



**Fiscal Year 2024 Health Center Controlled Networks Non-Competing
Continuation Progress Report**

Sample Fiscal Year 2024 Project Work Plan

Instructions for Completing the FY 2024 HCCN Project Work Plan

The FY 2024 Project Work Plan (PWP) outlines your activities that will support the attainment of your objective targets for the upcoming 12-month budget period (August 1, 2024 through July 31, 2025).

You will update all corresponding fields indicated with asterisks (*) below as needed. Refer to the FY 2024 HCCN NCC progress report instructions on the [HCCN technical assistance webpage](#) for detailed guidance on how to complete the required editable fields.

Note: You must complete the PWP form entirely in EHBs. Do not upload the PWP as an attachment. Use this sample PWP document for reference only.

Sample FY 2024 HCCN Project Work Plan

Objective	
Objective Title	Objective 1: Patient Engagement
Objective Description	Increase the percentage of PHCs that support patients and families' participation in their health care through expanded use of integrated digital health tools (e.g., electronic messages sent through patient portals to providers, telehealth visits, remote monitoring devices).
Baseline Percentage	60%
Baseline Data Source	PHC patient engagement data, which includes: patient portal data, telehealth provider consultation data, and remote monitoring device data. Remote monitoring devices used include: blood pressure cuffs, pulse oximeters, and glucometers.
Target Percentage	100%
Current Percentage	85%
Progress Toward Target Percentage	62.5%
Supporting Organization	
Organization name*	ABC PCA Inc.
Key Factors	
Key Factor Type*	Contributing



Description*	Availability of best practices from the highest performing PHCs in our network.
Key Factor Type*	Restricting
Description*	Despite the availability of translation services, patients with limited English proficiency may be slow to adopt or use digital health tools because most remote monitoring device displays are in English.
Activities (Propose 2-4 activities for each objective)	
Activity Name*	Integrated Digital Health Tool Adoption Strategy
Activity Description*	<p>Using the best practices from PHCs that have high digital health tool adoption rates, we will create a training focused on developing a digital health tool adoption strategy. The intended audience for this training will be PHCs that have not met the 80% adoption rate. We will continue to work with the PHCs on how to identify and address barriers that may limit patient adoption of integrated health tools. PHCs will identify both short-term (3 months) and long-term (12 months) strategies they will adopt.</p> <p>In the FY 2024 budget year, we will track the adoption rate of their strategies. If data is available, we'll provide technical assistance on how to analyze if the PHC's short-term efforts resulted in an increased adoption, and we will provide alternative strategies that may be utilized to build upon any progress achieved.</p> <p>ABC PCA Inc, will support training by working with PHCs to identify actionable short-term strategies that are measurable and tailored to meet the needs of their patient population.</p>
Person/Group Responsible*	S. Wilson, Quality Improvement Team Lead
Targeted Start Date*	August 1, 2024
Targeted End Date*	July 31, 2025