FY 2023 School-Based Service Sites (SBSS) Non-Competing Continuation (NCC) Progress Report

Technical Assistance Webinar

Office of Policy and Program Development
Health Resources & Services Administration (HRSA)/Bureau of Primary Health Care (BPHC)
AGENDA

• Funding Opportunity Overview
• Overview of SBSS Non-Competing Continuation (NCC)
• Elements of the SBSS NCC
• Technical Assistance Resources
SBSS NOFO Overview
H8E Award Purpose and Summary

To increase the number of patients who can access comprehensive primary health care through Health Center Program award recipients’ service delivery sites located at or on the grounds of schools.

These may include preschool through secondary school (i.e., high school) locations.
Objective and Focus Areas

**Funding Objective**

Increase the number of patients at school-based delivery sites

**Activity Focus Areas**

- General Primary Medical
- Mental Health
- Substance Use Disorder
- Oral Health
- Vision
- Enabling
Non-Competing Continuation Purpose

- Successful completion and approval of the NCC will provide funding for the SBSS year 2 budget period (May 1, 2023 - April 30, 2024).
- Year 2 funding is dependent upon:
  - Congressional appropriation,
  - A decision that continued funding is in the best interest of the federal government, and
  - Satisfactory progress.
NCC Elements
The NCC progress report will be completed online directly in EHBs.

Provide updated information on your budget and activities proposed in your SBSS application (HRSA-21-093).

10 page limit recommendation for attachments.

Detailed instructions are available on the SBSS TA webpage.
NCC Elements continued

- SF-PPR
- SF-PPR2
- Budget Information: Budget Details Form
- Budget Narrative
- Project Work Plan Update
- Attachment 1
Budget Information: Year 2 Budget Details Form

Section A
Pre-populated from SBSS application

Section B
Budget by object class category

Section C
Funding stream breakdown (maintain current proportions)
Budget Narrative

Submit a budget narrative that aligns with the Budget Information: Budget Details Form and the Project Work Plan Update.

• The Budget Narrative should:
  ▪ Highlight changes from year 1.
  ▪ Demonstrate that year 2 SBSS funds will be used to increase the number of patients served at school-based sites.
  ▪ Provide HRSA with sufficient information to determine that SBSS funds will be used separately and distinctly from other Health Center Program support (like the H80 award).

See SBSS Instructions for example uses of funding.
Ineligible Costs

- New construction activities, additions, or expansions
- EHRs that are not ONC certified
- Installation of trailers and pre-fabricated modular units
- Facility or land purchases
- Any costs that do not support the purpose of SBSS funding

As indicated in the SBSS NOFO, you may not propose to use year 2 funding for equipment purchases and/or minor A/R.
Project Work Plan Update

- Use this form to provide an update on the SBSS Project Work Plan to describe both completed and planned activities.
- The information presented in this form needs to align with the presented budget.
- If any new activities are added to this form, justify them in the Activity Progress Update column.

An example Project Work Plan Update form is available on the SBSS TA webpage.
## Project Work Plan Update Tips

1. **Focus Area Activity Category**
   - **Activity Subcategory**
   - **Activity Description**
   - **Activity Progress Update**

   - In HRSA EHBs, a system business rule will not permit you to add new focus areas beyond the services you selected in your SBSS application:
     - General Primary Medical Care
     - Mental Health Services
     - Substance Use Disorder Services
     - Oral Health Services
     - Vision Services
     - Enabling Services

   Provide an update for each activity, regardless of status.

2. You can propose new activities in year 2. If you do so, you must complete all work plan fields. For new activities, the activity progress field will be marked as “New” and you can write why you are proposing the new activity in the activity progress update field.
<table>
<thead>
<tr>
<th>Focus Area</th>
<th>Activity Category</th>
<th>Activity Subcategory</th>
<th>Activity Description</th>
<th>Activity Progress</th>
<th>Activity Progress Update</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Primary Medical Care</td>
<td>Populated from application</td>
<td>Populated from application</td>
<td>Populated from application</td>
<td>☐ Not started ☐ In progress ☐ Completed ☐ Will not complete ☐ New</td>
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<tr>
<td>Mental Health Services</td>
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<td>Enabling Services</td>
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Attachment 1: Other Relevant Documents

• Upload attachments only if they are relevant to your NCC.
  ▪ Include your indirect cost rate agreement, if you have one.
Tips

• Narrative documents submitted as attachments must be:
  ▪ Single-spaced
  ▪ 12-point, easily readable font (e.g., Times New Roman, Arial, or Calibri)
    ✓ A smaller font (no less than 10-pt) can be used for tables, charts, and footnotes
  ▪ One-inch margins

• Remember the suggested 10 page limit for attachments.
Important Dates

NCC available in EHBs: October 28, 2022

NCC due in EHBs: December 12, 2022

Anticipated release of Year 2 SBSS funds: May 1, 2023
Technical Assistance Resources
## Contact Information

<table>
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<th>Topic</th>
<th>Contact</th>
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<tr>
<td>NCC Requirements and Components</td>
<td>SBSS Technical Assistance Webpage</td>
</tr>
<tr>
<td>NCC Components and SBSS Program Implementation Questions</td>
<td>BPHC Contact Form</td>
</tr>
</tbody>
</table>
| Budget and Grant Administration            | Brian Feldman: bfeldman@hrsa.gov
|                                           | Nicole Turner: nturner@hrsa.gov                   |
| EHBs Submission Issues                     | Health Center Program Support
877-464-4772 (select option 1) or BPHC Contact Form |
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