FY 2023 Early Childhood Development (ECD) Funding (HRSA-23-028)

Non-Competing Continuation (NCC) Progress Report
Technical Assistance

Pre-Recorded Presentation
February 14, 2024

Vision: Healthy Communities, Healthy People
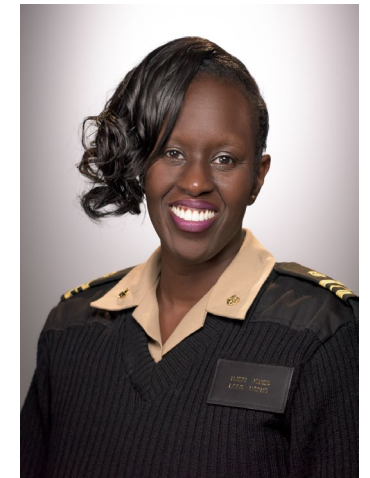
HRSA/BPHC's Early Childhood Development (ECD) Team

Jaewon Hong, PharmD, MPS, RAC
Team Lead

Jeanette Guyton-Krishnan, Ph.D.

Tanecia Richardson, MPH

LCDR Njeri Jones, MPH, CHES

AGENDA

- Non-Competing Continuation (NCC) Overview

- NCC Project Work Plan

- Reporting Reminders

- Technical Assistance Resources

- Closing Remarks

HRSA
Health Center Program

NCC Overview

NCC's Purpose and Award Information

- Purpose:
  - Assess progress to date
  - Help determine Year 2 funding (September 1, 2024-August 31, 2025)

- Award Information:
  - Available starting **March 1, 2024**, and are due in the HRSA Electronic Handbooks (EHBs) by **5 p.m. ET on April 12, 2024**.

  - Year 2 funding is contingent on federal factors and satisfactory progress

  - Year 2 ECD funding released on or around the start date of September 1, 2024.

NCC Components – Forms and Attachments

ECD NCC Progress Report Section	Form or Attachment	Instructions
SF-PPR and SF-PPR-2	Form	Refer to the Basic Information section.
Budget Information: Budget Details	Form	Refer to the Budget Information section.
Attachment 1: Budget Narrative	Attachment (to be uploaded)	Refer to the Budget Narrative section.
Work Plan Update	Form	Refer to the Work Plan Update section.
Key Contact/Principal	Form	Refer to the Key Contact/Principal section.
Attachment 2: Other Relevant Documents (if applicable)	Attachment (to be uploaded)	Refer to the Attachment 2 section.

HRSA
Health Center Program

Basic Information

SF-PPR
- Basic information about your health center

SF-PPR-2
- Lobbying activities
- Point-of-contact

Budget Information: Year 2 Budget Details Form

Section A	Section B	Section C
Pre-populated from FY 23 ECD application	Budget by object class category	Non-federal funding stream breakdown

Attachment 1: Budget Narrative

- The Budget Narrative should:

  - Reflect *only* your ECD base award amount and any non-federal funding supporting the base amount.

  - Demonstrate that year 2 ECD funds will be used to advance progress on the ECD objectives

  - Include detailed calculations for each line-item expense

  - Not include ineligible costs

  - Highlight changes from the current budget period

Ineligible Costs
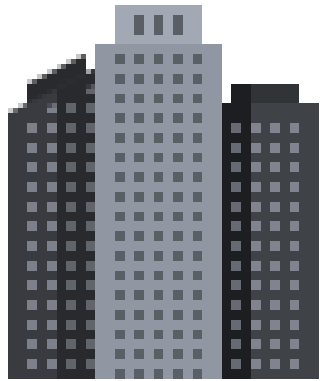
Facility or land purchases; installing trailers or modular units
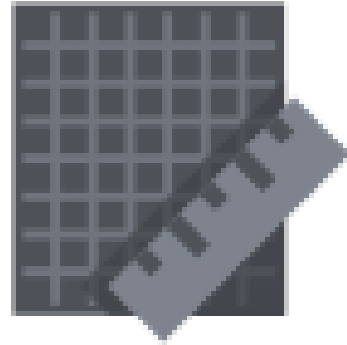
Vehicle purchases (mobile units are allowed)

EHRs that are not ONC certified

Minor alterations and renovations; new construction

Any costs that do not support the purpose of the ECD funding

HRSA
Health Center Program

Components: Project Work Plan Update Form

- Progress on activities included in your FY 2023 ECD application Project Work Plan
- Changes to your *Year 1* budget, activities, or equipment list
- New activities
- Barriers and steps to mitigate them
- Point-in-time assessment (including the Assistance with Follow-up data)
- Training and technical assistance resources used to-date

Project Work Plan Update Form (1 of 2)

Work Plan Update
- Updates/progress to activities
- Add/describe new activities.
- Successes and lessons learned

Activities Consistent with Budget
- Document activity, budget, and/or equipment changes
- Yes/No to submitting a prior approval request, if applicable

Barriers
- Issues encountered
- Mitigating steps

HRSA Health Center Program

Project Work Plan Update Form (2 of 2)

An example Project Work Plan Update form is available on the ECD TA webpage.

