



FY 2022 Health Center Program Service Expansion – School-Based Service Sites (SBSS)
Non-Competing Continuation (NCC)
Example Project Work Plan Update

DEPARTMENT OF HEALTH AND HUMAN SERVICES Health Resources and Services Administration			FOR HRSA USE ONLY		
			Grant Number		Application Tracking Number
Project Work Plan Update					
<ul style="list-style-type: none"> • The purpose of the Health Center Program Service Expansion – School-Based Service Sites (SBSS) funding is to increase the number of patients who access comprehensive primary health care services through service delivery sites located at schools. • Submission and approval of your Non-Competing Continuation (NCC), to include this Project Work Plan Update, will provide funding for the year two budget period (September 1, 2022 through August 31, 2023). • Access the Fiscal Year (FY) 2022 SBSS (NCC) Instructions, available on the SBSS NCC Technical Assistance Webpage, for detailed guidance on how to complete this form. 					
<i>Pre-populated from FY 2021 SBSS Application Project Work Plan</i>					
Focus Area	Activity Category	Activity Subcategory	Activity Description	Activity Progress	Activity Progress Update
General Primary Medical Care	Increasing Workforce Capacity	Recruiting and onboarding of personnel (direct hire and/or contracted)	Year 1: Work with recruitment agency to identify and hire 0.5 licensed MD trained in family medicine and 1.0 licensed nurse practitioner positions. Complete hiring and onboarding of both positions before the end of Year 1.	<input type="checkbox"/> Not started <input type="checkbox"/> In progress <input checked="" type="checkbox"/> Completed <input type="checkbox"/> Will not complete <input type="checkbox"/> New	Both a FT Nurse and PT Physician have been hired and have been on boarded.
		Expanding use of telehealth	Year 1: Conduct pre-evaluation of provider knowledge, skills, and abilities (KSAs) on use of telehealth equipment and comfort with	<input type="checkbox"/> Not started <input checked="" type="checkbox"/> In progress <input type="checkbox"/> Completed <input type="checkbox"/> Will not complete <input type="checkbox"/> New	Pre-evaluation of KSAs has been completed for all providers. All providers have taken three trainings



Focus Area	Activity Category	Activity Subcategory	Activity Description	Activity Progress	Activity Progress Update
			<p>incorporating telehealth into care. Provide training to primary care providers on the use of telehealth equipment and provision of primary care services through telehealth.</p> <p>Year 2: Conduct post-evaluation of providers KSAs.</p>		<p>on the use of telehealth equipment and the provision of primary health care services through telehealth. Post-evaluation of KSAs will begin in March of 2022.</p>
		<p>Other: Please specify (up to 125 characters with spaces): Establishing primary health care professional pipeline</p>	<p>Year 1: Develop collaboration with local educational institution to serve as rotation site for medical students interested in school-based care. Ensure that a memorandum of understanding (MOU) with the educational institution to formalize arrangement is signed by the end of Year 1.</p> <p>Year 2: If there is interest, have medical students rotate at one or more school-based service sites.</p>	<p><input checked="" type="checkbox"/> Not started <input type="checkbox"/> In progress <input type="checkbox"/> Completed <input type="checkbox"/> Will not complete <input type="checkbox"/> New</p>	<p>Due to COVID-19, the local educational institution we were going to partner with has deferred collaboration until September, 2022. The MOU has been signed by both parties, but is not yet executed.</p>
		<p>Adding mobile unit(s)</p>	<p>Year 1: Add a mobile unit within 120 days of award to expand delivery of primary medical care services. This will address space limitations at the school site that previously prevented service expansion.</p>	<p><input type="checkbox"/> Not started <input type="checkbox"/> In progress <input checked="" type="checkbox"/> Completed <input type="checkbox"/> Will not complete <input type="checkbox"/> New</p>	<p>The mobile unit was purchased and is being used to deliver medical care at our school-based site.</p>



Focus Area	Activity Category	Activity Subcategory	Activity Description	Activity Progress	Activity Progress Update
		Outreaching to students and families	Year 2: Advertise Health Center primary medical care services at school events and in school literature (flyers, newsletters).	<input type="checkbox"/> Not started <input type="checkbox"/> In progress <input type="checkbox"/> Completed <input type="checkbox"/> Will not complete <input checked="" type="checkbox"/> New	In an effort to draw more patients from the school population, advertising available services will be prioritized in year 2.
Mental Health					
Substance Use Disorder					
Oral Health					
Vision					
Enabling					