



Uniform Data System (UDS) Reporting 2025 – Training Session for Health Centers

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Sawyer Lubold, Senior Training Specialist
Reshma Naveen, Principal Business Analyst

Vision: Healthy Communities, Healthy People



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Introduction

Alysha Darden, MPH

Management Analyst

Data and Evaluation

Office of Quality Improvement

Bureau of Primary Health Care (BPHC)

Health Resources and Services Administration (HRSA)



Agenda

- Objectives
- Uniform Data System (UDS) Navigation
- Preliminary Reporting Environment (PRE) and Compare Data
- Offline Excel Feature
- Offline HTML Feature
- Clear Data
- Data Audit Report, Review, and Submit
- Resources
- Question and Answers



Objectives for Health Centers

- Be able to access and navigate the UDS Reporting pages, tables, and the data audit report.
- Understand the cross-table validations and how to correct cross table edit validation fails.
- Understand the data entry options, including how to automate data entry through offline Excel and HTML options.
- Learn how to review, submit and download your UDS Reports through the Electronic Handbooks (EHBs).



Commonly Used Acronyms

- **UDS** – Uniform Data System
- **330** - Grantee funded under Section 330 of the Public Health Service Act
- **330, CHC** - Community Health Center program
- **330, MSAW** - Public Health Service Act as a Migratory and Seasonal Agricultural Workers program
- **330, HP** - Public Health Service Act Homeless Population program
- **330, RPH** - Public Health Service Act as a Residents of Public Housing program
- **CY** - Calendar Year - January 1-December 31 of the reporting year
- **DAR** - Data Audit Report
- **EHB** - HRSA's Electronic Handbooks
- **EHR** - Electronic Health Record
- **FQHC** - Federally Qualified Health Center
- **LAL** - Health Center Program Look-Alikes



Navigating the Uniform Data System



Navigate to UDS Reports

Tasks
Page

HRSA | Electronic Handbooks

Search

Logout

Tasks

Organization Grants Free Clinics FQHC-LALs Dashboards Resources

You are here: Home > Tasks > Browse > All Entities []

ALL ENTITIES <<

Search

All Entities

Tasks

Pending Tasks

Archived Tasks

Organization

Institution Review

FMR/LMR Response-Request

HSMED

Validation Tool

HSMED Validation Tool

Free Clinics

Requests

Applications

Pending Tasks - List

Not Completed Recently Completed Archived

Detailed View

Page size: 15 Go

Deadline (Due) Task Category Tracking # Task Entity Organization Options

02/15/2026 11:59 PM (139 Days) 139 Days Grant Submissions H80CS Performance Reports H80C (Grant) Edit

11/06/2025 11:59 PM (38 Days) 38 Days Grant Submissions SC H80C (Grant) Start

09/29/2025 11:59 PM (0 Days) 0 Days Grant Submissions 2 H80C (Grant) Start

Find Performance Report Tasks

Click to open report after it's been started

Click to open report for the first time

DEPARTMENT OF HEALTH & HUMAN SERVICES

HRSA Health Center Program

UDS Navigation

File
Options

- All Tasks
- Search
- Performance Reports
- UDS Upload/Download
- Download File
- Upload File
- Clear Data
- UDS Report Details
- Status Overview
- × Contact Information
- × Table Patients by ZIP Code
- × Table 3A
- × Table 3B
- × Table 4
- × Table 5
- × Table 6A

Open
Tables/
Reports

You are NOW using the UDS Reporting Environment. Please prepare, validate, and submit complete calendar year UDS performance data at this time.

Status Overview

Note:
All sections including tables, Health IT information, other data elements and data audit report must be in "Complete" status in order to submit your report.
Tip: Prior to entering any data, save a copy of the blank excel template. The blank file can later be used for clearing the data if desired.

H80CS003082025: AFFORDABLE LANARKSHIRE MEDICAL CENTER, TRIADELPHIA, TN

 02/15/2026 (11:59 PM Local Time)  171 Days Left

Due Date Information

Resources 

[UDS Manual](#) | [UDS Training and Technical Assistance](#) | [Upload History](#) | [Action History](#) | [Last NoA](#) | [Training Material](#) | [UDS Reviewer](#) | [User\(s\) With Permissions](#) | [Certified Health IT Product List Lookup](#) | [Excel Mapping Document](#) | [Request Exemption](#) | [Verify Offline HTML Download](#) | [Compare Versions](#)

Forms Overview

Last Updated On: -

17	0	0
✗ Not Started	! In Progress	✓ Complete

Offline Excel Tool 

Status Tracker

Helpful tip! The due date time is 11:59 your local time.



UDS Navigation (continued 2)

Report Status and Links to Tables/Reports		
Sections	Status	Last Updated
<input checked="" type="checkbox"/> Contact Information	✓ Complete	09/29/2025 11:03 AM EST
<input checked="" type="checkbox"/> Table Patients by ZIP Code	✓ Complete	09/29/2025 11:03 AM EST
<input checked="" type="checkbox"/> Table 3A - Patients by Age and by Sex	✓ Complete	09/29/2025 11:03 AM EST
<input checked="" type="checkbox"/> Universal Report	✓ Complete	-
<input checked="" type="checkbox"/> Homeless Population Report	✓ Complete	-
<input checked="" type="checkbox"/> Migratory and Seasonal Agricultural Workers Report	✓ Complete	-
<input checked="" type="checkbox"/> Residents of Public Housing Report	✓ Complete	-
<input checked="" type="checkbox"/> Table 3B - Demographic Characteristics	✓ Complete	09/29/2025 11:04 AM EST
<input checked="" type="checkbox"/> Universal Report	✓ Complete	-
<input checked="" type="checkbox"/> Homeless Population Report	✓ Complete	-
<input checked="" type="checkbox"/> Migratory and Seasonal Agricultural Workers Report	✓ Complete	-
<input checked="" type="checkbox"/> Residents of Public Housing Report	✓ Complete	-
<input checked="" type="checkbox"/> Table 4 - Selected Patient Characteristics	❗ In Progress	09/29/2025 11:03 AM EST
<input checked="" type="checkbox"/> Universal Report	✗ Incomplete	-
<input checked="" type="checkbox"/> Homeless Population Report	✗ Incomplete	-
<input checked="" type="checkbox"/> Migratory and Seasonal Agricultural Workers Report	✗ Incomplete	-
<input checked="" type="checkbox"/> Residents of Public Housing Report	✗ Incomplete	-

