



New Access Point Implementation Technical Assistance Call

December 9, 2013

Bureau of Primary Health Care
Health Resources and Services Administration
Department of Health and Human Services

Agenda

- Welcome and Congratulations!
- NAP Funding Opportunity Announcement Overview
- Key Terms and Conditions of the Notice of Award (NoA)
- One-Time Funding Information
- Q&A
- Wrap Up and Next Steps



FY 2013 & FY 2014 New Access Point Grants

Funding Opportunity Announcement
HRSA-13-228

Overall Changes/Focus



Overview and Eligibility



- Health Center Program grantees are expected to comply with the 19 program requirements included as Appendix F in the NAP funding opportunity announcement (FOA).
- Eligibility: At least one NAP site must be a full-time permanent site operating at least 40 hours per week.
- Eligibility: Comprehensive primary medical care must be the main purpose of the NAP application.



Operational and Compliant



Grantees must demonstrate:

- **Compliance with the requirements of section 330 of the PHS Act.** Grantees had to either demonstrate current compliance in the application or provide a detailed plan outlining the necessary actions to become compliant within 120 days of the Notice of Award.
- **Readiness to initiate the proposed project.** Grantees must have the proposed new access point(s) operational and providing services in the community/population within 120 days of the Notice of Award.



Full Operational Capacity



- An Implementation Plan was required as Attachment 2. It should detail the steps necessary for ensuring that the proposed new access point(s) will be operational (providing services to the target community/population) and compliant with Health Center Program requirements within 120 days of award.
- Full operational capacity must be achieved within 2 years of award (serving all projected patients).



Summary Page



The Summary Page presented the most important information from application forms for verification by applicants.

- proposed sites and service area zip codes
- health center type(s)
- funding requested, including one-time funding
- proposed number of patients to be served and federal cost per patient
- Need for Assistance worksheet score



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Key Terms and Conditions of the
Notice of Award (NoA)



NoA Grant Specific Conditions Scope Verification Conditions



Scope Verification Conditions

- Due Date: Within 120 days of NoA Issue Date
- Sites: For all grantees, the site noted on the NoA is the address included on “Form 5B: Service Sites” of the NAP application
 - *If application proposed more than one site, there is a verification condition for each site*
- Services: For all Newly Funded grantees and for Satellites that proposed a new service or mode of provision via the NAP application, service verification conditions also appear



EHB Verification Deliverable



- An electronic deliverable was created in EHB to be verified when the site (and services, as applicable) is operational
- Resources:
 - *Program Assistance Letter 2009-11: New Scope Verification Process*
(<http://bphc.hrsa.gov/policiesregulations/policies/pal200911verification.html>)
 - *For additional assistance with this process, please consult the Help resources available in EHB or contact the BPHC Help Line.*



Site Operational – Scope Verification Condition Text



- Due Date: Within 120 Days of Award Issue Date
- This Notice of Award (NoA) reflects approval of a change in scope to the following:
 - Add Site: xxxxx Health Center
 - Site Address: 4131 xxxx Ave, Suite x
 - Cityfield, ST xxxxx-xxxx
- This change in scope is not yet effective; within 120 days of the issue date of this NoA, you must submit an electronic deliverable verifying the proposed action consistent with the description provided within the application.



When to Verify the Site as Operational



What does it mean for the NAP site to be operational?

- Some level of primary care medical services are available
- Services are being provided to the patients of the proposed NAP service area/target population



NAP Site Change



What happens if the original site proposed in Form 5B of the NAP application is no longer available?

- A Change in Scope (CIS) request to add a new comparable site must be submitted. A comparable site must:
 - *Serve all of the same ZIP codes*
 - *Have comparable service delivery capacity*
- The grantee must first discuss with the Project Officer prior to taking any steps related to the original Site Verification and new CIS request



NoA Grant Specific Conditions



Implementation Plan Condition - placed on some NoAs for the following reasons:

- The one-time funding review identified time-sensitive issues with the budget and or scope OR
- The steps presented to support becoming operational within 120 days and/or achieving compliance with the Health Center Program Requirements “lacked sufficient detail”
- **Any other conditions on the NoA are related to the proposed one-time funding project.



NoA Grant-Specific Term



NoA Grant Specific Term Regarding NAP Funding

- Defines total award amount for current Budget Period
- Addresses the time period of this initial NAP Award
- Includes the portion of the award that is considered one-time funding (if requested in application)
- Indicates the ongoing budget period start date
- References the ongoing target level of funding



120-Day Operational Status Requirement

- At least one full-time permanent primary care site as proposed in the NAP application must be verified as operational within 120 days of award
- Failure to implement in the timeframe will result in a Progressive Action condition and a drawdown restriction being placed on the health center grant



120-Day Operational Status Requirement (con't)

- *The Progressive Action process involves close monitoring by HRSA and the requirement for deliverables from the grantee according to specified timeframes. The Progressive Action Process is explained in PAL 2010-01: Enhancements to Support Health Center Program Requirements Monitoring (<http://bphc.hrsa.gov/policiesregulations/policies/pal201001.html>)*



Full Operational Capacity Requirement

- *Expected to achieve full operational capacity as outlined in NAP application within 2 years of award.*
- *Defined as serving the number of patients projected on Form 1A (General Information Worksheet) of the NAP application at the end of 2 years.*
- *Progress toward reaching this goal is reported in the annual Budget Period Progress Report.*
- *Failure to reach may result in withdrawal of support of all or part of the NAP award.*



NAP Application Form 1A



DEPARTMENT OF HEALTH AND HUMAN SERVICES Health Resources and Services Administration FORM 1A - GENERAL INFORMATION WORKSHEET	FOR HRSA USE ONLY	
	Application Tracking Number	Grant Number

1. Applicant Information

Applicant Name

Unduplicated Patients and Visits by Population Type

Population Type	Current Number (a)		Number at End of Year 1 (b)		Number After Year 2 (c)		Number at End of Project Period (d)	
	Patients	Visits	Patients	Visits	Patients	Visits	Patients	Visits
Community Health Centers								
Migratory and Seasonal Agricultural Workers								
Public Housing Residents								
Homeless Persons								
TOTAL							XXXX	



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One-Time Funding Information



NAP – One-Time Funding



Allowable uses of NAP One-Time funding:

- Equipment-only;
- Minor alteration/renovation with equipment; or
- Minor alteration/renovation without equipment.

Unallowable uses of NAP One-Time funding:

- New construction
- Major renovation (>\$500,000)



NAP – One-Time Funding



- The 120-day operational requirement for the NAP award must be met, regardless of the proposed one-time funding activities.
- One-time funding activities do not have to be completed within the 120-day operational period. Grantees may use the one-time funding within the first year of the NAP award.
- If one-time funding was not requested in the NAP application, NAP funding cannot be re-budgeted for one-time funding activities.



NAP – One-Time Funding



- Any changes to one-time funding activities must be evaluated by the H80 grant project officer
 - Changes could result in the need to submit a prior approval request through the EHB

Questions

