

SAMPLE BUDGET JUSTIFICATION FOR TRACK 1 (EQUIPMENT-ONLY)

Organization Name: Healthy Youth Clinic (HYC)

Project Type: Equipment-Only

Project Name: HYC East Clinic Equipment Purchase

Project Number: 100005-01 (list number assigned to the project in EHB)

Total CADRE Funding Request = \$100,000

Total Project Cost = \$116,000

HYC will use Capital Assistance for Disaster Response and Recovery Efforts (CADRE) funding to purchase loose-movable equipment. The proposed list of items, each with a useful life of at least one year, are shown in the equipment list and will be used to support services at our existing site location Health Youth Clinic – West Service Site. This equipment will result in improved services to the patient population.

The total HYC project cost is **\$116,000**. This project will be funded by **\$100,000** in CADRE funds and by \$16,000 in funds to be paid directly by HYC out of funds in hand.

The work on this project is anticipated to begin in November 2020 and completed by March 2021.

	ALLOWABLE COSTS – CADRE	UNALLOWABLE COSTS
Line 1—Administrative and legal expenses	\$0 – No funds are requested to support the administration costs of this project.	
Line 2—Land, structures, right-of-way, appraisals, etc.	\$0 – Not allowable in equipment-only projects.	
Line 3—Relocation expenses and payments	\$0 – Not allowable in equipment-only projects.	
Line 4—Architectural and engineering fees	\$0 – Not allowable in equipment-only projects	
Line 5—Other architectural and engineering fees	\$0 – Not allowable in equipment-only projects	
Line 6—Project inspection fees	\$0 – Not allowable in equipment-only projects	
Line 7—Site work	\$0 – Not allowable in equipment-only projects	
Line 8—Demolition and removal	\$0 – Not allowable in equipment-only projects – costs to dispose of old equipment and furnishings are not allowable.	
Line 9—Construction	\$0 – Not allowable in equipment-only projects – costs to make permanent connections to utilities are not allowable.	

	ALLOWABLE COSTS – CADRE	UNALLOWABLE COSTS
Line 10—Equipment	<p>\$116,000 is the total for equipment.</p> <p>See attached itemized list.</p> <p>Total = \$116,000</p>	
Line 11—Miscellaneous	\$0 – For Equipment-only projects, please list all items on line 10.	
Line 12—SUBTOTAL	<p>\$116,000 (The sum of Lines 1 through 11)</p>	
Line 13—Contingencies	\$0 – Not allowable in equipment-only projects	
Line 14—SUBTOTAL	<p>\$116,000 (The sum of Lines 12 and 13)</p>	
Line 15—Project (program) income	None	
Line 16—TOTAL PROJECT COSTS	<p>\$116,000 (Enter the amount in Line 14)</p>	
Line 17—CADRE Grant Funds (Note: round to the nearest whole dollar amount)	\$100,000	