Review Report

Submit Report



UDS Navigation - widgets

Download Excel or HTML file
with only specific tables

Download Excel file with no data

Download Excel file with
data currently in UDS

Upload complete file back to UDS

Offline Excel Tool

Download a Custom Template



The Download Custom Template option allows you to choose the UDS tables individually, in groups or all tables.

Download a Blank Template



The Download Blank Template option downloads ALL UDS Tables with no data included.

Download a Template with Data



The Download Template with Data option includes ALL UDS tables with information already entered into the tables.

Upload a File



Once you have completed your data entry in excel, click here to upload your file.



UDS Navigation – widgets cont.

Compare Versions 

Reference Year/Version:

Compare to Year/Version:

Compare data on two UDS Report versions

Report Details

BHCMIS ID:

Last Submitted By: N/A

Report BHCMIS ID and Recently Submitted information

Submit and Print

Info: Make sure you have completed and validated all the required information before submitting this report.

Submit Performance Report

Compare Versions

Navigate to the Compare feature

Print UDS Report



Demo #1

UDS Navigation Demo



Preliminary Reporting Environment (PRE) and Comparing Report Versions



Preliminary Reporting Environment (PRE)

- System is available **as of October 27th** to prepare the report for submission.
- You are **not able to submit** the report at this time, only prepare the report.
- **Additional time** to enter data and edit.
- **Improved data quality** with extra time.
- Opportunity to **familiarize** yourself with UDS forms updates ahead of reporting time frame.



Compare Versions – Select Version

 Compare Versions - Select Version

▶ H80CS00

i Note:
* indicates data entry in progress and is subject to change.

Select Versions to be Compared

Reference Year/Version 2024 Version 3 Compare To Year/Version 2025 Version 1*

Find the year and version you want to set as the reference and to compare

Click Next to select tables to compare

Close Next



Compare Versions – Select Table

Compare Versions - Select Table

H80CS00:

Note:
Tables and Funding Streams shown below belong to the Reference Year/Version.

Selected Versions to Compare

Reference Year/Version: 2024 Version 3 Compare To Year/Version: 2025 Version 1*

Tables/Sections	Select All <input checked="" type="checkbox"/> Unselect All <input type="checkbox"/>	Change Status
Table Patients by ZIP Code	<input checked="" type="checkbox"/>	Changed
Table 3A - Patients by Age and by Sex	<input checked="" type="checkbox"/>	Changed
Table 3B - Demographic Characteristics	<input checked="" type="checkbox"/>	Changed

Select tables to compare

Click Compare after selecting tables

Go Back to Previous Page Close Compare

Compare Versions - Results

Compare Versions - Result Page

H80CS00

Note:

Data highlighted in tables are displaying change(s) between compared versions. Values displayed in tables are Reference version and values indicated in Parenthesis are from Compare To version. In case of data entry points that are only applicable in Reference version the Compare To values will be indicated as N/A in parenthesis.

• indicates that there is a data discrepancy between the two selected versions

Click Print to print a version of the comparison

Print

BHCMIS ID: 045190 -

Date Requested: 09/02/2025 2:48 PM EST

Program Name: Health Center 330

Submission Status: Data Entry In Progress, Version 1

UDS Report - 2025

Reference – 2025 Version 1*, Compare To – 2024 Version 3 (Values indicated in Parenthesis)

Table 3A - Patients by Age and by Sex

Universal

Line	Age Groups	Male Patients (a)
1	Under age 1	1 (39) • 2 (39) •
2	Age 1	3 (40) • 4 (54) •
3	Age 2	5 (39) • 6 (42) •
4	Age 3	7 (48) • 8 (39) •

Fields marked with blue circle are different between versions



Demo #2

UDS PRE and Compare Versions Demo



Quiz Question #1

What does the Preliminary Reporting Environment (PRE) allow users to do?

- A. Enter test data that is not saved in the report
- B. View the report and tables, but not enter any data
- C. Enter data in the report prior to January 1st
- D. Submit the report prior to January 1st



Quiz Question #1 Answer

What does the Preliminary Reporting Environment (PRE) allow users to do?

Answer: (C) Enter data in the report prior to January 1st



Any Questions?



Offline Excel



Offline Excel Process Overview

1. Download offline Excel files to **enter data or transport data** from other Excel Files
2. Enter data in Excel file

Note: File contains all UDS fields (row/column labels)
3. On completion of data entry, **upload the file into UDS** to populate data on the forms
4. After uploading, you can view the **Edit Summary File**



Offline Excel Download Overview

- You can download an Excel file **with data** currently in UDS or with **no data**
- Select to download **individual tables** or the **entire report**
- The downloaded file will have a **system generated filename** and dynamic **funding stream tabs** for selected tables
- You can change the file name to easily identify the file when you save the downloaded file to your local system and enter data offline



Offline Excel Download File

1. Select to
download
Offline Excel

2. Select with
Data

3. Select All or
Individual
tables to
download

5. Click
Download after
making all
selections

4. Option to
include prior
zip codes

Download File

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Resources

Instructions

To enter UDS data offline, select either the Excel file (spreadsheet format) or the Offline HTML file (forms-based format). Then select whether you want a blank form or to include any existing data. Once you have made all of your selections, click the Download button to complete your request. With either file you can download specific tables or all the tables required for the UDS report. Please note that each time you download a file, it will be populated with any data that is in the FHRs.

