



**FY 2019 Oral Health Infrastructure (OHI) Funding Opportunity
HRSA-19-079
Frequently Asked Questions (FAQs)**

Table of Contents

General Information	1
Allowable OHI Investments	2
Program-Specific Forms	4
Award Information.....	5
Technical Assistance and Contact Information.....	5

General Information

1. What is the purpose of the Oral Health Infrastructure (OHI) funding opportunity?
The purpose of this one-time, competitive supplemental funding opportunity is to support infrastructure enhancements that will enable health centers to provide new or enhance existing high quality, integrated oral health services.

2. Who can apply for OHI funding?
Applicants must be existing Health Center Program award recipients. Look-alike health centers are not eligible to apply.

3. How can I access the OHI Notice of Funding Opportunity (NOFO) and application package?

Follow the instructions below:

- Go to <http://www.grants.gov/>
- Search Grants using Opportunity Number HRSA-19-079
- Click the Opportunity Number link (HRSA-19-079)
- Click the Package tab (right most tab)
- Under **Actions**, click on **Preview** then:
 - Click the **Download Instructions** gray bar for the NOFO
 - Click the **links** to view the forms in Grants.gov
 - Click the **APPLY** button to use the Grants.gov Workspace to apply

4. What is the page limit for applications?

There is a **50-page limit** on the length of all uploaded files when printed by HRSA, and applications exceeding this page limit will be rejected by HRSA. The page limit includes the abstract, project and budget narratives, and attachments (unless otherwise noted in the NOFO). Items not counted in the page limit include:

- OMB approved forms that are part of the application in Grants.gov and EHBs.
- Attachments uploaded to the A/R forms.
- Indirect cost rate agreement.

5. Can I add a new site through OHI funding?

Yes, you add a fixed or mobile site if this new site is required to enable you to provide new or enhance existing high quality, integrated oral health services. Any site added through this funding opportunity must be located in the health center's current service area.

Allowable OHI Investments

6. What types of activities can I propose?

You may request funding for one or more of the following:

- Minor A/R at up to four different sites (with or without equipment).
- Equipment purchases.
- Training and/or consulting.
- Health information technology (IT).
- Other infrastructure investments that improve access to integrated oral health services, including those provided using telehealth and virtual dentistry.

7. What is minor A/R?

Allowable minor A/R is work required to reconfigure interior space to enable you to provide new or enhance existing high quality, integrated oral health services. This type of project does not increase the total square footage of an existing building, and does not require ground disturbance. An allowable minor A/R project must be a stand-alone project, which may include work required to:

- Install dental operatories, including required electrical and plumbing work.
- Modernize, improve, and/or reconfigure the interior arrangements or other physical characteristics of a facility.
- Repair and/or replace the existing exterior envelope, such as windows, roofing, or siding.
- Improve facility accessibility such as curb cuts, ramps, or widening doorways.

Major A/R (i.e., renovations with a total budget of \$500,000 or more) and new construction (e.g., adding floors or build-outs to a current facility, expanding parking areas) are not allowable.

8. Is installation of a dental chair or a dental X-ray system considered minor A/R?

Yes. While dental chairs and X-ray machines are considered equipment if the unit cost is \$5,000 or more, work required to install such equipment is considered minor A/R.

9. If we propose minor A/R, what are the environmental and historic preservation requirements?

For detailed information on environmental and historic preservation compliance requirements, see <https://bphc.hrsa.gov/about/nepa-nhpa/capital-development.html>.

Although applicants proposing minor A/R projects typically do not require preparation of a full Environmental Assessment under the National Environmental Policy Act (NEPA), you may need to comply with other requirements, as applicable:

- If the proposed project involves exterior work (e.g., windows, signage) or work on a building that is over 50 years old, the project may require State Historic Preservation Office (SHPO) consultation under Section 106 of the NEPA.
- Buildings constructed prior to 1985 may require submission of a hazmat study and abatement plan.

- If the site is located in a coastal state, the project may require compliance with the Coastal Zone Management Act.
- If the proposed project is in a 100- or 500-year floodplain, it may require compliance with E.O. 11988, Floodplain Management.

10. Can I propose minor A/R for a site that is leased?

Yes. Leasehold improvements are allowed. However, OHI funds cannot be used to address facility needs that are part of the terms of the lease (i.e., the obligation of the lessor). If proposing minor A/R for a leased facility, you must attach a signed Landlord Letter of Consent (LLOC) from the facility owner in the Other Requirements for Sites form. See a sample LLOC at

<http://bphc.hrsa.gov/programopportunities/fundingopportunities/oralhealth/index.html>.

11. Will a Notice of Federal Interest (NFI) be required for minor A/R projects completed with OHI funds?

An NFI is not required for allowable minor A/R projects, although federal interest exists for the useful life attributable to the A/R funded under this award. For information regarding federal interest, see

<https://bphc.hrsa.gov/programopportunities/fundingopportunities/pdf/nfifilingguide.pdf>.

12. What are allowable equipment purchases?

Equipment purchases must be necessary for the provision of new or enhancement of existing high quality, integrated oral health services. Equipment includes non-expendable, moveable items (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost of \$5,000. Examples include:

- Dental chairs and other dental equipment.
- Radiology equipment.
- Mobile unit for the purpose of expansion of oral health services.
- Electronic dental record system.
- Telehealth equipment.

