



Sample FY 2019 Project Work Plan Progress Report

The table below is for reference only. Start with the FY 2019 Project Work Plan Update included in last year's submission and add a column titled FY 2019 Progress (as shown in red below) to create an FY 2019 Project Work Plan Progress Report.

Use the new FY 2019 Progress column to report progress on planned activities and outcomes since last year's progress report submission. Do not edit any other fields.

Goal 1:					
Key Action Steps	Timeline	Expected Outcome	Data Source and Evaluation Methodology	Person/Area Responsible	FY 2019 Progress
<i>Do not edit information in this column.</i>	<i>Do not edit information in this column.</i>	<i>Do not edit information in this column.</i>	<i>Do not edit information in this column.</i>	<i>Do not edit information in this column.</i>	<i>Add this column and use it to record progress since last year's application, on each key action step and expected outcome.</i>
Goal 2:					
Key Action Steps	Timeline	Expected Outcome	Data Source and Evaluation Methodology	Person/Area Responsible	FY 2019 Progress
Goal 3:					
Key Action Steps	Timeline	Expected Outcome	Data Source and Evaluation Methodology	Person/Area Responsible	FY 2019 Progress