Enter or change data in the file you have chosen. Once finished, upload your completed file to the EHBs.

Excel File: Upload your completed file to the EHBs.
HTML File: Export an Excel file from the HTML file then upload the completed Excel file to the EHBs.

Download Template

Select Format Offline Excel ⓘ Offline HTML ⓘ **Download**

Excel Template

Select Data Level Excel with Data Blank Excel

Select Table

<input checked="" type="checkbox"/> All	<input checked="" type="checkbox"/> Table 5	<input checked="" type="checkbox"/> Table 9D
<input checked="" type="checkbox"/> Table Patients by ZIP Code	<input checked="" type="checkbox"/> Table 6A	<input checked="" type="checkbox"/> Table 9E
<input checked="" type="checkbox"/> Table 3A	<input checked="" type="checkbox"/> Table 6B	<input checked="" type="checkbox"/> Table HIT
<input checked="" type="checkbox"/> Table 3B	<input checked="" type="checkbox"/> Table 7	<input checked="" type="checkbox"/> Other Data Elements
<input checked="" type="checkbox"/> Table 4	<input checked="" type="checkbox"/> Table 8A	<input checked="" type="checkbox"/> Workforce

Patients by ZIP Code with Prior year ZIP Codes
(This option will append the zip codes reported last year to any data already entered for this year. If you have already entered zip code information for this year, be certain to check that none of the zip codes have been entered twice, since this option does not include a duplicated entry check.)

Go To Status Overview Page **Continue to Upload Page**

Table Patients by Zip Code

PBZC in Excel

- When downloading the Excel template with data, you can choose to **include ZIP codes** from the previous year on the table
- This feature is only available when downloading the **Table Patients by ZIP Code (PBZC)**
- Provides for **easy data entry** for this table and saves time in searching for zip codes



Offline Excel File

Unique file name and version

Notes about data entry type

Select table to work on

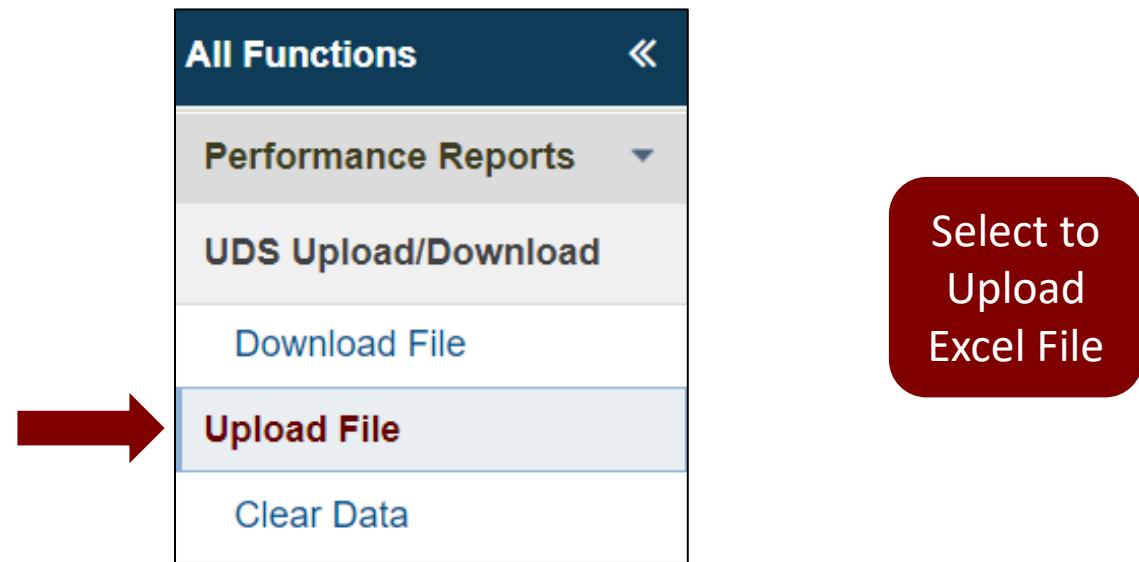
Line	Age Groups	Male Patients (a)	Female Patients (b)
1	Under age 1		
2	Age 1		
3	Age 2		
4	Age 3		
5	Age 4		
6	Age 5		
7	Age 6		
8	Age 7		
9	Age 8		
10	Age 9		
11	Age 10		
12	Age 11		
13	Age 12		
14	Age 13		
15	Age 14		
16	Age 15		
17	Age 16		
18	Age 17		
19	Age 18		
20	Age 19		
21	Age 20		
22	Age 21		
23	Age 22		
24	Age 23		
25	Age 24		
26	Age 25		
27	Age 26		
28	Age 27		
29	Age 28		
30	Age 29		
31	Ages 30-39		
32	Ages 40-49		
33	Ages 50-59		
34	Ages 60-69		
35	Ages 70-79		
36	Ages 80-89		
37	Ages 90+		

