Healthy Communities, Healthy People



Agenda

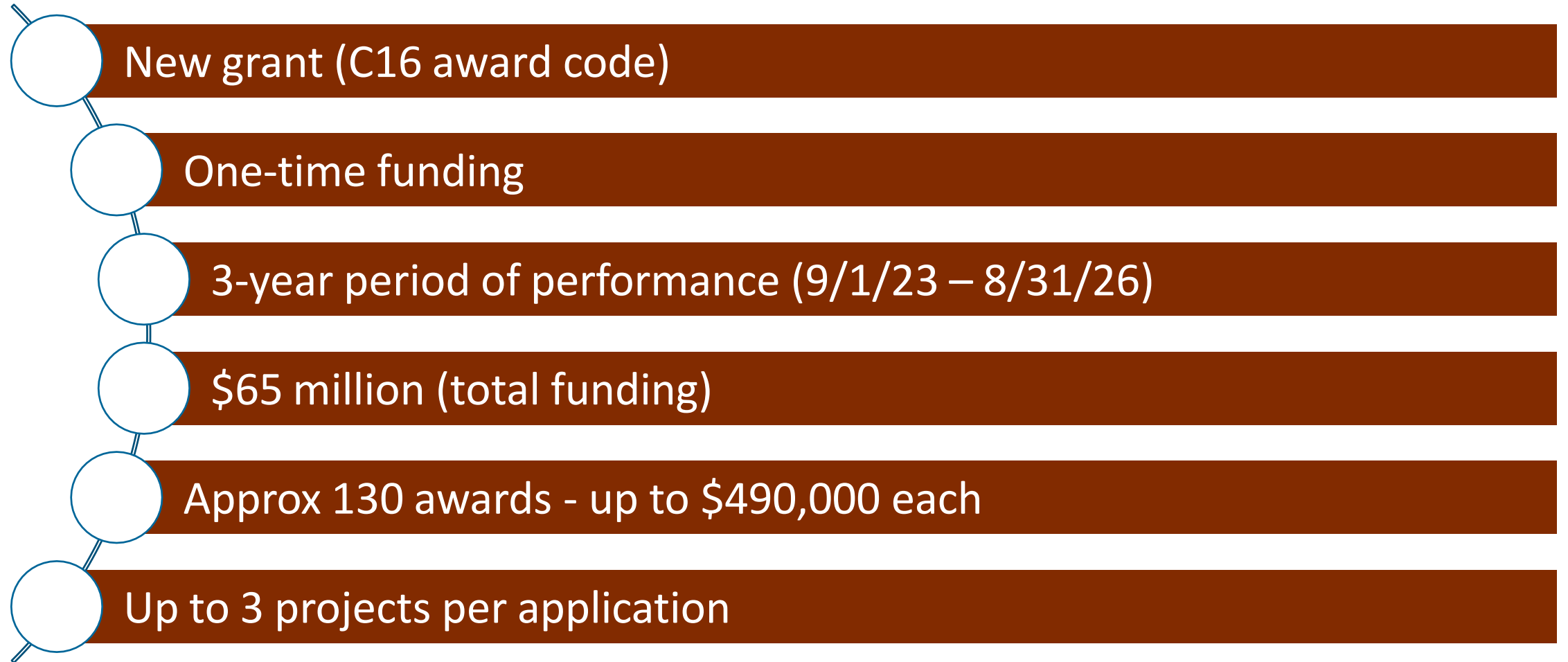
- Capital Assistance for Hurricane Response and Recovery Efforts (CARE) Purpose
- Funding Opportunity Information
- Eligibility Requirements
- Project Types
- Use of Funds
- Application Information
- Technical Assistance Webpage and Support Contacts



Capital Assistance for 2023

- Provide capital support to recover from Hurricane Fiona and Ian.
- Increase the capability to prepare and respond to future emergencies and disasters.
- Support continuity of access to high quality primary care service.

Funding Opportunity Information



Eligibility Requirements

To be eligible to apply:

- Your organization must be an existing and active health center receiving Health Center Program operational support (H80) under sections 330(e), (g), (h), and/or (i) at the time of application and at the time of award.
- You had an active site during FEMA's declared incident period for hurricanes Fiona or Ian.

