



OMB No.: 0915-0285. Expiration Date: 1/31/2020

DEPARTMENT OF HEALTH AND HUMAN SERVICES Health Resources and Services Administration Form 8: Health Center Agreements	FOR HRSA USE ONLY	
	Grant Number	Application Tracking Number

Note: If a Health Center Program award recipient wishes to enter into an additional agreement/arrangement post-award that will either (1) result in another organization carrying out a substantial portion of the approved scope of project or (2) impact the governing board's composition, authorities, functions, or responsibilities, a Prior Approval request must be submitted in EHB and approved by HRSA before the agreement/arrangement can be formalized and implemented.

PART I Health Center Agreements

1. Does your organization have a parent, affiliate, or subsidiary organization?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. Do you currently have, or propose to utilize: a) Contract(s) with another organization to perform substantive programmatic work within the proposed scope of project? <i>For the purposes of the Health Center Program, contracting for substantive programmatic work applies to contracting with a single entity for the majority of health care providers.</i> Or b) Subawards to carry out a portion of the proposed scope of project. <i>The purpose of a subaward is to carry out a portion of the Federal award and creates a Federal assistance relationship with the subrecipient.</i> NOTE: Subawards or contracts made to related organizations such as a parent, affiliate, or subsidiary must be addressed in this form. The acquisition of supplies, material, equipment, or general support services (e.g., janitorial services, contracts with individual providers) is not considered programmatic work. If Yes , indicate the number of each agreement by type in 2a and/or 2b below and complete Part II. If No , Part II is Not Applicable .	<input type="checkbox"/> Yes <input type="checkbox"/> No
2a. Number of contracts with another organization to perform substantive programmatic work within the proposed scope of project.	___ (number)
2b. Number of subawards made to subrecipients to carry out a portion of the proposed scope of project.	___ (number)
2c. Total number of contracts and/or subawards for a substantial portion of the proposed scope of project.	___ (number)

Part II: Attachments

All contracts or subawards, including those which involve a parent, affiliate, or subsidiary organization referenced in Part I **must be uploaded in full**. Uploaded documents will NOT count against the page limit.

*Affiliate/Contract/Subaward Organization Name (maximum 50 characters)	
*Type of Agreement	<input type="checkbox"/> Subaward <input type="checkbox"/> Contract

Public Burden Statement: An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB control number for this project is 0915-0285. Public reporting burden for this collection of information is estimated to average 1 hour per response, including the time for reviewing



instructions, searching existing data sources, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to HRSA Reports Clearance Officer, 5600 Fishers Lane, Room 14-N39, Rockville, Maryland, 20857.

Instructions for Form 8 – Health Center Agreements

Complete Part I, by selecting **Yes** if you have:

- 1) a parent, affiliate, or subsidiary organization; and/or
- 2) any current or proposed a) subrecipient agreements or b) agreement for the majority of health care providers.

Subrecipient agreements must require compliance with section 330 program requirements in order for the services and/or the site to be considered within the scope of the 330 project.

Refer to [Uniform Guidance 2 CFR part 200 as codified by HHS at 45 CFR part 75](#) for more information on the characteristics of a subaward.¹ Under 45 CFR 75.2, “a subaward may be provided through any form of legal agreement, including an agreement that the pass-through entity considers a contract.”

If either question 1 or 2 are answered “Yes” in Part I, you must upload the associated agreement(s) in Part II. Ensure all agreements uploaded provide the required details as listed in [Chapter 12: Contracts and Subawards, Demonstrating Compliance Elements f and h of the Compliance Manual](#).

¹ For purposes of the Health Center Program, contracting for substantive programmatic work does not include the acquisition of supplies, material, equipment, or general support services. However, it does apply to contracting for the entire key management team or the majority of health care providers with a single entity.