Offline Excel Upload Overview

- Be sure to **upload the file!** The EHBs will verify the file format, tabs, and structures before accepting the file
- The EHBs will assign a **unique filename** on upload. This will have the Bureau of Primary Health Care's Health Center Management Information System Identification Number (BHCMSID) and Version Number
- On successful upload, the **UDS forms will be populated with the data** from the file
- If you upload a blank Excel template it will **clear all data** that was previously entered
- Upon upload, you will see a listing of the **tables that were uploaded** as part of the success message



Offline Excel Upload



All Functions

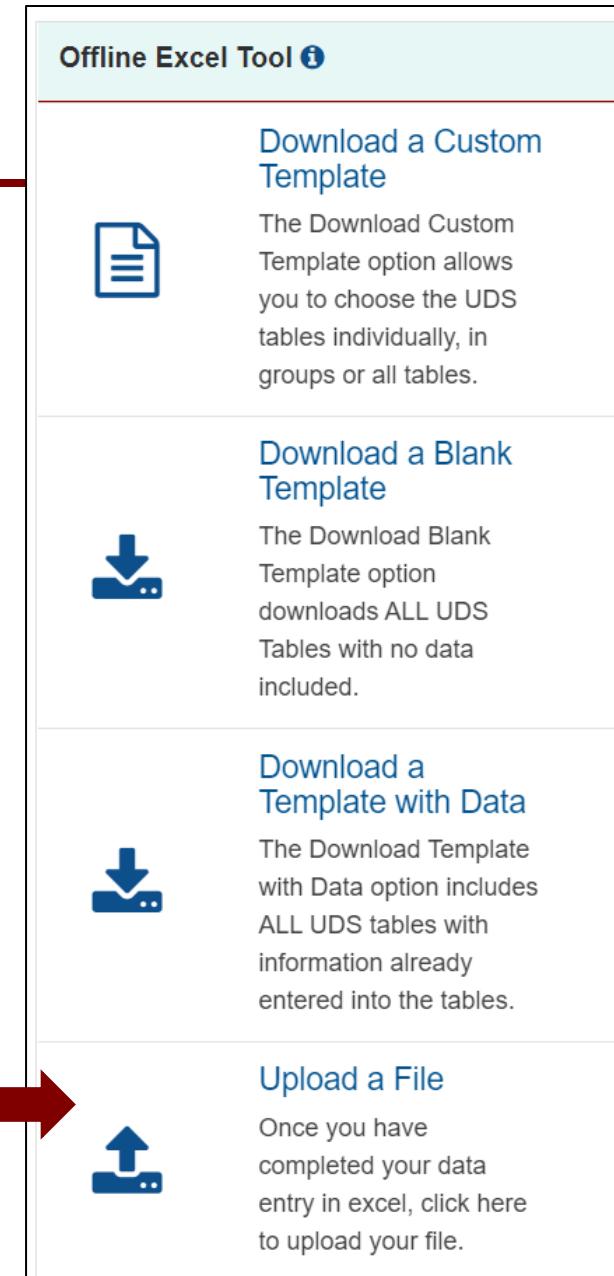
Performance Reports

UDS Upload/Download

Download File

Upload File

Clear Data



Offline Excel Tool

Download a Custom Template
The Download Custom Template option allows you to choose the UDS tables individually, in groups or all tables.

Download a Blank Template
The Download Blank Template option downloads ALL UDS Tables with no data included.

Download a Template with Data
The Download Template with Data option includes ALL UDS tables with information already entered into the tables.

Upload a File
Once you have completed your data entry in excel, click here to upload your file.

Offline Excel Upload File

Click to
select file
to upload

Upload File

► H80CS00 :

► Resources 

Instructions

Upload your UDS data in the Offline Excel Template. You can upload an Excel Template that contains all UDS tables or a subset of tables. Once your file has been successfully processed, you can view any errors for the last uploaded data by accessing the error file in the Error Summary section below.

Reminder: Any uploaded data (including blank data) will replace data that is already in the EHBs.

Upload File

No file chosen

Warning:
System may take some time to process the data.

Error Summary

Number of Edits Verified	Number of Edits Failed	Download
		-



Offline Excel Upload Results

Success:
Your file has been uploaded successfully for Tables(s) Patients by ZIP Code, 3A, 3B, 4, 5, 6A

Upload File

Choose File UDS test spreadsheet2.xls

Process File

Warning:
System may take some time to process the data.

Error Summary

Number of Edits Verified	Number of Edits Failed	Download
5800	0	UDS2025ErrorFile045190Version1

Success message listing updated tables

Click Process File to upload file into EHBs

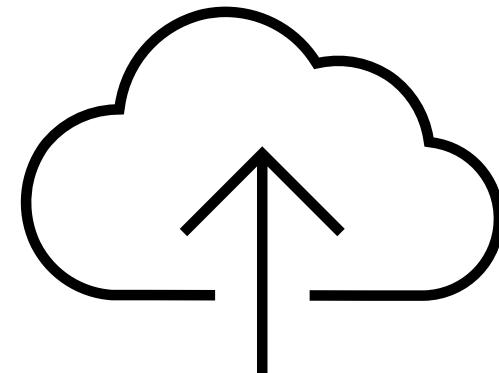
Unique file and version name. Click to view file

File information



Upload History

- In the **Resources** section, select Upload History.
- All previously uploaded files will be listed as newest to oldest, only for the current reporting year.
- Download these files by clicking on filenames displayed as hyperlinks.



Offline Excel Tips

- There is **no restriction** on the number of times a file can be uploaded or downloaded.
- An **Uploaded file** and associated **Error file** will always have the same **version number**.
- **Version number** is **increased by 1** with each successful upload (e.g. v1, v2, etc.)



