



**Fiscal Year 2025 State and Regional Primary Care Association (PCA)
Non-Competing Continuation
Sample FY 2024 Project Narrative Update Form**

Submit an update to your project narrative using the FY 2024 Project Narrative Update form directly in the HRSA Electronic Handbook (EHBs). The content you provide should highlight the most significant progress, challenges, and changes that have impacted your overall PCA project to date (July 1, 2024 through December 31, 2024) and that you anticipate will impact your project for the remainder of the budget period (January 1, 2025 through June 30, 2025).

You will also address whether you expect that the challenges and changes described will result in changes to your Project Work Plan in the subsequent years of your period of performance (July 1, 2024 through June 30, 2027). It should not duplicate updates you enter in the FY 2024 Progress Update form. All fields are required.

The PCA NCC Progress Report Instructions, available on the [PCA TA webpage](#), provide guidance on how to complete each field.

Table 1: Project Narrative Update Form Field Guide

Add Top Success (Minimum 1, Maximum 5)	
Add Challenge (Minimum 1, Maximum 5)	
Significant Challenge (Minimum 1, Maximum 5)	Strategies to Overcome Significant Challenge(s)
Changes to Health Center Needs	
Significant Activity Changes	
Significant Changes to Collaborations, Partnerships, and Coordinated Activities	
Significant Changes to Evaluation Plan(s)	
Significant Changes to Organizational Resources	
Other Expected Changes, Plans, or Considerations	