



## Fiscal Year 2022 National Training and Technical Assistance Partners Non-Competing Continuation Progress Report: Sample Project Work Plan

### Project Work Plan Overview

The fiscal year (FY) 2022 National Training and Technical Assistance Partners (NTTAPs) Non-Competing Continuation (NCC) Progress Report requires submission of the FY 2022 Project Work Plan (PWP) form within EHBs. The PWP is prepopulated with information from your FY 2021 Progress Update. Editable fields in the sample PWP form below are denoted with an asterisk (\*).

Appendix B of the NTTAPs NCC Progress Report Instructions, available on the [NTTAPs TA webpage](#), provides further guidance on how to complete the required fields. The sample below demonstrates the level of detail requested in your progress updates.

### Sample Project Work Plan

<b>NTTAPs Type Selected - Special Population: Migratory and Seasonal Agricultural Workers</b>
<b>Objective:</b> Diabetes Control
<b>Objective Description:</b> Reduce the percentage of patients 18-75 years of age with diabetes who had hemoglobin A1c greater than 9.0 percent during the measurement period.
<b>Baseline Data Source:</b> According to 2019 HRSA UDS, 32.83% of Health Center patients with a diabetes diagnosis had an A1c greater than 9.0 percent.
<b>Baseline Numerator/Number:</b> 789,464
<b>Baseline Denominator:</b> 2,385,969
<b>Baseline Percentage:</b> 32.8%
<b>Current Numerator/Number:</b> 800,324
<b>Current Denominator:</b> 2,521,656
<b>Current Percentage:</b> 32.6% <i>(auto calculates after current values are provided)</i>
<b>Objective Target:</b> 30.8%
<b>Progress Toward Objective Target Percentage:</b> 10% <i>(auto calculates after current values are provided)</i>
<b>Objective Impact Narrative:</b> Decrease the number of health center patients with A1C greater than 9 by providing diabetes-focused T/TA to health centers serving special and vulnerable populations with diabetes. The T/TA will be informed by HRSA's Diabetes Continuum of Care, American Diabetes Association guidelines, NACHC's Clinical Change Package, and participant feedback from all Diabetes Task Force members' previous activities. In addition, we will continue to build and work through our partnership with other NTTAPs partners, PCAs, and national HCCNs, to support achieving this objective.
<b>Formal Training and Technical (T/TA) Session Target National Audience:</b> 9
<b>Formal Training and Technical (T/TA) Session Target Learning Collaborative Audience:</b> 12
<b>Participation Target:</b> 405
<b>Participant Satisfaction Target:</b> 3.50
<b>Participant Behavior Change Target:</b> 3.50
<b>Key Factors</b>
NOTE: Update the Key Factors as needed. Identify a minimum of 2 and a maximum of 5 Key Factors. Include at least one contributing and one restricting factor for each Objective.

<b>NTTAPs Type Selected - Special Population: Migratory and Seasonal Agricultural Workers</b>
* <b>Key Factor Type:</b> Contributing
* <b>Key Factor Description:</b> (prepopulated – edit as needed)
* <b>Key Factor Type:</b> Restricting
* <b>Key Factor Description:</b> (prepopulated – edit as needed)
<b>Activities</b>
NOTE: Identify a minimum of 3 and a maximum of 10 activities for each Objective. At least 2 activities must be for the National Audience and 1 activity for the Learning Collaborative Audience.
* <b>Activity Audience:</b> National Audience
* <b>Activity Name:</b> 2022-2023 Diabetes National Learning Series
* <b>Activity Description:</b> In partnership with three other NTTAPs partners, continue the series of webinars with 4 additional national webinars, informed by the smaller scale learning collaborative webinars, specific to the management of diabetes among special populations. The trainings will provide in-depth knowledge and skills for addressing the unique needs and challenges of diabetes management among people experiencing homelessness, migratory and seasonal agricultural workers, etc. Each partner will be responsible for reviewing participant feedback from the previous webinar series and updating the audience-appropriate content, identifying and confirming faculty, and highlighting resources for one webinar in the 4-part series. The entire series will be marketed by our NTTAPs, along with the three NTTAPs partners.
* <b>Person/Group Responsible:</b> Rebecca Geiger
* <b>Target Start Date:</b> 7/1/2022
* <b>Target End Date:</b> 6/30/2023
* <b>Expected Activity Outcome:</b> Four (4) National Audience sessions with a minimum of 30 health center organizational participants for each session.
* <b>Comments:</b> We will provide critical expertise related to diabetes management, including how the COVID-19 pandemic has changed or influenced diabetes management for Migratory and Seasonal Agricultural Workers.