13. Can we use OHI funds to purchase equipment that costs less than \$5,000 per unit?

Yes. In your budget, include equipment that costs less than \$5,000 per unit in the supplies category.

14. Can we use OHI funds to purchase a vehicle to transport patients?

No. Vehicles for transportation are unallowable.

15. What are telehealth activities?

Telehealth is the use of electronic information and telecommunication technologies to support and promote long-distance clinical health care, patient and professional health-related education, public health, and health administration. Technologies include video conferencing, the internet, store-and-forward imaging, streaming media, and terrestrial and wireless communications. In the OHI budget, telehealth equipment will fall in the equipment category if it costs \$5,000 or more per unit and in the supplies category if it costs less than \$5,000 per unit.

16. Can I purchase or enhance an Electronic Health Record (EHR) system with OHI funding?

EHR systems are an allowable cost, as are site licenses and associated hardware. EHR costs over \$5,000 are considered equipment.

17. What are Electronic Product Environmental Assessment Tool (EPEAT) related products?

The EPEAT is a ranking system that helps purchasers evaluate, compare, and select desktop computers, notebooks, and monitors based on their environmental attributes. There are three product rankings: bronze, silver and gold. For more information, see <https://www.epa.gov/greenerproducts/electronic-product-environmental-assessment-tool-epeat>.

Program-Specific Forms

18. On Form 1B, what do I select under OHI Funding Activities if I am proposing equipment and activities such as training?

The OHI Funding Activities section of Form 1B enables the correct minor A/R and/or equipment forms to be available for completion in EHBs. Since there are no special forms to complete for activities that are not related to minor A/R and/or equipment (such as training), select “Equipment only”. See the table below for guidance when completing this section of Form 1B.

If you plan to use OHI funding for:			Selection on Form 1B
Equipment	Minor A/R	Other Activities	
x			Equipment only
x		x	Equipment only
x	x	x	Minor A/R with Equipment
	x	x	Minor A/R without Equipment
		x	Activities other than minor A/R and equipment
x	x		Minor A/R with Equipment
	x		Minor A/R without Equipment

19. When adding a new site, what zip codes do I enter on Form 5B?

The physical address and service area zip codes must be limited to your current service area zip codes (based on the service area zip codes across all sites in scope as of the release date of the OHI NOFO).

20. Do I need to complete Form 5B if I am not adding a new site?

No. However, if you are proposing to use funds for minor A/R at a site in scope, use the “Pick a Site” section before Form 5B to identify the site(s) in scope at which A/R will occur.

21. Can I make changes to my approved services (Form 5A: Services Provided) through the OHI application?

No. However, on the Supplemental Information Form, you must indicate if you will need changes after completing your OHI project(s).

If you need to change your scope to provide new or enhance existing high quality, integrated

oral health services, you must separately submit a Scope Adjustment or Change in Scope request post-award. You do not need to submit a Scope Adjustment or Change in Scope request if OHI funding will expand services in the same way you are already providing them. To determine whether a Scope Adjustment or Change in Scope is necessary, review the [Scope of Project](#) website (click on the “Services” header in the Resources section to access Form 5A information).

22. Who should complete and sign the Environmental Information Documentation (EID) checklist?

The authorizing official should complete and the sign the EID checklist. You are encouraged to seek consultation from a qualified professional with experience with the National Environmental Policy Act (NEPA) to understand the information requested and ensure accurate responses.

Award Information

23. When will awards be available for OHI funding?

HRSA anticipates awarding funds on or around September 1, 2019.

24. Will this funding continue beyond the period of performance?

No, this is a one-time funding opportunity. The period of performance is September 1, 2019 through the end of your FY 2021 budget period, with carryover approval. You must obligate OHI funds by the end of your FY 2021 budget period.

25. The NOFO states that HRSA will not award OHI funding to health centers that have conditions in a certain status. Does this include all conditions?

You will not receive OHI funding if you have an active 60-day or 30-day Health Center Program requirements-related condition on your H80 award at the time HRSA makes final OHI funding decisions.

Technical Assistance and Contact Information

26. Who can assist with programmatic questions concerning the OHI application requirements?

Refer to the [OHI technical assistance website](#) for webinar recording and slides, FAQs, templates, and other resources. You may also submit questions to the Oral Health Technical Assistance (TA) team at <http://www.hrsa.gov/about/contact/bphc.aspx>.

27. Who can assist with budget-related questions?

Contact Travis Wright and/or Joi Grymes-Johnson in the Division of Grants Management Operations at TWright@hrsa.gov and/or JGrymes@hrsa.gov.

28. Who can assist with technical difficulties encountered in Grants.gov?

Contact Grants.gov any time (excluding federal holidays) at 1-800-518-4726 or support@grants.gov. Always obtain a case number when calling for support.

29. Who can assist with technical difficulties encountered in HRSA EHBs?

Contact Health Center Program Support at <http://www.hrsa.gov/about/contact/bphc.aspx> or 1-877-464-4772 Monday through Friday, 7 a.m. to 8 p.m. ET (excluding federal holidays). Always obtain a case number when calling for support.