Demo #3

UDS Offline Excel Demo



UDS Offline Excel Demo

Any Questions?

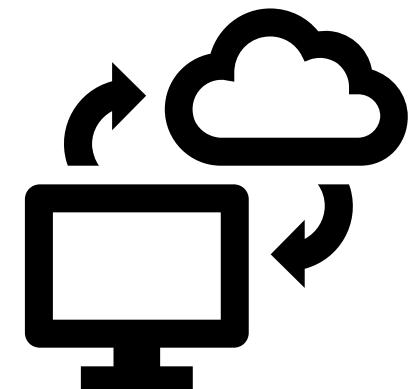


Offline HTML

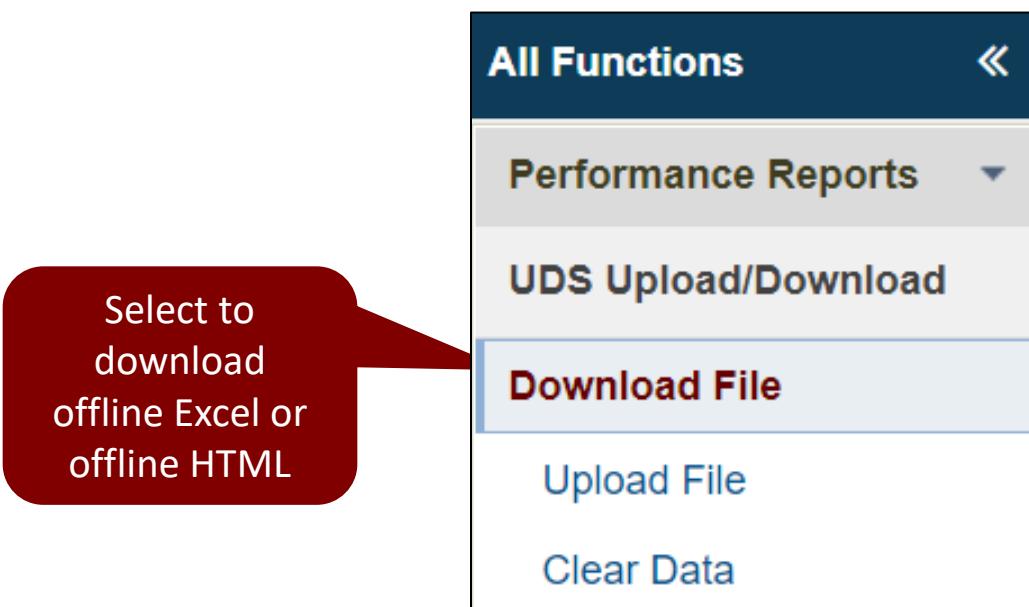


Offline HTML Overview

- Download the HTML package to facilitate **offline data entry**
- Download can be for **entire report or select tables**
- **Mirror image** of UDS forms in the EHBs including the validation checks for edits
- Use **Import feature** for data entry or **manually enter data** on the forms
- After completing data entry, **Export** the data into Offline Excel file and Upload into EHBs
- Downloaded offline forms open in Chrome browser only



Offline HTML Download



Offline HTML Download (continued)

Select to open Offline HTML

Download File

H80CS0000

Resources

Instructions

To enter UDS data offline, select either the Excel file (spreadsheet format) or the Offline HTML file (forms-based format). Then select whether you want a blank form or to include any existing data. Once you have made all of your selections, click the Download button to complete your request.

With either file you can download specific tables or all the tables required for the UDS report. Please note that each time you download a file, it will be populated with any data that is in the EHBs.

Enter or change data in the file you have chosen. Once finished, upload your completed file to the EHBs.

Excel File: Upload your completed file to the EHBs.

HTML File: Export an Excel file from the HTML file then upload the completed Excel file to the EHBs.

Download Template

Select Format: Offline Excel i Offline HTML i

Download

Select Table

<input checked="" type="checkbox"/> All	<input checked="" type="checkbox"/> Table 5	<input checked="" type="checkbox"/> Table 9D
<input checked="" type="checkbox"/> Table Patients by ZIP Code	<input checked="" type="checkbox"/> Table 6A	<input checked="" type="checkbox"/> Table 9E
<input checked="" type="checkbox"/> Table 3A	<input checked="" type="checkbox"/> Table 6B	<input checked="" type="checkbox"/> Table HIT
<input checked="" type="checkbox"/> Table 3B	<input checked="" type="checkbox"/> Table 7	<input checked="" type="checkbox"/> Other Data Elements
<input checked="" type="checkbox"/> Table 4	<input checked="" type="checkbox"/> Table 8A	<input checked="" type="checkbox"/> Workforce

Go To Status Overview Page

Continue to Upload Page

Click Download after making selections

Select All or Individual tables to download

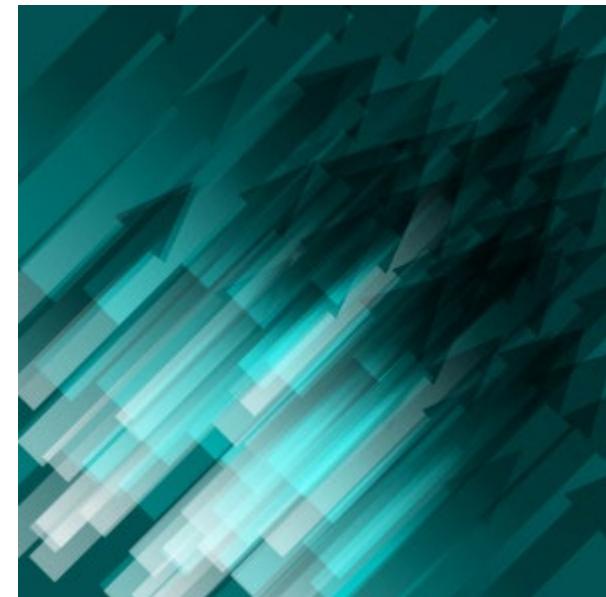
Important Note:
Before clicking Download, have your tracking number available to open the file.



