

# **The BPHC Newly Funded TA Web Guide Resources for New and Existing Grantees**

## **Developed by:**

The U.S. Department of Health and Human Services (HHS)  
Health Resources and Services Administration (HRSA)  
Bureau of Primary Health Care (BPHC)  
Office of Training and Technical Assistance Coordination (OTTAC)

The BPHC Newly Funded TA Web Guide is a self assessment tool designed to help new BPHC grantees provide high-quality primary health care from the day they open their doors for business. The Guide is a central hub for links to HRSA-approved templates, information pages, and policy documents, and many other resources. The intent of the Web Guide is to help Health Center grantees improve their quality and efficiency, work within Health Center Program Requirements, and access Federal policies, programs and resources intended for the specific needs of Health Centers.

This document is a printable version of a portion of the content available on the Web Guide. It was developed by the BPHC Office of Training and Technical Assistance Coordination and is hosted at:  
<http://bphc.hrsa.gov/technicalassistance/index.html>

## 4c. Program Requirement 11: Collaborative Relationships

### Requirements:

- Health center makes effort to establish and maintain collaborative relationships with other health care providers, including other health centers, in the service area of the center.
- The health center secures letter(s) of support from existing Federally Qualified Health Center(s) in the service area or provides an explanation for why such letter(s) of support cannot be obtained

**Authority:** Section 330(k)(3)(B) of the PHS Act

### Questions from review of the Newly Funded Health Center application and current status:

- Does the health center work to establish and maintain collaborative relationships with other health care providers in its service area, in particular other health centers?
- If there is another Federally Qualified Health Center(s) (FQHC), rural health clinic, critical access hospital or other safety net provider in the health center's service area? Was the grantee able to secure letter(s) of support from these organizations?
- If the health center was unable to get letter(s) of support from these other safety net providers, why not and is the grantee working to improve or implement collaborative relationships with these organizations?

**Documents to Review for Answers:** 1) Letters of Support; 2) Memorandums of Agreement/Understanding

### Links and Additional Resources:

UDS Mapper tool, available [here](#) (free login required).

PIN [97-27](#): Affiliation Agreements of Community and Migrant Health Centers.

PIN [98-24](#): Amendment to PIN 97-27 Regarding Affiliation Agreements of Community and Migrant Health Centers.

Program Assistance Letter (PAL) [2011-02](#): Health Center Collaboration

**Table 1: Collaborative Relationships Questions**

This checklist is intended to help assess how a grantee can improve its working relationships with other community stakeholders in their area.

| #    | Question  | Answer |
|------|---|--------|
| 1    | How could the grantee strengthen its working relationships with area:   |        |
| 1.a. | Hospitals?  |        |
| 1.b. | Public health departments/entities?   |        |
| 1.c. | Private providers?  |        |
| 1.d. | Elected officials?  |        |
| 1.e. | Other nearby health centers?  |        |
| 1.f. | Other community stakeholders, including social service providers?   |        |
| 2    | If the grantee was unable to secure a letter of support from the existing health center(s) in the service area, what steps could the grantee take to improve this relationship? |        |