Project Types

Construction of a New Facility

- New building structure
- New stand-alone structure

- Example – construction of a new standalone service delivery site

Construction/Expansion (C/E) of an Existing Facility

- Adds square footage and/or includes significant site work

- Examples – expansion of a new pharmacy wing; addition of a covered driveway for patient drop off

Alteration/Renovation (A/R) of an Existing Facility

- Involves renovations to an existing facility that does not increase square footage of the facility

- Examples – modernizing facility interior; reconfigure existing space to add new exam spaces that support additional patient capacity

Equipment Only

- Loose, moveable equipment not affixed to the physical building structure, and with a useful life of more than one year

- Example – purchase of new clinical equipment; purchase of a mobile van

Allowable Use of Funds

- New sites across all project types
- Purchase of new or replacement mobile medical vans
- Expansion of an existing structure to increase the total square footage
- Improvement and/or reconfiguration of the interior arrangements of an existing facility
- Modifications and/or repairs to the building exterior (including windows)
- Heating, ventilation, and air-conditioning (HVAC) modifications (including the installation of climate control and duct work)
- Electrical upgrades and/or plumbing work



Unallowable Costs



EHR ongoing operations, upgrades and maintenance



Health center operating costs, rent, mortgage payments, refinanced credit facilities



Construction related activities associated with a project or connected activity that starts before the award date



Creation of shell space for future use



Facility, land, or passenger vehicle purchases other than mobile medical vans



Costs for staff not directly related to the implementation of the proposed project(s)



Creation or improvement of space for use that is not consistent with your Health Center Program scope of project

Environmental and Historic Preservation Compliance

- HRSA requires that you provide information on the anticipated environmental impact as part of the application.
- You may not begin work on your project until you have completed all NEPA related reviews and HRSA has cleared all conditions of your award. Exceptions include purchasing moveable equipment, engaging architectural and engineering services, or acquiring necessary licenses, permits and other approvals for the project.
- You can find more information about environmental and historic preservation requirements at <https://bphc.hrsa.gov/about/nepa-nhpa/capital-development.html>



Schematic Drawings/Diagrams Requirements

Construction of a New Facility

- Proposed Site Plan
- Proposed Schematic Drawings/Diagrams of floor plans (proposed)

Construction/Expansion (C/E) of an Existing Facility

- Proposed Site Plan
- Proposed Schematic Drawings/Diagrams of floor plans (proposed)

Alteration/Renovation (A/R) of an Existing Facility

- Current Schematic Drawings/Diagrams (before demolition)
- Proposed Schematic Drawings/Diagrams of floor plans (proposed)

Equipment Only

- Schematic drawings are not applicable

Application Information

Forms

- Proposal Cover Page
- Project(s) Page
- Project(s) Cover Page
- Project-Specific Forms
- Add Site Checklist (where applicable)
- Consolidated Budget Information (SF424)

Attachments

- Budget Justification
- Environmental and Information Documentation
- Floor Plans/Schematic Diagrams
- Property Information
- Landlord Letter of Consent (for leased sites)

Project Description

For each project, provide a detailed description of the planned activities, including the following (where applicable):

- Overall square footage renovating or proposing
- Clinical and non-clinical area(s) to be impacted
- Creation of a new stand-alone structure
- Number of new rooms/areas added or improved
- Expansion of an existing structure to increase the total square footage
- Improvement and/or reconfiguration of the interior arrangements of an existing facility
- Installation of permanently affixed equipment
- Modifications and/or repairs to the building exterior (including windows)
- Heating, ventilation, and air-conditioning (HVAC) modifications
- Electrical upgrades and/or plumbing work
- Purchases of clinical and/or non-clinical moveable equipment items
- Other sources of funds to complete the project