Point-in-Time Self-Assessment

- Degree of achievement for program requirements:
  - Recommended screenings
  - Accessing follow-up services

Training and Technical Assistance (T/TA)

- Type of T/TA used to-date
- Interest in receiving information about additional ECD T/TA resources

FY 2023 Early Childhood Development | Bureau of Primary Health Care (hrsa.gov)

HRSA Health Center Program

Project Work Plan Update Tips

1 In HRSA EHBs, you will not be permitted to add new focus areas beyond those specified in the ECD NOFO:

- Workforce recruitment, retention, development, and engagement
- Patient/caregiver experience
- Access and affordability
- Population health and health-related social needs

3 Provide an update for each activity, regardless of status.

Focus Area	Activity Category	Activity Subcategory	Activity Description	Activity Progress	Activity Progress Update

2 If you propose new activities for Year 2, you must complete all work plan fields. The activity progress field will be marked as 'New' and you can write why you are proposing the new activity in the activity progress update field.

HRSA
Health Center Program

Project Work Plan Update Layout

Focus Area	Activity	Activity Selection Rationale	Activity Progress	Activity Progress Update	Lessons Learned
Workforce recruitment, retention, development, and engagement	Pre-populated from application	Pre-populated from application	☐ Not yet started ☐ Partially implemented ☐ Fully implemented ☐ Will not implement ☐ New	[Required narrative]	[Required narrative]
Patient/caregiver experience					
Access and affordability					
Population health and health-related social needs					

Additional Components

- **Key Contact/Principal Section**
  - Add new key contact
  - Update or delete key contact
  - Biographical sketch of key contact

- **Attachment 2: Other Relevant Documents**
  - Appendices section in EHBs, upload attachments only if they are relevant to your NCC.
    - ✓ Indirect cost rate agreement, if you have one.
    - ✓ Other relevant documents that support your ECD project

NCC Tips

The NCC progress report will be completed online in EHBs.

10-page limit recommendation for attachments.

Narrative attachments must be single-spaced, 12-pt readable font.

Margins should be 1-inch.

Detailed instructions are available on the ECD TA webpage.

HRSA
Health Center Program

Reporting Reminders

Reporting Requirements

Non-Competing Continuation (NCC)

- Year 1 progress to date on activities
- Year 1 progress to date on assistance with follow-up data measure
- Year 2 budget and updated work plan
- All required to review/approve Year 2 funding

Semi-Annual Progress Reports (SAPRs)

- Project Status
- Accomplishments and barriers

Important Note

The NCC and first SAPR will be a combined report

HRSA
Health Center Program

Key Dates

NCC available in EHBs: March 1, 2024

NCC due in EHBs: April 12, 2024

Anticipated release of Year 2 ECD funds: September 1, 2024

Technical Assistance Resources

Technical Assistance Webpage

Health Resources & Services Administration

Bureaus and Offices | Newsroom | Contact HRSA

HRSA
Health Center Program

About Us | Contact BPHC | Sitemap

Home | Funding ˅ | Compliance ˅ | About Health Centers ˅ | Focus Areas ˅ | Technical Assistance ˅ | Data & Reporting ˅

Home » Funding » Continuation Funding » Manage the Early Childhood Development (ECD) Award

Manage the Early Childhood Development (ECD) Award

Find resources for your award

Award recipients

- HHS Awards $30 Million to Expand Developmental Screening for Children through Community Health Centers (8/9/23)
- FY 2023 Award Recipients
- Instructions to add your H8K grant to your HRSA Electronic Handbooks (EHBs) portfolio

Frequently asked questions (FAQ)

FY 2023 FAQ

Contact us

If you have a question about:	You can reach us at:
Program	BPHC Contact Form • Under *Funding*, select *Supplemental Grant Award* • Select *Early Childhood Development (ECD)* • Tell us about your request
Budget	Email your Grants Management Specialist (on your Notice of Award)
EHBs	BPHC Contact Form • Under *Technical Support*, select *EHBs Tasks/EHBs Technical Issues* • Tell us about your request Call 877-464-4772 (select option 1) 8 a.m. – 8 p.m. ET, Monday – Friday (except federal holidays)

FY 2023 Early Childhood Development | Bureau of Primary Health Care (hrsa.gov)

HRSA
Health Center Program

Live Question and Answer Session

Connect with HRSA to get your NCC questions answered!

March 12, 2024 (Tuesday) at 1pm – 2pm EST

Contact Information

Topic	Contact
• Additional NCC/SAPR questions • Implementation challenges • Changes to health center ECD staff	Contact the ECD Investment Team via the BPHC Contact Form. • Under *Funding*, select *Supplemental Grant Award* • Select *Early Childhood Development (ECD)*
Budget conditions, budgeting, carryover requests	GMS listed on the Notice of Award
EHBs support	877-464-4772 (select option 1) or via the BPHC Contact Form
ECD technical assistance webpage	FY 2023 Early Childhood Development | Bureau of Primary Health Care (hrsa.gov)
TA Partner (The Center/ZERO TO THREE)	Basecamp: notifications@3.basecamp.com Website: https://earlychildhoodimpact.org/

Thank You!

ECD Support Team

Bureau of Primary Health Care (BPHC)

Health Resources and Services Administration (HRSA)

✉ [BPHC Contact Form](#)

[bphc.hrsa.gov](#)

✉ [Sign up for the *Primary Health Care Digest*](#)