Offline HTML Download (continued 2)

Offline Package Download

- Select **Extract All** and then enter the **tracking number** as the password to extract and open the files
- The downloaded package will have multiple files, click on **UDS Submission HTML files** to access the offline forms



Offline HTML View

You are now using the Offline HTML tool that can be used to enter and validate UDS data in preparation for reporting. No internet connection is required to use this file. Your data will need to be exported to an Excel File, then uploaded to the EHBs to run the Data Audit Report and complete reporting.

Table Patients by ZIP Code

Note:
You are currently working in HRSA offline HTML tool Version 1.0.0. It was downloaded 09/10/2025 4:26 PM EST. You do not need to be connected to the Internet to enter data in to your UDS forms.

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Resources

UDS Manual

Status: **In Progress**

Add Multiple ZIP Codes

1 of 1 Page size 15

0 items in 1 page(s)

ZIP Codes

ZIP Code (a)	None/Uninsured (b)	Medicaid/CHIP/Other Public (c)	Medicare (d)	Private (e)	Total Patients (f)	Action
Add Row						

Reminder you
are working in
the Offline
HTML view,
not UDS
Environment

Offline HTML Data Entry

Offline HTML forms will have the **same look and feel** as the UDS forms in the EHBS

Users will be able to **navigate** to different forms using the left navigation menu

Data Entry

Data entered will result in **data edits appearing** on the forms, similar to EHBS forms

Important! For the data to be in the EHBS, you must **export** the HTML forms to Excel and then **upload** the Excel file to the EHBS



Offline HTML Import File

All Functions <

Performance Reports ▾

UDS Import Export

Import File

Export File

Click to import data from an Excel file to the Offline HTML form

You are now using the Offline HTML tool that can be used to enter and validate UDS data in preparation for reporting. No internet connection is required to use this file. Your data will need to be exported to an Excel File, then uploaded to the EHBs to run the Data Audit Report and complete reporting.

 Import File

 Note:

You are currently working in HRSA offline HTML tool Version 1.0.0. It was downloaded 09/10/2025 4:26 PM EST. You do not need to be connected to the Internet to enter data in to your UDS forms.

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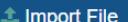
▼ Resources 

UDS Manual

Instructions

Import the populated performance report template below. On successful import of the excel file, data will be reflected on the offline forms. You can navigate to the forms from the left menu to view the imported data.

 Import File

 Choose File No file chosen  Import File

Select to choose file

Select to Import file to Offline HTML view



Offline HTML Export File

All Functions

Performance Reports

UDS Import Export

Import File

Export File

Click to export data from Offline HTML to Offline Excel

You are now using the Offline HTML tool that can be used to enter and validate UDS data in preparation for reporting. No internet connection is required to use this file. Your data will need to be exported to an Excel File, then uploaded to the EHBs to run the Data Audit Report and complete reporting.

 Export File

Note:
You are currently working in HRSA offline HTML tool Version 1.0.0. It was downloaded 09/10/2025 4:26 PM EST. You do not need to be connected to the Internet to enter data in to your UDS forms.

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▼ Resources 

UDS Manual

Instructions

Export the performance report data into a template file.

Export Template File

Select Format Excel  Export File

Select to export HTML form to Offline Excel

Required step if you want the data transferred to the EHBs! Once exported to Excel, you can upload the file into UDS.

Offline HTML Helpful Tips

- There is **no restriction** on the number of times a package can be downloaded
- Downloaded offline forms open in **Chrome browser** only
- There is **no restriction** on the number of times Excel files can be imported or exported
- Exported Excel files will **match** the offline package structure, such as an entire report or a select few tables.



Demo #4

UDS Offline HTML Demo



UDS Offline HTML Demo

Any Questions?



Clear Data, Data Audit Report, Review and Submit Report



Clear Data Overview

Clear Data Feature

- Easily **clear all information entered** for the entire report or select tables
- You can clear data entered directly in EHBs or uploaded using the Excel template
- Before clearing data, a **warning message** is provided for users to confirm they are aware of all data for selected tables will be deleted permanently



Clear Data

All Functions <

Performance Reports

UDS Upload/Download

Download File

Upload File

Clear Data

Select to delete data on tables

Select tables to clear

Clear Data

Click Clear Data after making selection

Continue To Next Page

Go To Status Overview Page

Clear Data

H80CS0000

Resources

Instructions

Caution: Tables selected will be cleared of any existing data in the EHBs (uploaded or entered online). Deleted data will be permanently lost. Please note that selecting a table would cause data to be cleared for all associated funding streams.

Select Table

All

All

Table Patients by ZIP Code

Table 3A

Table 3B

Table 4

Table 5

Table 6A

Table 6B

Table 7

Table 8A

Table 9D

Table 9E

HIT Capabilities

Other Data Elements

Workforce

Clear Data



Data Audit Report (DAR) Details

- Run the DAR after completing table(s) to verify data consistency
- **Before submitting** the report, you must complete all forms, run the DAR, and fix or explain each edit



Data Audit Report Process

All Functions

Performance Reports

UDS Upload/Download

Download File

Upload File

Clear Data

UDS Report Details

Status Overview

✗ Contact Information

✓ Patients by ZIP Code

✓ Table 3A

✗ Report Comments

✗ Data Audit Report

Review

Submit

Go to Previous Page

Run Data Audit Report

Continue To Next Page

Data Audit Report

The Data Audit Report (DAR) must be run when changes are made and saved on a Table. Do this by clicking the 'Run Data Audit Report' button below. The ... [Show more](#)

Warning:
Report can take between 2 to 4 minutes to generate, please be patient.

