

## AMENDED CHARTER

### NATIONAL ADVISORY COUNCIL ON MIGRANT HEALTH

#### Purpose

The Secretary is authorized under section 330(g) of the Public Health Service Act, as amended, 42 USC 254b, to improve health services and conditions for agricultural migratory and seasonal workers and their families; and provide technical and financial assistance to public and nonprofit organizations in the establishment and operation of family health service clinics, inpatient care, and other health projects.

#### Authority

42 USC 218, section 217 of the Public Health Service Act, as amended. The Council is governed by provisions of Public Law 92-463, as amended, (5 USC Appendix 2), which sets forth standards for the formation and use of advisory committees.

#### Function

The National Advisory Council on Migrant Health shall advise, consult with, and make recommendations to the Secretary and the Administrator, Health Resources and Services Administration, concerning the organization, operation, selection, and funding of migrant health centers and other entities under grants and contracts under section 330(g) of the Public Health Service Act.

#### Structure

The Council shall consist of 15 members, including the Chair and Vice Chair. Members shall be selected by the Secretary. At least 12 shall be members of the governing boards of migrant health centers or other entities assisted under section 330(g) of the Public Health Service Act. Of such 12 who are members of such governing boards, at least 9 shall be chosen from among those members of such governing boards who are being served by such centers or grantees and who are familiar with the delivery of health care to migratory agricultural workers and seasonal agricultural workers. The remaining three Council members shall be individuals qualified by training and experience in the medical sciences or in the administration of health programs.

Members shall be appointed for terms of 4 years, except that any member appointed to fill a vacancy occurring prior to the expiration of the term for which his predecessor was appointed shall be appointed for the remainder of such term. Members may serve after the expiration of their terms until their successors have taken office, but no longer than 120 days.

Subcommittees composed of members of the Council shall be established to perform specific functions within the Council's jurisdiction. The Department Committee Management Officer will be notified upon the establishment of each of the subcommittees, and will be provided information on its name, membership, function and estimated frequency of meetings.

Management and support services shall be provided by the Migrant Health Program, Bureau of Primary Health Care, Health Resources and Services Administration.

#### Meetings

Meetings shall be held at least two times per year at the call of the Chair, with the advance approval of a Government Official who shall also approve the agenda. A Government official shall be present at all meetings.

Meetings shall be open to the public, except as determined otherwise by the Secretary or other official to whom the authority has been delegated. Notice of all meetings shall be given to the public.

Meetings shall be conducted, and records of the proceedings kept, as required by applicable laws and departmental regulations.

#### Compensation

Members who are not full-time Federal employees shall be paid at the rate of \$200 per day including travel time, plus per diem and travel expenses in accordance with Standard Government Travel Regulations.

#### Annual Cost Estimate

Estimated annual cost for operating the Council, including compensation and travel expenses for members but excluding staff support, is \$175,007. Estimated annual person-years of support staff required is .9, at an estimated annual cost of \$72,451.

### Reports

In the event a portion of a meeting is closed to the public, a report shall be prepared which shall contain, as a minimum, a list of members and their business addresses, the committee's functions, dates and places of meetings, and a summary of committee activities and recommendations made during the fiscal year. A copy of the report shall be provided to the Department Committee Management Officer.

### Duration

Section 14(a) of the Federal Advisory Committee Act shall not apply to the National Advisory Council on Migrant Health. This charter will remain in effect until amended or section 217 of the Public Health Service Act, as amended, 42 USC 218 is repealed by law.

### Approved:

09/09/2005

Date

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Steven A. Pelovitz  
Associate Administrator for Administration  
and Financial Management