Project Cover Page Attachments

- **Budget Justification** - Provides a concise cost estimate, showing quantities, unit prices and total cost for each line item/costs classification in the budget, as well as a breakout of Federal and Non-Federal costs for each line item
- **EID Checklist** - Required for each site-specific project with Alteration/Renovation and/or Construction/Expansion activities
- **Floor Plans/Schematic Drawings** - Required for each site-specific project with Alteration/Renovation and/or Construction/Expansion activities. Provide a floor plan drawn to scale for the proposed project that shows the location of the work and dimensions of the impacted area
- **Property Information** – Required for each site-specific project with A/R or C/E activities
- **Landlord Letter of Consent** – Required for applicants proposing a projects on leased properties (A/R and/or C/E activities)



Leasehold Improvements

- You may include leasehold improvements as part of this funding opportunity.
- For Lessors or Property Owners you must provide a Landlord Letter of Consent
- The lease agreement must provide the applicant with reasonable control of the property
 - HRSA will determine if the term of the lease is long enough for the full value of the award-supported improvements to benefit the award activity
 - HRSA will consider the purpose and duration of the award, the expected life of the facility, and the use of the facility for the award-supported purposes
- These funds may not be used to pay lease costs
- These funds cannot be used to address needs that are part of the terms of the lease (i.e., the responsibility of the lessor/property owner)



Federal Interest

- The Federal Government retains a reversionary interest in real property constructed, acquired, or improved with Federal funds.
- For alteration/renovation (A/R) projects, Federal interest exists for the useful life attributable to the alteration/renovation funded under this award.
- For all construction/expansion (C/E) projects, regardless of award amount, you are required to file a Notice of Federal Interest (NFI).
- Lessors/Property Owners must acknowledge Federal interest in the project, and file a Notice of Federal Interest (NFI) against the property title in the local jurisdiction before the project begins.



New Service Delivery Sites

- You may propose to change your Health Center Program scope of project to add a new service delivery site as part of this funding opportunity.
- If you propose a project at a new site not currently in your approved scope of project, you must submit a Change in Scope request consistent with the process identified at <https://bphc.hrsa.gov/compliance/scope-project/change-scope-cis-process> after you receive an award.
- You may not draw down funds until the Change in Scope is submitted and approved by HRSA.
- You may not propose an addition of an administrative-only site is not allowable.



Resources to Support Additional Project Financing

New Market Tax Credits

- Attracts private capital into low-income communities
- Corporate investors receive a tax credit

HRSA Health Center Facility Loan Guarantee Program (LGP)

- To facilitate access to capital funding and reduce financing cost for health centers
- Guarantees up to 80% of financing needed
- Health centers are eligible

Community Development Financial Institutions (CDFI)

- Private institutions that lend and provide services in low-income communities

Application and Submission Information

- Health centers can access their applications in the HRSA Electronic Handbooks (EHB) starting May 25, 2023
- Applications are due in the EHBs on July 6, 2023 at 5 p.m. EST



Notice of Award (NoA)

- Award release date: September 1, 2023
- The NoA contains the following information:
 - Terms of award;
 - Conditions of award;
 - Reporting requirements; and
 - Amount of federal funds awarded.
- Conditions may require the submission of revised application documents.
- Project(s) cannot begin until all conditions have been lifted.



CARE Technical Assistance Webpage

TA Webinar Information

Eligibility Information

Submission Forms and Reporting

TA Contacts

[View CARE technical assistance webpage](#)



Technical Assistance Contacts

Program and Technical (EHB)
related Questions



Health Center Program Support

- BPHC Contact Form:
<https://www.hrsa.gov/about/contact/bphc.aspx>
- (877) 464-4772

Business,
Administrative, Fiscal
Issues



Grants Management Specialist

- Ernsley Charles
(ECharles@hrsa.gov)
- (301) 443-8329

Health Center Program Support Contact Form

To submit an inquiry via the [BPHC Contact Form](#):

Under Funding select

Applications for Notice of Funding Opportunities

Select FY23 CARE

Tell us about your request

Thank you!



Thank You!

Capital Development Team

Office of Policy and Program Development (OPPD)

Bureau of Primary Health Care (BPHC)

Health Resources and Services Administration (HRSA)



[BPHC Contact Form](#)



(301) 594-4300

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