Note:
The "Date of Last Update to Tables" does not correspond to the last run data and time of the Data Audit Report (DAR). Please click the "Run Data Audit Report" button to view the updates on the Data Audit Report.

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Resources

UDS Manual | UDS Training and Technical Assistance | Upload History | Action History | Last NoA | Training Material | UDS Reviewer | User(s) With Permissions | Certified Health IT Product List Lookup | Excel Mapping Document | Request Executive Summary | Verify Offline HTML Download | Compare Versions |

Date of Last Update to Tables: 09/29/2025 11:04 AM EST

Run Data Audit Report

Table	Edit Type	Flag Status	Edit	Status	Action
All	All	All		All	
Table 3B	Explainable Error	Not Flagged	Edit 7247: Unreported/Chose not to Disclose race greater than 25% of Total Patients	Pending	Fix Table 3B
Description: Patients reported as Unreported/Chose not to Disclose Race Line 7 Column D (15050) is greater than 25% of total patients (Line 8) (26754). Please correct or explain.					
Table 3B	Explainable Error	Not Flagged	Edit 5142: Unreported/Chose not to disclose Race/Ethnicity in Question	Pending	Fix Table 3B
Description: A large proportion of patients (50.00)% are reported as having no race or ethnicity on Line 7 Col C Unreported/Chose not to disclose race/ethnicity. Please correct or explain.					
Table 4	Explainable Error	Not Flagged	Edit 5977: Public Housing Patients in Question	Pending	Fix Table 4
Description: On the Universal report, you report only (1) patients on line 26. Total Patients Served at a Health Center Located In or Immediately Accessible to a Public Housing Site. Please be sure you are reporting all patients seen at a service delivery site located in or immediately accessible to public housing. On this line, provide a count of all patients based on the health center service delivery site's proximity to public housing (not based on patient's residence). Please correct or explain.					

Date of Last Update to Tables: 09/29/2025 11:04 AM EST

Run Data Audit Report

Continue To Next Page

Click run report

Click run DAR

Data Audit Report Process (continued)

 **Data Audit Report**

The Data Audit Report (DAR) must be run when changes are made and saved on a Table. Do this by clicking the 'Run Data Audit Report' button below. The ... [Show more](#)

⚠ Warning:
Report can take between 2 to 4 minutes to generate, please be patient.

ℹ Note:
The "Date of Last Update to Tables" does not correspond to the last run data and time of the Data Audit Report (DAR). Please click the "Run Data Audit Report" button to view the updates on the Data Audit Report.

H80

Resources 

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Status:  In Progress

Date of Last Update to Tables: 10/09/2024 12:33 PM EST [Run Data Audit Report](#)

Table	Edit Type	Flag Status	Edit	Status	Action
All	All	All		All	
Patients by ZIP Code	Explainable Error	Not Flagged	Edit 3390: Patients by Zip Code in Question	Pending	Fix Patients by ZIP Code 
Table 5	Explainable Error	Not Flagged	Edit 6811: Virtual Visits greater than Clinic Visits	Pending	Action Fix Patients by ZIP Code Add/Edit Explanation

Description: All center patients are being reported under one zip code. Please correct or explain.

Description: Enabling virtual visits on Line 29 Column b2 (2000) are greater than or equal to Enabling visits reported on Line 29 Column b (2000). Please correct or explain.

Go to Previous Page  Date of Last Update to Tables: 10/09/2024 12:33 PM EST [Run Data Audit Report](#) Continue To Next Page

Actions to fix or explain error

Error Description



Review Report

All Functions <<

Performance Reports

UDS Upload/Download

Download File

Upload File

Clear Data

UDS Report Details

Status Overview

✗ Contact Information

✗ Table Patients by ZIP Code

! Table 3A

✗ Data Audit Report

Review

Submit

Review

► H80CS000

► Resources 

[Print All Forms](#)

Review

Table	Action
Contact Information	View 
Table Patients by ZIP Code	View 
Table 3A - Patients by Age and by Sex Assigned at Birth	View 
Table 3B - Demographic Characteristics	View 
Table 4 - Selected Patients Characteristics	View 

Click Review to select tables to open

Click View to open tables and review data



Submit Report

All Functions <<

Performance Reports ▾

UDS Upload/Download

Download File

Upload File

Clear Data

UDS Report Details

Status Overview

✗ Contact Information

✗ Table Patients by ZIP Code

! Table 3A

✗ Data Audit Report

Review

Submit

Click Submit when finished with the report

OR

Submit and Print

! Make sure you have completed and validated all the required information before submitting this report.

Submit Performance Report

Compare Versions

 Print Report

Click Submit Performance Report when finished with the report



Submit Report (continued)

You are now using the UDS Preliminary Reporting Environment (PRE). It is available to enter and validate partial UDS data prior to January 1. Actions to clear partial data and submit a complete calendar year of UDS performance data will ONLY be available starting January 1.

Submit

► H80C

▼ Resources 

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Fields with ★ are required

★ HRSA Confidential Data Pre-disclosure Summary

HRSA acknowledges that some health centers may consider the data in Table 5 (Staffing and Utilization), Table 8A (Financial Costs) and Table 9D (Patient Related Revenues) of the Uniform Data System (UDS) as privileged or confidential commercial information under FOIA Exemption 4 (5 U.S.C. § 552(b)(4)). Health centers that submit records to the government may designate part or all of the information in the records as exempt from disclosure under FOIA Exemption 4 (5 U.S.C. § 552(b)(4)) and may make the designation at the time of submission or within a reasonable time thereafter. See 45 C.F.R. § 5.41. Any such designation must be in writing and expires 10 years after submission to the government.

Below is the summary of your consent to disclose the data in Table 5, 8A, and 9D. If you need to edit your consent, please go back to the table to update your selection.

- Table 5 - You have not yet provided a response to the required data consent on Table 5. Please return to Table 5 to make your selection
- Table 8A - You have not yet provided a response to the required data consent on Table 8A. Please return to Table 8A to make your selection
- Table 9D - You have not yet provided a response to the required data consent on Table 9D. Please return to Table 9D to make your selection

Type "I Agree" to acknowledge I have read and understand.

★ UDS CERTIFICATION

I certify to the best of my knowledge and belief that this UDS Report is true and correct.

Type "I Agree" in the text box to the electronically sign the UDS Report

Complete Certification

Complete
Certification

View Submitted Report

 Submissions - All

Not Completed Recently Completed All

[Export To Excel](#) [Search](#) | [Saved Searches](#) ▾

Page size: 15 ▾ Go

90 items in 6 page(s)

	Submission Name	Submission Type	Organization	Grant #	Tracking #	Reporting Period	Deadline	Submitted Date	Status	Options
▶	UDS Performance Report	Performance Reports		H80C	H80CS	01/01/2024 - 12/31/2024	03/21/2025	03/19/2025	Submitted	Performance Reports ▾

Click to view submitted Performance Report



Submitted Report Data

You are NOW using the UDS Reporting Environment. Please prepare, validate, and submit complete calendar year UDS performance data at this time.

Review and Report List Page

H80CS000

Reports

Report Name	Description	Action
UDS Data File in XML	Submitted Raw UDS Data File in XML format.	Download
UDS Data File - Excel Format	Download a copy of your health centers' submitted UDS Performance Report in an excel format including data in all tables and forms.	Download
UDS Health Center, State, National Summary Report	The Summary Report is a 'dashboard' report intended to describe each health center in a statistical manner. Calculations of key measures are derived from their own organization's current reporting on the UDS. The measures are broken out into two main categories: 1) Demographic and Clinical Data (Patients, Visits, Staffing and Clinical Information) and 2) Fiscal Information (Costs and Revenues) and provide an overall picture of the health center's performance in each of these areas.	View

Formula Guide: [UDS Health Center Trend Report](#)

Report Name	Description	Action
UDS Health Center Performance Comparison Report	The Health Center Performance Comparison Report for individual health centers provides calculations of key measures at different levels, i.e., Health Center, State, National, Urban, Rural, National Percentiles (25th, 50th, and 75th). The report categories are Quality of Care/Health Outcomes, Costs per Patient, and Costs per Visit.	View

Formula Guide: [UDS Health Center Performance Comparison Report](#)

[Print All Forms](#)

Review

Table	Action
Contact Information	View
Table Patients by ZIP Code	View
Table 3A - Patients by Age and by Sex Assigned at Birth	View

Table 3B - Patients by Health Characteristics

Table	Action
Data Audit Report	View
All Comments	View

[Continue To Next Page](#)

Click to Print Forms

Click to or View Download data submitted on report

Click to View Submit Confirmation page

Submitted Report Confirmation

 You are NOW using the UDS Reporting Environment. Please prepare, validate, and submit complete calendar year UDS performance data at this time.

Submit Confirmation

▼ H80CS0000

BHCMIS ID: [REDACTED]	Funding Stream(s): CHC	Submission Status: Accepted
Reporting Period: 01/01/2025 - 12/31/2025	Started By: [REDACTED]	on 12/22/2025 03:59 PM ET

Success:
UDS Report was successfully submitted and received by HRSA

The tracking number for your submission is H80CS0000 [REDACTED]. Please keep record of the tracking number for future reference.

Your report will now be sent for review. During this process you may be contacted by the reviewer for additional questions related to your submission. All such questions will be directed to the contact person that you have specified in your report.

All UDS reporting questions should be directed to the UDS support line - 866-UDS-HELP (866-837-4357) or Email at udshelp330@bphadata.net

All technical/system issues should be directed to BPHC help line - 1-877-974-BPHC or Email at bphchelpline@hrsa.gov

[View Submission](#)

Performance Report
Submission Tracking Number

Demo #5

UDS Other Features, DAR, Review, Submit, and
Download Demo



Quiz Question #2

What does the Clear Data feature do?

- A. It permanently deletes all data for selected tables
- B. Deletes entire tables from the report
- C. Changes the font to white



Quiz Question #2 Answer

What does the Clear Data feature do?

Answer: (A) Permanently deletes all data for selected tables



Resources

EHB Help Page: <https://help.hrsa.gov/display/public/EHBSKBFG/Uniform+Data+System+-+UDS>

User Guides: <https://bphc.hrsa.gov/sites/default/files/bphc/data-reporting/user-guide-uds-lal.pdf>

Quick Reference Guides: <https://bphc.hrsa.gov/data-reporting/uds-training-and-technical-assistance/reporting-guidance#training>

HRSA Help Desk: <mailto:udshelp330@bphcdata.net>



Questions and Answers



Thank You!

UDS Help Desk



udshelp330@bphcdata.net
866-837-4357

EHBs Customer Support



[Fill out our contact form](#)
877-464-4772

Health Center Program Support



<https://hrsa.my.site.com/support/s/>
877-464-4772



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